

- Current statewide GIS data accuracy is 94.86%
 - 95% is the goal for call routing
- Current statewide MSAG to Road Centerline 44.32%
 - 95% is the goal for call routing
 - Approximately 11 counties have significant standardization issues between the MSAG and Road Centerline street name

Jenna Howell reported that at the July 26th PUC meeting the commission denied Comtech’s request to amend the order. The order stands as is. We have not seen any other filings from Comtech at this time.

Howell filed comments to the FCC on August 3rd per the direction of the board. The comments were sent out to the board. We haven’t heard anything additional from the FCC.

Rechtenbaugh reminded the board that at the last meeting there were two recommendations provided by the admin subcommittee for consideration: direct Comtech to discontinue efforts to connect the carriers to the POIs and discontinue efforts to transition the carriers ALI.

A. Executive Session per SDCL 1-25-2 (3)

The board decided to go into executive session. Rechtenbaugh informed members of the public at the meeting that the public bridge would remain open and the board would re-join it as soon as executive session ended.

Motion: To go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Shawnie, Maria, Jenna, Arin, Dawn), and technical consultants (Sara, Joel, Wendy).

Moved by: Miller Seconded by: McPeek

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

The board went into Executive Session at 9:25am.

The board came out of Executive Session at 11:54am Central Time.

B. Contract Amendments

The Federal Engineering contract expires on September 1st. Scott Strom provides our GIS Support under this contract. We have already exercised the renewal option so at this time we would need to execute a new contract. Rechtenbaugh asked Strom for an updated scope of work and he reported that Federal Engineers would want to renegotiate the rates since this is a new contract. We will bring the new scope of work and rates to a future board meeting for consideration.

The Comtech amendment is needed to allow for the circuit required to deploy the Pennington County back-up PSAP.

Rufledt stated he would reclude himself from the discussion and any vote on this issue since it is related to his PSAP.

While we did include the Pennington and Metro back-up PSAPs in the original contract back in 2014, we did not correctly account for the circuit needed. This was discovered when we deployed xT911 at the Metro back-up PSAP. We had allowed for the workstations, but not a separate circuit. The one-time cost for the

circuit is \$3,900 and the monthly recurring cost is \$1,324 (x 18mo = \$23,832). Additionally, Rechtenbaugh and Serr are recommending we add two workstations at a one-time cost of \$11,360. Throughout the deployment we have had multiple PSAPs who requested an additional workstation as we prepared for their cut to xT911. This was due to the number of workstations being based on our inquiry of the PSAPs in early 2014. By the time, we were actually ready to deploy, in some cases the PSAPs had grown a bit and could provide justification for needing an additional workstation or it was determined that whomever provided the original number was mistaken and it was going to leave their PSAP short. We had 116 workstations in the original contract and we have 1 left at this time. Pennington County will be putting a total of 10 workstations in their back up PSAP. This includes 7 which the county will pay for, 1 left in the original contract, and the two additional which we are proposing be added to the contract. This would add \$39,092 to the contract. The new total contract amount over 10 years is \$33,359,588.

Motion to amend the Comtech contract and increase by \$39,092 for the purpose of the Pennington County back-up center as proposed.

Moved: McPeek Second: Miller

Discussion: none.

Vote: 9 yeas, 0 nays, Ruffedt abstained.

Motion carried unanimously.

V. Items for Review and Discussion

A. Code of Conduct and Conflict of Interest Policy

The State Board of Internal Control has adopted the attached Code of Conduct and Conflict of Interest Policy which, in turn, must be adopted by all state authorities, boards, commissions, and committees.

Motion to adopt the code of conduct and conflict of interest policy.

Moved: Miller Second: Haines

Discussion: none

Vote: 10 yeas, 0 nays. Motion carried.

B. Subcommittee Membership

The subcommittees need to be updated with members. There have been times when the subcommittees were quite active with projects. They have been a bit stagnant for a while; however, we have a few things that could be worked on right now. There is a federal grant opportunity we plan to visit about today so the Funding Subcommittee could take the lead on that. Additionally, we need to continue work on the revision of the administrative rules. According to the subcommittee descriptions, both the Technical and Operational subcommittees could take sections of the rules and study for needed edits. Maybe the funding subcommittee could take the financial section. Bryan volunteered for the Funding subcommittee.

