



South Dakota  
Department of  
**Social Services**

**South Dakota Board of Addiction  
and Prevention Professionals**  
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Pierre, SD 57501  
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**South Dakota Board of Addiction and Prevention Professionals**  
**Friday, June 12, 2026 – 9:00 AM CST**  
**Via ZOOM**

<https://us02web.zoom.us/j/82341099884?pwd=FHQ6U0rWgkcno4QcuApgVvuiX4Agdi.1>

Meeting ID: 823 4109 9884

Passcode: 963844

Call: 669 900 9128

**Proposed Meeting Agenda - PUBLIC**

- 1) Call to Order
- 2) Approval of Agenda
- 3) Open Forum: *5 minutes for the public to address the Board*
- 4) Approval of Minutes: April 24, 2026
- 5) Approval of Financial Statement: May 31, 2026
- 6) Executive Session (Pursuant to SDCL 1-25-2(3) for consultation with legal counsel for consideration of proposed contested cases or litigation and contract negotiations)
- 7) New Business
  - a. Administrative Rules Update Workgroup Recommendation
- 8) Other Business
  - a. Office Update
  - b. DSS Update
- 9) Announcements
  - a. Next Board Meeting: July 31, 2026 at 9:00 am (CT)
- 10) Adjourn

**South Dakota Board of Addiction and Prevention Professionals**  
**Via Videoconference**  
**April 24, 2026**

President Kari Joldersma called the meeting to order at 9:02 a.m. central and determined a quorum.

**Board Members Present:** Tiffany Butler, Belinda Grave, Jodi Hepperle, Kari Johnston, Kari Joldersma, Tiffany Kashas, Kari Termansen, and Jennifer Tinguely

**Board Members Absent:** Seanna Regynski.

**Others Present:** Jennifer Stalley, Executive Secretary; Natalie Young, Administrative Assistant; Court Roper, Board Legal Counsel, Department of Social Services; Erin Handke, Assistant Attorney General; Tracy Mercer, Department of Social Services; Stephanie Richards-Apple, Jonnilynn May, Darrell O'Apple, and Kelsey Hansen, members of the Public.

Motion to approve the proposed agenda by Johnston. Seconded by Butler. **Motion carried.**

Joldersma asked for comments from the public. There were no comments offered.

Joldersma welcomed new Board Member Tiffany Butler. Seanna Regynski was unable to attend the meeting.

Motion to approve the meeting minutes of December 12, 2025 by Tinguely. Seconded by Kashas. **Motion carried.**

Motion to accept the March 31, 2026 financial report as presented by Butler. Seconded by Johnston. **Motion carried.**

The Board conducted the hearing in the Matter of the Application for ACT Status of Stephanie Richards-Apple.

Motion to grant the ACT Status of Stephanie Richards-Apple by Termansen. Seconded by Grave. **Motion carried.**

Motion to go into executive session for consultation with legal counsel for consideration of proposed contested cases for litigation and contract negotiations at 9:41 a.m. by Butler. Seconded by Johnston. **Motion carried.**

Joldersma declared the Board out of executive session at 10:16 a.m.

Motion to dismiss Complaints 2025-03 and 2025-05 by Tinguely. Seconded by Kashas. **Motion carried.** Butler recused.

Motion to accept the settlement agreement and issue a final order in Complaints 2025-10 through 13 and 2026-01 by Joldersma. Seconded by Johnston. **Motion carried.** Kashas recused.

Motion to authorize a settlement agreement offer or move the matter to a hearing in Complaint 2025-14 by Hepperle. Seconded by Johnston. **Motion carried.**

Motion to authorize a settlement agreement offer or move the matter to a hearing in Complaint 2025-15 by Hepperle. Seconded by Johnston. **Motion carried.**

Motion to authorize a settlement agreement offer or move the matter to a hearing in Complaint 2025-16 by Hepperle. Seconded by Johnston. **Motion carried.** Butler recused.

Motion to dismiss Complaint 2026-02 by Butler. Seconded by Johnston. **Motion carried.**

Motion to renew the contract for the Board's database software and maintenance services with Albertson Consulting in the amount of \$7,500.00 by Butler. Seconded by Tinguely. **Motion carried.**

Motion to renew the contract for executive and administrative services with Midwest Solutions as proposed by Termansen. Seconded by Kashas. **Motion carried.**

Motion to equate a NAADAC accredited school addiction counseling and prevention certificate to have the same work requirement hours as an associate's degree for purposes of qualifying for certification if the certificate evidences at least 15 credit hours of educational requirements for certification by Butler. Seconded by Hepperle. **Motion carried.**

The Board's Curriculum Review Workgroup provided an update.

