



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD
(DRAFT) MEETING MINUTES FOR MARCH 3, 2022
IN PERSON / ZOOM**

Board Members Present: Anderson, DeNeui, Jaeger, Miller, Ruffedt, Serr (joined at 10:06AM), Toomey

Board Members Absent: Brown, Bryan, Leon

Others Present: Dawn Hill (DPS), Tony Mangan (DPS), Deb Skonberg (Marshall County), Troy VanDusen (Watertown), Vicki Greenwood (Butte County - joined at 10:25AM)

I. Call to Order and Roll Call

The meeting was called to order at 10:04AM Central Time by DeNeui. Roll call was taken, and a quorum was present.

II. Adoption of Agenda

Motion to approve meeting agenda.

Moved by: Toomey Seconded by: Ruffedt

Discussion: None

Vote: 6 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the February 17 meeting minutes as presented.

Moved by: Ruffedt Seconded by: Toomey

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

IV. NG9-1-1 Project Update

Lumen has completed pre-migration with 15 PSAPs receiving additional location information associated with i3 geospatial call routing. As counties clean up their critical errors and meet the data accuracy requirements, they will be able to also have calls routed geospatially. Today, there are 2 PSAPs utilizing geospatial call routing and enhanced location information.

A Joint Powers Agreement was signed that will provide 9-1-1 voice and text call transfers across the SD/IA bordering counties/PSAPs. More work needs to be done to interconnect MN/IA first before SD can join.

V. Condition Statement and Collections Report

King provided copies of the most recent Condition Statement and Collections Report as informational documents to the Board. Roughly \$1.2M has been reimbursed to-date with the PSAP Project Funding program.

VI. Other Business

A. Strategic Plan Review

King shared and provided a high-level overview of the DPS 9-1-1 strategic plan with the Board, including the tracking document. No board action was required, as this will be used internally within DPS for performance metrics regarding the State 9-1-1 Coordinator position. Any objectives included in the plan requiring expenditures would be brought before the Board for review and consideration.

B. Recruitment Campaign

King provided the Board with information related to the statewide advertising/recruitment campaign to help with telecommunicator recruitment.

Motion to enter into a contract with Epicosity in order to authorize funding for \$44,500 and authorize Board Chair to sign final contract as approved by DPS.

Moved by: Ruffledt Seconded by: Jaeger

Discussion: Serr asked how potential applicants would be directed to the appropriate resource to find the openings. King envisions that a landing page will be created on the DPS website that would then have links to respective PSAPs/county websites for job listings. There will be separate costs involved with the development of the landing page with website provider. Serr asked if any promotional materials created would then be the property of the state for future use; King advised that it would be and could be shared locally.

Vote: 7 yeas, 0 nays. Motion carried unanimously.

C. PSAP In Person Meeting – Administrative Rule discussion

There was discussion about the Administrative Rule pertaining to the 2-person rule [ARSD 50:02:04:02](#), as many PSAPs have expressed concern about the implementation of this rule due to the short staffing experienced, in addition to the ongoing complications and longer absences due to COVID. Many PSAP representatives asked that this be brought up again at a later date. This same information was shared with the Board and during the discussion, several members echoed the same sentiment, but agreed that a more focused discussion needed to happen in the future. Three PSAP supervisors participated in the call and voiced their concerns regarding the implementation of this rule and are in support of the Board delaying their decision.

King distributed the master copy of proposed edits of the Administrative Rules prior to the meeting; discussion ensued about the revision process. After discussion, it was determined that King would engage the PSAPs through a volunteer work group to provide diversity. At the June meeting, King will share information on what the administrative rule process and timeline is and include initial feedback from the PSAP work group.

D. Lawrence County Replacement Funding Application

Motion to approve the replacement application for Lawrence County for the purchase of computers in the amount of \$7,429.69, which equals the same amount as previously authorized.

Moved by: Serr Seconded by: Toomey

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

E. Clay Area ESCC Reimbursement Request

Motion to approve an additional \$343.77 in reimbursement to utilize the remainder of the allocated amount of funding for Clay Area ESCC due to cost increases on items purchased that were previously authorized.

Moved by: Jaeger Seconded by: Anderson

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

F. 911 Authority Contract

Motion to enter into a contract amendment with 911 Authority in order to authorize funding not to exceed \$476,000 over a 5-year term for items 1, 2, and 4 (not including cyber security) and authorize Board Chair to sign final contract as approved by DPS.

Moved by: Ruffledt Seconded by: Anderson

Discussion: King recommended that the cybersecurity project not be included in this contract so potential future grant funds could be used for this effort. Serr advised that DSU provides cybersecurity audits. Ruffledt suggested that money be spent to look specifically at the 9-1-1 infrastructure for a cybersecurity analysis instead of just the PSAP/county/city side. King will bring back to the Board at a later date following the determination of federal fund availability.

Vote: 7 yeas, 0 nays. Motion carried unanimously.

G. Next Meeting Date: June 2

VII. Public Comment- No comments from the public were made

VIII. Adjourn

Motion to adjourn the meeting.

Moved by: Serr Seconded by: Miller

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

Meeting adjourned at 11:27AM Central Time.