

**South Dakota Board of Addiction and Prevention Professionals  
Via Videoconference  
May 20, 2022**

President Hartman called the meeting to order at 9:03 am central and determined a quorum.

**Board Members Present via Videoconference:** Nicole Bowen, Kara Graveman, Amy Hartman, Lynne Hagen, Kristi Jacobsma, Tiffany Kashas, Donald McCoy, Kelsey Smith and Jill Viedt

**Board Members Absent:** None

**Others Present via Videoconference:** Jennifer Stalley, Executive Secretary; Karen Cudmore, administrative staff; Ryan Loker, Board Legal Counsel, Department of Social Services; Caroline Srstka, Assistant Attorney General and Jeremy Lippert, Department of Social Services.

Tiffany Kashas introduced herself to the Board.

Motion to approve the proposed agenda by Hagen. Seconded by Graveman. **Motion carried.**

Hartman asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of February 11, 2022 by Smith. Seconded by Jacobsma. Kashas abstained. **Motion carried.**

Motion to accept the financial report as of April 30, 2022 as presented by Graveman. Seconded by Viedt. **Motion carried.**

Motion to go into executive session for consideration of contested cases and contractual matters at 9:21 am by Bowen. Seconded by Hagen. **Motion carried.**

Hartman declared the Board out of executive session at 9:49 am.

Motion to authorize counsel to offer a proposed settlement agreement for Complaint 2022-02 by Jacobsma. Seconded by Bowen. **Motion carried.** Viedt was recused.

Motion to renew the contract with Midwest Solutions for executive and administrative services with a 6% increase to the contract by Jacobsma. Seconded by Hagen. **Motion carried.**

Stalley provided an update on modifications to the supervision tracking form. Stalley reported that updating the form to reflect discussions at a previous meeting was more difficult than anticipated. Revisions will continue to be considered, but at this time a revised form is not being used to submit verification of work experience and supervision.

Stalley provided an update on the statute and administrative rule changes and the timeline for the process. A working group will present the proposed changes to the Board during the August board meeting. Smith and Hartman agreed to serve on the workgroup.

Stalley provided an office update. Online renewal is live for the ACTs, PSTs, CACs and LACs. The online renewal opens one month prior to the practitioner's birth month. Renewal links are available on the Board's website and emailed to the various licensees who need to renew. Discussions about the Department of Social Services Behavioral Health's peer support specialists proposal occurred with DSS staff. There may be some limitations to the proposal based on current ACT requirements, but

conversations continue. Stalley presented a Board update to the SDAPP Conference to provide information on renewal. This is planned to be an annual event with SDAPP to allow for continued communication with stakeholders.

Lippert reported no additional updates from the Department of Social Services. Lippert noted Marilyn Kinsman is retiring in June and a replacement for her role as Board liaison from the Department will be filled.

The Board's next meeting is scheduled for August 26, 2022 at 10:00 am (central) in Pierre.

Motion to adjourn by Smith. Seconded by Hagen. **Motion carried.** Graveman and Jacobsma were absent.

The Board adjourned at 10:42 am.

Respectfully Submitted,

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Nicole Bowen, Secretary

DRAFT