Motion to find the University of South Dakota Social Work Curriculum does not meet the entirety of the educational requirements for certification or licensure as an addiction counselor by Hepperle. Seconded by Johnston. **Motion carried.** Termansen recused.

Stalley updated the Board on the 2026 Legislation.

Stalley updated the Board on the timeline for the administrative rule changes and presented a high-level overview of possible changes. The Board further discussed administrative rule changes.

Motion to appoint Hepperle, Termansen, and Kashas to a workgroup to provide feedback on proposed administrative rules by Joldersma. Seconded by Johnston. **Motion carried.**

Stalley provided an office update.

Mercer provided an update from the Department of Social Services.

Motion to set the next Board meeting dates as June 12, 2026 and July 31, 2026 by Johnston. Seconded by Butler. **Motion carried.**

The Board's next meeting date is June 12, 2026 at 9:00 a.m. CT via zoom.

Motion to adjourn by Joldersma. Seconded by Butler. **Motion carried.**

The Board adjourned at 11:53 a.m.

Respectfully Submitted,

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Jodi Hepperle, Secretary

DRAFT

# Remaining Authority by Object/Subobject

Expenditures current through 05/30/2026 11:19:30 AM

SOCIAL SERVICES -- Summary

FY 2026 Version -- AS -- Budgeted and Informational

FY Remaining: 8.8 %

0894 Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining	PCT AVL
<b>Board of Addiction &amp; Prevent Prof - Info</b>						
<b>EMPLOYEE SALARIES</b>						
5101010 F-t Emp Sal & Wages	5,376	0	0	0	5,376	100.0
5101030 Board & Comm Mbrs Fees	6,913	5,312	0	0	1,601	23.2
<b>Subtotal</b>	<b>12,289</b>	<b>5,312</b>	<b>0</b>	<b>0</b>	<b>6,977</b>	<b>56.8</b>
<b>EMPLOYEE BENEFITS</b>						
5102010 Oasi-employer's Share	1,319	406	0	0	913	69.2
5102020 Retirement-er Share	657	0	0	0	657	100.0
5102060 Health Insurance-er Share	884	0	0	0	884	100.0
5102080 Worker's Compensation	460	0	0	0	460	100.0
5102090 Unemployment Compensation	38	0	0	0	38	100.0
<b>Subtotal</b>	<b>3,358</b>	<b>406</b>	<b>0</b>	<b>0</b>	<b>2,952</b>	<b>87.9</b>
<b>51 Personal Services</b>						
<b>Subtotal</b>	<b>15,647</b>	<b>5,718</b>	<b>0</b>	<b>0</b>	<b>9,929</b>	<b>63.5</b>
<b>TRAVEL</b>						
5203030 Auto-priv (in-st.) H/rtc	1,517	0	0	0	1,517	100.0
5203100 Lodging/in-state	1,168	0	0	0	1,168	100.0
5203120 Incidentals-travel-in St.	50	0	0	0	50	100.0
5203140 Meals/taxable/in-state	361	0	0	0	361	100.0
5203150 Non-taxable Meals/in-st	300	0	0	0	300	100.0
5203260 Air-comm-out-of-state	1,200	0	0	0	1,200	100.0
5203280 Other-public-out-of-state	125	0	0	0	125	100.0
5203300 Lodging/out-state	1,455	0	0	0	1,455	100.0
5203350 Non-taxable Meals/out-st	475	0	0	0	475	100.0
<b>Subtotal</b>	<b>6,651</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,651</b>	<b>100.0</b>
<b>CONTRACTUAL SERVICES</b>						
5204020 Dues & Membership Fees	2,448	0	0	0	2,448	100.0
5204050 Computer Consultant	625	0	0	0	625	100.0
5204080 Legal Consultant	16,830	0	0	0	16,830	100.0
5204090 Management Consultant	117,825	112,223	14,104	0	-8,502	0.0
5204130 Other Consulting	0	6,465	1,035	0	-7,500	0.0
5204160 Workshop Registration Fee	550	0	0	0	550	100.0
5204201 Central Services	4,726	4,361	0	0	365	7.7
5204203 Central Services	20	0	0	0	20	100.0
5204204 Central Services	154	417	0	0	-263	0.0
5204207 Central Services	1,788	750	0	0	1,038	58.1

