

# **MEETING AGENDA**

## **SOUTH DAKOTA BOARD OF MASSAGE THERAPY**

Wednesday, April 23, 2025

9:00 am CDT

The meeting will be held via Microsoft Teams

Click here to join the meeting:

[Join Teams Meeting](#)

Or Call: 1-605-679-7263, ID 278 006 025#

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Open Forum
5. Approval of the Draft Minutes (January 22, 2025, March 18, 2025, April 8, 2025)
6. Executive Secretary Report
  - a. Financial Report for the Month Ending March 31, 2025
  - b. On-line Applications
  - c. FSMTB Executive Summit
  - d. Verification of Education when an Applicant's School has Closed
  - e. Acceptance of emailed Verification of Education and Transcripts from Schools
7. Federal Apprenticeships – Presentation
8. Records Retention Manual – Review and Update Manual
9. Complaint Process – Approve Investigative Committee Dismissal of Complaints with no Probable Cause
10. Policy for Conversion of Credit Hours to Clock Hours for Massage Therapy Education
11. Report of Round-Table Discussions Regarding Possible Legislation for 2026 – Fallon Helm & Kallyn Reinert
12. Next Meeting – July 23, 2025 -- Proposed Agenda Items
13. Adjourn