



Meeting Minutes— *Unapproved Draft; Pursuant to [SDCL 1-27-1.17](#)*
June 5, 2024

The Board of Nursing convened at 9:00 A.M. on June 5, 2024, at the Springhill Suites, 4304 West Empire Place, Sioux Falls, SD, in the Emerald Room.

- 1. Roll Call; Board Members Present:** Carla Borchardt, Deborah Bowar, Denise Buchholz, Rebekah Cradduck, Kristin Gabriel, Nathan Hinker, Carena Jarding, Christi Keffeler, Lori Koenecke, Penny Tilton, Jenna VandenBos.

Board staff in Attendance: Linda Young, Executive Director, Glenna Burg, Erin Matthies, Francie Miller, Lindsay Olson.

Legal Counsel in Attendance: Megan Borchert, General Council, Shelly Munson, Board Prosecutor.

Guests in Attendance: Representing SD Association of Healthcare Organizations (SDAHO): Swetha Kalapatapu; Reema Chonde, Tammy Hatting; Representing Sanford Health: Ann Massey, Jamie Stucky, Kimberly Albers.

- 2. Rules Hearing:** On proposed rules numbered: §§ 20:48:03:14; 20:48:03:14.01; 20:48:03.01:03; 20:48:07.01:01; 20:48:07.01:02; 20:48:07.01:03; 20:48:07.01:04; 20:48:16:05; 20:48:16:06. President Borchardt called the public hearing to order at 9:00 A.M., she outlined the procedure for the Rules Hearing. Young provided a review of the rules and reported on the Legislative Research Council’s (LRC) recommended corrections to the proposed rules to conform with form, style, clarity, and legality. As required under SDCL 1-26-4(4), she advised accepting the LRC’s corrections. One letter of written testimony was received from the SD Health Care Association (SDHCA); SDHCA expressed support of the proposed rules. The letter was read aloud and entered into the record. No person requested to provide oral testimony. No questions were asked by board members. The hearing concluded at 9:20 A.M.

Motion by Keffeler to adopt the proposed rules, numbered: §§ 20:48:03:14; 20:48:03:14.01; 20:48:03.01:03; 20:48:07.01:01; 20:48:07.01:02; 20:48:07.01:03; 20:48:07.01:04; 20:48:16:05; 20:48:16:06, as revised by the LRC for form, style, clarity, and legality. Second by Gabriel. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Yes	Hinker	Yes	Koenecke	Yes	Votes: 11 Yes	

3. Compliance:

a. Formal Hearings

- i. Ford, Rosalind, GA LPN066258, with Megan Borchert presiding. Licensee served with notice. Licensee did not appear. Motion by Gabriel to Default Letter of Reprimand to Rosalind Ford, GA LPN066258. Second by Keffeler. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Votes: 9 Yes	

- ii. Jasper, Veronica, SD M011956, with Megan Borchert presiding. Registrant served with notice. Registrant did not appear. Motion by Tilton to Default Letter of Reprimand to of Veronica Jasper, SD M011956. Second by Bowar. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Votes: 9 Yes	

b. Additional Cases:

- i. H.B., Munson and Miller presented background on H.B. Motion by Jarding to Grant continuance of hearing to August 6-7, 2024, complete an evaluation by SD HPAP within 14 business days from receipt of order and to complete all recommendations requested per HPAP. If evaluation is not completed within 14 business days, licensee will be immediately suspended, pending formal hearing . Second by Koenecke. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Votes: 9 Yes	

- ii. Alexis Hiller, SD P013225, Munson and Miller presented background. Motion by Bowar to accept Voluntary Surrender of Alexis Hiller, SD P013225. Second by Koenecke. Motion carried.

Borchardt	Yes	Craddock	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Votes: 9 Yes	

- iii. Casandra Graff, SD P013777. Munson and Miller presented background. Motion by Jarding to accept Voluntary Surrender of Casandra Graff, SD P013777. Second by Tilton. Motion carried.

Borchardt	Yes	Craddock	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Yes	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Votes: 9 Yes	

4. Motion to adjourn by Hinker. Second by Bowar. Motion carried in a unanimous voice vote. The meeting adjourned at 10:17 A.M.