



SOUTH DAKOTA 9-1-1 COORDINATION BOARD
MEETING MINUTES (DRAFT) FOR AUGUST 15, 2019
VIA TELECONFERENCE

Board members present: Brown, Bryan, DeNeui, Harding, Littau, McPeek, Mundahl, Ruffledt, Serr
Board Members Absent: Kippley, Miller
Staff Present: Maria King (NG911 Project Manager)
Others present: Arin Diedrich, Jenna Howell, Dan Lusk, Tony Mangan, Angela Lemieux (joined after executive session)

I. Call to Order and Roll Call

The meeting was called to order at 10:01AM Central Time by McPeek. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda with the following revisions:
Addition of Item IV. Condition Statement and Surcharge Remitted Reports
Addition of Item VII. Other Business (added item A)
 A. Next Meeting August 22, 2019
 B. In Person Meeting – October 10, 2019

Moved by: Harding Seconded by: Mundahl
Discussion: None
Roll Call Vote: 9 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the July 31, 2019 meeting minutes with the addition of including Jenna Howell as an attendee.

Moved by: Brown Seconded by: Bryan
Discussion: None
Roll Call Vote: 9 yeas, 0 nays. Motion carried unanimously.

IV. Condition Statement and Surcharge Remitted Reports

No further discussion or questions on the previously distributed FY 2019 year end condition statement and surcharge reports in addition to July and August remitted summary reports.

V. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria & Jenna, Arin) and Dan Lusk.

Moved by: Mundahl Seconded by: Ruffedt
Discussion: None
Roll Call Vote: 9 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 10:11AM Central Time. The board came out of executive session at 10:45AM Central Time. Rejoined original conference bridge and resumed meeting at 10:49AM.

- B. NG911 Project Update –
King announced federal 9-1-1 grant award of \$1,551,790 received Friday, August 9 as issued by the National Highway Traffic Safety Administration (NHTSA) and the National Telecommunications and Information Administration (NTIA). South Dakota qualified for a one time grant under the Federal 9-1-1 Grant Program as authorized by the Next Generation 9-1-1 Advancement Act of 2012.
We are double checking with the funding source to determine exactly what expenditures are allowable and will brief the board once we have their response.
As a follow up to the motion in the last meeting, CenturyLink will be providing quotes for the equipment identified in the site surveys that was not included in our contract. New cabling will help to expedite the cutover process and reduce downtime for the PSAPs.
Project plan with installation, training and cutover schedule dates will be provided within the next week or two, following the completion of the network buildout to provide firm dates.
- C. Termination of Haines consulting contract
DPS discovered that they were in violation of 1099 IRS rules by utilizing Marlene’s services as a consultant. She has been notified and advised if her services are needed, she would need to be hired as a temporary employee.

Motion to terminate the consulting contract for M. Haines to bring DPS back in compliance with IRS 1099 policy.

Moved by: Serr Seconded by: Littau
Discussion: None
Roll Call Vote: 8 yeas, 0 nays. Motion carried unanimously.

VI. Annual Reports

- FCC 911 Fee Report was due June 28th; submitted on June 24th
- National 911 Profile Database submission to the National 9-1-1 Office was due July 15th; SD report submitted on June 3rd. This report provides a snapshot of 9-1-1 systems and their current status and planned capabilities to make a case for legislation or funding changes.
- 9-1-1 Annual Financial Report was distributed prior to the meeting; this is presented as part of the FY2019 Annual Report to GOAC and also provided to the Governor’s Office.

VII. Other Business

- A. Next regularly scheduled meeting is scheduled for August 22.
- B. In Person Meeting: October 10, 2019

VIII. Public Comment

There was no public comment.

IX. Adjourn

Motion to adjourn the meeting.

Moved by: Littau Seconded by: Mundahl

Discussion: None

Roll Call Vote: 8 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 11:09AM Central Time.