President Rice Brinkworth called the meeting to order at 9:02 am central and determined a quorum.

**Board Members Present via Videoconference:** Tiffany Butler, Cheryl Hartman, Jill Janecke, Maureen Gustafson, Roswitha Konz, Woody Schrenk, Jay Trenhaile, Jeff Wangen and Lynell Rice Brinkworth

**Board Members Absent:**

**Others Present via Videoconference:** Jennifer Stalley, Executive Secretary; Karen Cudmore, administrative staff; Jeremy Lippert, Board Legal Counsel, Department of Social Services; Erin Handke, Assistant Attorney General, Marilyn Kinsman, Department of Social Services; and Brenda Tidball-Zeltinger, Department of Social Services.

Board members introduced themselves to Jill Janecke and Maureen Gustafson, the newest appointed board members.

Motion to approve the proposed agenda by Konz. Seconded by Hartman. **Motion carried.**

Rice Brinkworth asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of November 5, 2021 as amended by Schrenk. Seconded by Butler. **Motion carried.**

Motion to accept the financial report as of February 28, 2022 by Trenhaile. Seconded by Butler. **Motion carried.**

Motion to go into executive session for consideration of contested cases and contractual matters at 9:20 am by Butler. Seconded by Konz. **Motion carried.**

Rice Brinkworth declared the Board out of executive session at 10:45 am.

Motion to offer settlement agreement as proposed for Complaint 2021-05 by Butler. Seconded by Schrenk. **Motion carried.** Rice-Brinkworth was recused. Wangen absent.

Motion to dismiss Complaint 2021-06 by Butler. Seconded by Konz. **Motion carried.** Trenhaile abstained. Wangen absent.
Motion to dismiss Complaint 2021-07 by Schrenk. Seconded by Hartman. **Motion carried.** Schrenk recused. Trenhaile abstained. Wangen absent.

Motion to dismiss Complaint 2021-08 by Butler. Seconded by Konz. **Motion carried.** Trenhaile abstained. Wangen absent.

Motion to dismiss Complaint 2021-09 by Butler. Seconded by Schrenk. **Motion carried.** Butler recused. Wangen absent.

Motion to dismiss Complaint 2021-10 by Schrenk. Seconded by Hartman. **Motion carried.** Schrenk recused. Trenhaile abstained. Wangen absent.

Motion to adopt the Findings of Fact and Conclusions of Law and Final Order in the matter of Licensed Professional Counselor Endorsement Application of J. Dahl by Butler. Seconded by Trenhaile. **Motion carried.** Wangen absent.

The Board thanked Bobbi Brown and Sherry Bartels for their service with the Board and welcomed two new Board members, Jill Janecke and Maureen Gustafson.

Stalley provided an office update. Staff will present at the South Dakota Counseling Association’s annual conference on April 29th in Aberdeen. Stalley provided an update on the 2022 Legislative session and 2022 online renewal process. The administrative rules workgroup will convene this spring to consider rules changes for 2023.

Motion to revise the Plan of Supervision – Professional Counselor and Plan of Supervision – Professional Counselor – Mental Health applications to clarify educational requirements for licensure by Trenhaile. Seconded by Hartman. **Motion carried.** Wangen absent.

Motion to adopt the Plan of Supervision Renewal Application form by Hartman. Seconded by Butler. **Motion carried.** Wangen absent.

Motion to renew the contract with Midwest Solutions for executive and administrative services with a 6% increase in the contract by Butler. Seconded by Trenhaile. **Motion carried.** Wangen absent.

Schrenk and Cudmore provided an update on the American Association of State Counseling Boards (AASCB) held virtually February 4th and 18th. The Counseling Regulatory Boards Summit will be held August 3-5 in Philadelphia and the Association of Marital & Family Therapy Regulatory Boards will be held September 13-14 in Louisville. Board members interested in attending should notify Board staff.

Kinsman provided a brief Department update and welcomed the two new board members.

The Board’s next meeting is scheduled for June 10, 2022, at 10:00 am (central) in Pierre.

Motion to adjourn by Trenhaile. Seconded by Butler. **Motion carried.**

The Board adjourned at 11:36 am.
Respectfully Submitted,

[Signature]

Jennifer Stalley, Executive Secretary