# Remaining Authority by Object/Subobject

Expenditures current through 05/30/2026 11:19:30 AM

SOCIAL SERVICES -- Summary

FY 2026 Version -- AS -- Budgeted and Informational

FY Remaining: 8.8 %

0894	<b>Board of Addiction &amp; Prevent Prof - Info</b>						PCT
Subobject	Operating	Expenditures	Encumbrances	Commitments	Remaining	AVL	
5204460 Equipment Rental	2,800	0	0	0	2,800	100.0	
5204490 Rents-private Owned Prop.	11,478	0	0	0	11,478	100.0	
5204530 Telecommunications Svcs	2,100	0	0	0	2,100	100.0	
5204550 Garbage & Sewer	120	0	0	0	120	100.0	
5204590 Ins Premiums & Surety Bds	1,110	1,716	0	0	-606	0.0	
5204740 Bank Fces And Charges	0	3,210	0	0	-3,210	0.0	
5204960 Other Contractual Service	3,200	4,910	0	0	-1,710	0.0	
<b>Subtotal</b>	<b>165,774</b>	<b>134,052</b>	<b>15,139</b>	<b>0</b>	<b>16,583</b>	<b>10.0</b>	
<b>SUPPLIES &amp; MATERIALS</b>							
5205020 Office Supplies	1,250	128	0	0	1,122	89.8	
5205028 Office Supplies	0	1,172	0	0	-1,172	0.0	
5205300 Trophies & Awards	155	0	0	0	155	100.0	
5205310 Printing-state	0	383	0	0	-383	0.0	
5205328 Printing-commercial	1,000	0	0	0	1,000	100.0	
5205350 Postage	1,900	1,962	0	0	-62	0.0	
<b>Subtotal</b>	<b>4,305</b>	<b>3,645</b>	<b>0</b>	<b>0</b>	<b>660</b>	<b>15.3</b>	
<b>CAPITAL OUTLAY</b>							
5207491 Telephone Equipment	175	0	0	0	175	100.0	
<b>Subtotal</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175</b>	<b>100.0</b>	
<b>52 Operating</b>							
<b>Subtotal</b>	<b>176,905</b>	<b>137,697</b>	<b>15,139</b>	<b>0</b>	<b>24,069</b>	<b>13.6</b>	
<b>Total</b>	<b>192,552</b>	<b>143,415</b>	<b>15,139</b>	<b>0</b>	<b>33,998</b>	<b>17.7</b>	

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 05/31/2026AGENCY: 08 SOCIAL SERVICES  
BUDGET UNIT: 0894 BOARD OF ADDICTION & PREVENT PROF - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	0894000721	1140000	123,241.71	DR	BOARD FOR ALCOHOL & DRUG PROFESSIONALS
COMPANY/SOURCE TOTAL 6503 721			123,241.71	DR *	
COMP/BUDG UNIT TOTAL 6503 0894			123,241.71	DR **	
BUDGET UNIT TOTAL 0894			123,241.71	DR ***	
AGENCY TOTAL 08			39,800,292.67	DR ****	

AVAILABLE FUNDS  
 AS OF: 05/31/2026  
 FY YEAR REMAINING: 8.5%  
 PAY DAYS REMAINING: 2

MONTHLY

BUDGET UNIT 0894

DATE 05/30/2026

BUDGET UNIT NAME BOARD OF ADDICTION & PREVENT PROF - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	192,552.00	0.00	0.00	15,139.03	143,414.20	33,998.77	123,241.71
BUDGETED TOT	192,552.00	0.00	0.00	15,139.03	143,414.20	33,998.77	
ALL COMP TOT	192,552.00	0.00	0.00	15,139.03	143,414.20	33,998.77	

TOTAL BUDGETED:

	OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES		BUDGET AVAILABLE	PCT AVL
					MONTHLY	YEAR-TO-DATE		
5101	EMPLOYEE SALARIES	12,289.00	0.00	0.00	1,162.00	5,312.00	6,977.00	56.8
5102	EMPLOYEE BENEFITS	3,358.00	0.00	0.00	88.83	406.37	2,951.63	87.9
5203	TRAVEL	6,651.00	0.00	0.00	0.00	0.00	6,651.00	100.0
5204	CONTRACTUAL SVCS	165,774.00	0.00	15,139.03	13,168.34	134,051.29	16,583.68	10.0
5205	SUPPLIES & MATRLS	4,305.00	0.00	0.00	63.74	3,644.54	660.46	15.3
5207	CAPITAL OUTLAY	175.00	0.00	0.00	0.00	0.00	175.00	100.0
	TOTALS	192,552.00	0.00	15,139.03	14,482.91	143,414.20	33,998.77	17.7

