



Board of Funeral Service

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DRAFT TELECONFERENCE **BOARD MEETING AGENDA**

TO: Board Members

FROM: Carol Tellinghuisen, Executive Secretary

DATE: April 20, 2023

MEETING DATE: May 10, 2023

MEETING TIME: 1:00 p.m. CDT / 12:00 p.m. MDT

MEETING LOCATION: Ramkota Hotel & Watertown Event Center- Prairie Room
1901 9th Ave. SW
Watertown, SD 57201
(605) 886-8011

Persons interested in joining the meeting may do so by calling the teleconference number at 1-866-705-2554. Key in the Guest Passcode: 263756.
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Agenda Item Number:

1. Call to order/welcome and introductions-Brennick
2. Roll call-Brennick
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public testimony/public comment period at 1:05 p.m. CDT-*5 minutes for the public to address the Board*
6. Approval of the minutes from November 17, 2022
7. FY financial update
8. Legislative Updates
 - a. HB 1015
 - b. SB 141
 - c. Other legislative updates
9. Administrative Rules- ARSD 20:45 (Funeral Service) and ARSD 20:45:05 (Crematories and Cremations)
10. Election of Officers
11. ICFSEB Annual Conference Update- Brennick
12. SDFDA FY25 Contract for Speaker (Vote)
13. Cremator Operator Program/Adopt Approved Courses- SDFDA
14. Annual Inspections

15. Pre-Arranged Funeral Trust Reporting Discussion
16. Schedule next meeting
17. Executive Session-pursuant to SDCL 1-25-2
 - a. Executive Secretary Contract Renewal
 - b. Application #2023-1
 - c. Endorsement Applications SDCL 36-1D (Certification vs. Licensure)-Borchert
 - d. Complaints/Investigations
 - i. #170
 - ii. #171
18. Vote on Executive Session items
 - a. Executive Secretary Contract Renewal
 - b. Applications
 - c. Complaints/Investigations-if applicable
19. Any other business coming in between date of mailing and date of meeting
20. Adjourn