



SOUTH DAKOTA 9-1-1 COORDINATION BOARD

MEETING MINUTES FOR AUGUST 22, 2019

VIA TELECONFERENCE

Board members present: Brown, Bryan, DeNeui, Harding, Kippley, Littau, Mundahl (joined at 10:06AM), Ruffledt, Serr

Board Members Absent: Miller, McPeek

Staff Present: Maria King (NG911 Project Manager)

Others present: Dawn Hill, Arin Diedrich, Jenna Howell, Dan Lusk, Tony Mangan, Paul Bachand

I. Call to Order and Roll Call

The meeting was called to order at 10:00AM Central Time by Kippley. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to adopt the agenda with the following changes:

Strike item C under item number IV, and add item 2 Contract Amendment. Under item number V, insert Next Meeting September 13, 2019 as item A, and move Meeting (in person) October 10, 2019 to item B.

Moved by: Ruffledt

Seconded by: Brown

Discussion: None

Roll Call Vote: 8 yeas, 0 nays. Motion carried unanimously. (Mundahl absent for this vote)

III. Approval of Meeting Minutes

Motion to approve the August 15, 2019 meeting minutes.

Moved by: Brown

Seconded by: Ruffledt

Discussion: None

Roll Call Vote: 8 yeas, 0 nays. Motion carried unanimously. (Mundahl absent for this vote)

IV. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria & Jenna, Arin, Dawn), Paul Bachand and Dan Lusk.

Moved by: Littau

Seconded by: Harding

Discussion: None

Roll Call Vote: 8 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 10:09AM Central Time. The board came out of executive session at 11:04AM Central Time. Rejoined original conference bridge and resumed the public board meeting at 11:05AM Central Time. Board member Serr did not rejoin the board meeting.

B. NG911 Project Update –

King asked the Board to consider a contract amendment regarding the Rapid City point of presence (POP), dual electrical circuits, cabling, and replacing/purchasing additional UPS units. King explained CenturyLink has proposed the option to utilize SDN's existing virtual point of presence (VPOP) instead of building the new POP in Rapid City. The benefits of this option would provide redundancy and carrier diversity at no cost to South Dakota, whereas the buildout of the Rapid City POP by CenturyLink would only provide redundancy.

King reported the estimated costs associated with providing dual electrical circuits, upgrading cabling to CAT6 at all PSAPs, and replacing/purchasing additional UPS units for 26 PSAPs (26 back-room UPS and 99 workstation UPS), which would double the number of UPS units we currently have. It was noted that 4 PSAPs have building UPS and therefore do not need individual UPS. CenturyLink will only invoice the State for the quantity noted above and CenturyLink will provide the other half at their expense. Two cost proposals were provided to assist with our grant funding, depending on what expenditures are approved. A one-time non-recurring charge (NRC) of \$555,748.44 has been provided for cabling and electrical wiring or a monthly recurring charge of \$12,967.45 for the term of the 5 year contract. We have requested that the electrical contract work be separated from cabling costs for grant purposes. The cost for UPS would be a one-time non-recurring charge of \$51,716.02 or a monthly recurring charge of \$1,120.51 for the contract term.

There was brief discussion regarding the preference of a one-time charge or monthly recurring charges. The main reason for this would be to accommodate the grant funding requirements. The grant period of performance ends March 2022, so all eligible costs would have to be submitted by then, so NRC costs may be better for expenditures we anticipate to be paid for by the grant. CenturyLink would maintain all of the equipment and cabling throughout the contract term. The wiring for the dual electrical circuits would remain as part of the PSAP configuration.

It was decided it would be best to pursue a one-time non-recurring charge for the dual electrical circuits, but choose the monthly recurring charge for UPS units and cabling.

Motion to authorize the chair to sign a contract amendment to allow CenturyLink the option to utilize the SDN virtual point of presence (VPOP) in Rapid City as an alternative to building the point of presence (POP); to authorize additional backroom and workstation UPS units for 26 PSAPs; a cabling upgrade; and wiring to provide dual electrical circuits at all 28 PSAPs and two backup PSAPs. The Board is directing staff to submit all eligible costs to the grant, and if any of those expenses are not covered by the grant, the expenses will be covered by surcharge revenue through the 9-1-1 Coordination fund.

Moved by: Ruffedt Seconded by: Mundahl

Discussion: None

Roll Call Vote: 7 yeas, 0 nays. Brown abstained. Motion carried unanimously.

V. Other Business

- A. Next regularly scheduled meeting is tentatively scheduled for September 13, 2019
- B. In Person Meeting: October 10, 2019 at 10AM

VI. Public Comment

There was no public comment.

VII. Adjourn

Motion to adjourn the meeting.

Moved by: Ruffled Seconded by: Brown

Discussion: None

Roll Call Vote: 7 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 11:26AM Central Time.