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

5101000	EMPLOYEE SALARIES	12,289.00	0.00	0.00	1,162.00	5,312.00	6,977.00	56.8
5102000	EMPLOYEE BENEFITS	3,358.00	0.00	0.00	88.83	406.37	2,951.63	87.9
5203000	TRAVEL	6,651.00	0.00	0.00	0.00	0.00	6,651.00	100.0
5204000	CONTRACTUAL SVCS	165,774.00	0.00	15,139.03	13,168.34	134,051.29	16,583.68	10.0
5205000	SUPPLIES & MATRLS	4,305.00	0.00	0.00	63.74	3,644.54	660.46	15.3
5207000	CAPITAL OUTLAY	175.00	0.00	0.00	0.00	0.00	175.00	100.0
	PS SUBTOTALS	15,647.00	0.00	0.00	1,250.83	5,718.37	9,928.63	63.5
	OE SUBTOTALS	176,905.00	0.00	15,139.03	13,232.08	137,695.83	24,070.14	13.6
	COMPANY 6503-I TOT	192,552.00	0.00	15,139.03	14,482.91	143,414.20	33,998.77	17.7

STATE OF SOUTH DAKOTA  
 MONTHLY EXPENDITURE REPORT  
 FOR PERIOD ENDING: 05/31/2026

AGENCY 08 SOCIAL SERVICES  
 BUDGET UNIT 0894 BOARD OF ADDICTION & PREVENT PROF - INFO

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #, OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/ CR
COMPANY NO		6503								
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS								
6503	0894000721	510103000	CGEX260513	05/15/2026					1,162.00	DR
	OBJSUB:	5101030							1,162.00	DR **
	OBJECT:	5101 EMPLOYEE SALARIES							1,162.00	DR ***
6503	0894000721	510201000	CGEX260513	05/15/2026					88.83	DR
	OBJSUB:	5102010							88.83	DR **
	OBJECT:	5102 EMPLOYEE BENEFITS							88.83	DR ***
	GROUP:	51 PERSONAL SERVICES							1,250.83	DR ****
6503	0894000721	520409000	26SC081011-APR	05/13/2026	01021104	MIDWESTSOL	12199902		10,155.62	DR
	OBJSUB:	5204090							10,155.62	DR **
6503	0894000721	520420100	FM603050	05/31/2026					1,269.73	DR
	OBJSUB:	5204201							1,269.73	DR **
6503	0894000721	520459000	CS603017	05/13/2026					275.85	DR
6503	0894000721	520459000	PE603017	05/15/2026					1,440.00	DR
	OBJSUB:	5204590							1,715.85	DR **
6503	0894000721	520474000	D086BF0072	05/15/2026	F27216				27.14	DR
6503	0894000721	520474000	D086BF0072	05/15/2026	F27216				27.14	DR
6503	0894000721	520474000	D086BF0072	05/15/2026	F27216				27.14	CR
	OBJSUB:	5204740							27.14	DR **
	OBJECT:	5204 CONTRACTUAL SERVICES							13,168.34	DR ***
6503	0894000721	520535000	MS604032	05/15/2026					63.74	DR
	OBJSUB:	5205350							63.74	DR **
	OBJECT:	5205 SUPPLIES & MATERIALS							63.74	DR ***
	GROUP:	52 OPERATING EXPENSES							13,232.08	DR ****
	COMP:	6503							14,482.91	DR *
	CNTR:	0894000721							14,482.91	DR *****
	CNTR:	089400072							14,482.91	DR *****
	CNTR:	0894000							14,482.91	DR *****
	B. UNIT:	0894							14,482.91	DR *****
	AGENCY:	08							137,555,882.15	DR *****

STATE OF SOUTH DAKOTA  
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT  
 FOR PERIOD ENDING: 05/31/2026

