



SOUTH DAKOTA 9-1-1 COORDINATION BOARD

MEETING MINUTES FOR APRIL 29, 2019

VIA TELECONFERENCE

Board members present: Brown, Bryan, DeNeui, Harding (joined late), Kippley (joined late), Littau, McPeek, Miller, Mundahl, Ruffledt, Serr

Board Members Absent:

Staff Present: Maria King (NG911 Project Manager)

Others present: Jenna Howell (DPS), Arin Diedrich (DPS), Dawn Hill (DPS), Paul Bachand, Mary Ehram (Solacom), Mark Grady (INdigital), Ryan Wineteer (Hamilton)

I. Call to Order and Roll Call

The meeting was called to order at 9:00AM Central Time by McPeek. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda with a change to add item B *Consulting Contract* under Item VI Other Business.

Moved by: Littau Seconded by: DeNeui

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the March 5, 2019 meeting minutes with the striking “McPeek said this sounds like a lot of money and is afraid they won’t be getting enough bang for their buck ” in item B under number VI Other Business.

Moved by: Ruffledt Seconded by: Bryan

Discussion: None

Vote: 9 yeas, 0 nays. Motion carried unanimously.

IV. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria, Jenna, Dawn, Arin), and Paul Bachand.

Moved by: Miller Seconded by: DeNeui

Discussion: None

Roll Call Vote: 9 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 9:13AM Central Time. The board came out of executive session at 9:53AM Central Time. Rejoined original conference bridge and resumed meeting at 9:55AM.

- B. RFP Review Committee
Maria King reported there were 7 responses to the RFP and that the review process continues.

V. Condition Statement and Collections Report

The most recent condition statement and collections report were provided. Amounts are in line with what we have seen in past months. No further discussion.

VI. Other Business

- A. Next regularly scheduled meeting was scheduled for June 13. Due to conflicts, this meeting will need to be rescheduled. King will work with board members to find a suitable date.

- B. Consulting Contract – King mentioned that PSAP compliance audits are due. With Shawnie Rechtenbaugh’s recent permanent appointment as Secretary for the South Dakota Department of Human Services, she will not be able to complete these audits as the State 911 Coordinator. King proposed a consulting contract with Marlene Haines to complete the four audits that are due and train King on how to complete the audits. She proposed an hourly rate of \$30 plus state rate per diem and lodging for any travel expenses/reimbursement. Total of the contract would not exceed \$7,500 for one year beginning May 1, 2019.
Howell advised because Haines is a former board member who has not been off the board for a period of longer than one year, the board will have to meet the requirements of the conflict of interest exemption in SDCL 3-23-4 Circumstances under which authority, board, or commission may contract with former member.

Motion to approve consulting contract with Marlene Haines to help conduct PSAP compliance audits and train Maria King in completion of said audits as the board has determined the terms of the contract are fair, reasonable, and are in the best interests of the public.

Moved by: Ruffledt Seconded by: Bryan
Discussion: None
Roll Call Vote: 11 yeas, 0 nays. Motion carried unanimously.

VII. Public Comment

There was no public comment.

VIII. Adjourn

Motion to adjourn the meeting.
Moved by: Serr Seconded by: Miller
Discussion: None
Vote: 11 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 10:11AM Central Time.