The October meeting is the annual meeting of the board. The chair and vice chair positions are elected at that time so this needs to be a face to face meeting. Bryan volunteered to join Brown on the nominations subcommittee.

C. By-Laws

At the June 5th meeting the board made edits to the By-Laws. The board reviewed the changes discussed at the previous meeting. Any other changes needed at this time?

Administrative subcommittee – proposed change to number of members. Ted suggested we leave it at 3. Strike the proposed change.

Motion to approve by-law changes with discussed edits.

Moved: Kippley Second: Brown

Discussion: none.

Vote: 10 yeas, 0 nays. Motion carried unanimously.

D. Administrative Rules

Rufledt, McPeek and Haines did an initial review of the 911 administrative rules for needed updates. These were provided to the board for review and discussion today.

Timeline - we would need to them reviewed and draft proposed changes by April 2019 in order to make the August 2019 Rules Review committee meeting.

Rufledt suggested Technical, Operations, Funding and Legislative subcommittees meet, appoint a chair (if necessary), review the admin rules, and provide report back at next board meeting in October. If you have questions on notes, contact Lee, Marlene, or Ted.

E. FY18 911 Annual Report

The draft The draft FY18 9-1-1 Annual Report was provided to the board for review and edit. The finalized report will be submitted to the Governor and the legislature.

Motion to approve the FY18 9-1-1 Annual Report.

Moved by: Brown Second: Haines

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

F. Condition Statement and Collections Report

The most recent condition statement and collections report were provided. The bottom half of the sheet is a break out of our contractual payments. We average about \$300,000 in monthly payments to our vendors and contractors. The 2% prepaid revenue this month shows as zero because two payments were reflected in June. Due to the year-end timing, the first month of the year is zero, but we still have 12 months of revenue reported in the year. At year end, the accounting system allows entries made in the first 8-10 days of July to be posted to June. DOR choses to post the revenue to June, so we end up with two months posted to June and none in July each year. The \$1.25 is not this way, because DPS handles the posting of these dollars and we are not able to do that until DOR transfers the revenue. Therefore, we end up outside of the 10-day window so each month is posted following the same process.

We average around \$100,000 in 2% pre-paid revenue. The states portion of the \$1.25 was \$223,637. Ending cash balance in the fund is \$6.9 million. If you look at the collections report, you will see the lines for the month were 823,368. As with past months, around \$700,000 of the \$1.25 surcharge was distributed back to the counties this month. We also distributed about \$78,000 in incentive funds to the 11 eligible PSAPs. This is in line with past months. Revenues and expenses seem to be remaining steady at this time.

VI. Other Business

G. 9-1-1 Grant Program

The national 911 office has just released a federal 9-1-1 grant available to states and tribes. SD is eligible for a minimum of \$1.17 million. This amount increase depending on whether every state applies for grant. It is not a competitive grant process. The first step is to file notice of intent to apply by Sept 10. The full grant application will likely due by end of calendar year. 9-1-1 Authority and Wild Turkey Enterprises (Mark Mills) would be available to assist the board with the application process. Mark's contract ends October 24th and has about \$7,000 left in it. 9-1-1 Authority is helping other states and could fall under their current contract to help South Dakota as well. The grant match is 60/40. We cannot use grant funds to pay for existing legacy network or continuing legacy while we convert to NG911. Because we have some NG911 contracts in place, it is unclear what if anything the grant may be able to be used for. Wendy advised we'd need to get clarification from the feds on that. Marlene asked timeframe of grant award. Wendy advised it is a 4-year grant. Grants can be sub-granted to local PSAPs.

Motion for staff to file the intent to apply paperwork.

Moved by: Kippley Second by: Miller

Discussion: None.

Vote: 10 yeas, 0 nays. Motion carried unanimously.

VII. Other Business

- A. Next regular board meeting is scheduled for October 11, 2018, which will be the Annual Meeting of the board. This is an in person meeting and a new chair and vice chair must be elected. The meeting will take place in Pierre. Rechtenbaugh will secure a location and inform the board members.

VIII. Public Comment

There was no public comment.

IX. Adjourn

Motion to adjourn the meeting.

Moved by: Miller Seconded by: Haines

Discussion: None

Vote: 10 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 1:10 p.m. Central Time.