AGENCY 08 SOCIAL SERVICES  
 BUDGET UNIT 0894 BOARD OF ADDICTION & PREVENT PROF - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
0894000721	6503	510103000	BOARD & COMM MBRS FEES	1,162.00	5,312.00	
ACCT: 5101		EMPLOYEE SALARIES		1,162.00	5,312.00	*
0894000721	6503	510201000	OASI-EMPLOYER'S SHARE	88.83	406.37	
ACCT: 5102		EMPLOYEE BENEFITS		88.83	406.37	*
ACCT: 51		PERSONAL SERVICES		1,250.83	5,718.37	**
0894000721	6503	520409000	MANAGEMENT CONSULTANT	10,155.62	112,222.97	
0894000721	6503	520413000	OTHER CONSULTING	.00	6,465.00	
0894000721	6503	520420100	BFM CENTRAL SERVICES	1,269.73	4,360.91	
0894000721	6503	520420400	RECORDS MGMT SERVICES	.00	417.00	
0894000721	6503	520420700	HUMAN RESOURCES SERVICES	.00	750.06	
0894000721	6503	520459000	INS PREMIUMS & SURETY BDS	1,715.85	1,715.85	
0894000721	6503	520474000	BANK FEES AND CHARGES	27.14	3,209.50	
0894000721	6503	520496000	OTHER CONTRACTUAL SERVICE	.00	4,910.00	
ACCT: 5204		CONTRACTUAL SERVICES		13,168.34	134,051.29	*
0894000721	6503	520502000	OFFICE SUPPLIES	.00	128.06	
0894000721	6503	520502800	OFFICE SUPPLIES	.00	1,172.00	
0894000721	6503	520531000	PRINTING-STATE	.00	382.50	
0894000721	6503	520535000	POSTAGE	63.74	1,961.98	
ACCT: 5205		SUPPLIES & MATERIALS		63.74	3,644.54	*
ACCT: 52		OPERATING EXPENSES		13,232.08	137,695.83	**
COMP: 6503				14,482.91	143,414.20	***
CNTR: 0894000721				14,482.91	143,414.20	****
CNTR: 089400072				14,482.91	143,414.20	*****
CNTR: 0894000				14,482.91	143,414.20	*****
B UNIT: 0894				14,482.91	143,414.20	*****
AGENCY: 08				137,555,882.15	1,655,197,975.36	*****

**TRAINEE – ADDICTION/PREVENTION/PEER SUPPORT**

- Minimum Education: high school degree
- Register with the Board to allow work and supervision hours to count towards certification in the future
- Board Approved Supervisor at the same organization
- Annual Renewal (unlimited)

**SUPERVISEE – ADDICTION COUNSELOR**

- Minimum Education: Bachelor’s degree in behavioral health field **OR** 2 of 9 education courses required for certification
- Must have Board Approved Supervisor
- Board Approved Supervisor at the same organization
- Annual Renewal (3-time limit)

**SUPERVISEE – LICENSED ADDICTION COUNSELOR**

- Minimum Education: Master’s degree in a behavioral health field **OR** 2 of 6 education courses required for licensure
- Must have Board Approved Supervisor
- Board Approved Supervisor at the same organization
- Annual Renewal (3-time limit)

**BOARD APPROVED SUPERVISOR**

**Certified or licensed at least 1 year as:**

- CAC, CPS, LAC, LPC, LPC-MH, CSW-PIP, Psychologist, or Psychiatrist
  - 15 hours of CE specific to supervision for addiction counseling
  - 15 hours of CE specific to ASAM criteria

**Certified or licensed 2 years as:**

- CAC, CPS, LAC, LPC, LPC-MH, CSW-PIP, Psychologist, or Psychiatrist
  - 8 hours of CE specific to supervision for addiction counseling
  - 8 hours of CE specific to ASAM criteria

**A Clinical Supervision or Treatment Continuum course = required CE for board approved supervisor (still must meet minimum license time)**

Supervisor Status renewed every 2 years with an additional 4 hours of CE specific to supervision for addiction counseling (ongoing). No Fees

**Supervisor Responsible for:**

- Client welfare is protected
- Supervisee functions within competence
- 12 core functions/prevention domains covered during supervision

**Methods of Supervision:**

- Presentation of cases
- Direct observation
- ASAM
- Recordkeeping
- Ethics for addiction professionals

**SUPERVISEE – PREVENTION**

- Minimum Education: Bachelor’s degree in a behavioral health field **OR** 2 of the 5 courses required for certification
- Must have Board Approved Supervisor
- Board Approved Supervisor at the same organization
- Annual Renewal (3-time limit)

**SUPERVISEE – PEER SUPPORT**

- Minimum Education: high school degree and at least 15 hours or training
- Must have Board Approved Supervisor
- Board Approved Supervisor at the same organization
- Annual Renewal (3-time limit)

**Supervision:**

- 100 hours of supervision per 1,000 hours of work experience required
- 1 hour of supervision for each 20 hours of work
- Multiple supervisors but must be at the same organization
- Individual or group supervision
- Hours under terminated plan of supervision “banked” if used within the allowed timeframe
- Supervisor/Supervisee must inform Board when supervision ends (14 days)