

# Civil Service Commission Minutes

Conference call

June 28, 2018

## **Members participating:**

JC Carpenter  
Barbara Christianson, chair  
Judy Greff  
Greg Ingemunson  
Shannon Williams

## **Other participants:**

Heather Perry, BHR director of policy and special projects  
Ellen Zeller, BHR director of classification and compensation

Commissioner Christianson called the meeting to order at 10 a.m. CDT.

### **1. Approval of agenda**

Commissioner Williams moved to approve the agenda as presented. Commissioner Greff seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of approving the agenda.

### **2. Approval of minutes**

Commissioner Ingemunson moved to accept the minutes of the April 23 and April 24, 2018, meetings as submitted. Commissioner Carpenter seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of approving the minutes.

### **3. Classification review**

Zeller presented information about reclassifying the Lifespan Specialist from paygrade GG to GH and the Certified Orientation & Mobility Specialist from paygrade GI to GJ. She introduced a new classification, Long Term Services & Supports Supervisor.

Commissioner Ingemunson moved to approve the pay grade changes and new classification. Commissioner Greff seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of the motion.

### **4. FY19 pay structures**

Zeller presented the FY19 pay structures and reviewed the updates. Commissioner Greff moved to approve the pay structures as presented. Commissioner Williams seconded the motion. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of the motion.

## **5. Commission updates**

Perry said Commissioner Bob Grandpre had resigned from the commission effective July 1, 2018. The Governor's Office was expected to appoint a new commissioner with law enforcement experience soon.

There were no pending grievances at the time of the conference call.

## **6. Adjourning meeting**

Commissioner Williams moved to adjourn the meeting, and the motion was seconded by Commissioner Greff. Commissioners Carpenter, Christianson, Greff, Ingemunson, and Williams voted in favor of adjourning.

Commissioner Christianson adjourned the meeting at 10:21 a.m.