

Civil Service Commission Minutes

Conference call

June 28, 2018

Members participating:

JC Carpenter
Barbara Christianson, chair
Judy Greff
Greg Ingemunson
Shannon Williams

Please note that these minutes are a draft until approved by the Civil Service Commission at its next meeting.

Other participants:

Heather Perry, BHR director of policy and special projects
Ellen Zeller, BHR director of classification and compensation

Commissioner Christianson called the meeting to order at 10 a.m. CDT.

1. Approval of agenda

Commissioner Williams moved to approve the agenda as presented. Commissioner Greff seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of approving the agenda.

2. Approval of minutes

Commissioner Ingemunson moved to accept the minutes of the April 23 and April 24, 2018, meetings as submitted. Commissioner Carpenter seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of approving the minutes.

3. Classification review

Zeller presented information about reclassifying the Lifespan Specialist from paygrade GG to GH and the Certified Orientation & Mobility Specialist from paygrade GI to GJ. She introduced a new classification, Long Term Services & Supports Supervisor.

Commissioner Ingemunson moved to approve the pay grade changes and new classification. Commissioner Greff seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of the motion.

4. FY19 pay structures

Zeller presented the FY19 pay structures and reviewed the updates. Commissioner Greff moved to approve the pay structures as presented. Commissioner Williams seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of the motion.

5. Commission updates

Perry said Commissioner Bob Grandpre had resigned from the commission effective July 1, 2018. The Governor's Office was expected to appoint a new commissioner with law enforcement experience soon.

There were no pending grievances at the time of the conference call.

6. Adjourning meeting

Commissioner Williams moved to adjourn the meeting, and the motion was seconded by Commissioner Greff. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of adjourning.

Commissioner Christianson adjourned the meeting at 10:21 a.m.