



SOUTH DAKOTA 9-1-1 COORDINATION BOARD

MEETING MINUTES FOR MARCH 2, 2023

IN PERSON / ZOOM

Board Members Present: Anderson, Boyd, DeNeui, Leon, Miller, Olson, Toomey, Serr (joined at 10:07AM Central Time)

Board Members Absent: Bryan, Sutton

Staff Present: Maria King, State 9-1-1 Coordinator

Others Present: Arin Diedrich (DPS), Troy VanDusen (Watertown PD), April Denholm (Lake County 911)

I. Call to Order and Roll Call

The meeting was called to order at 10:02AM Central Time by DeNeui. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to amend agenda. Changes were proposed as follows:

Add: VI. Executive Session per SDCL 1-25-2 (4)

Change: VII. Other Business, VIII. Public Comment, IX. Adjourn

Remove: C. ~~Pennington County & Metro Communications ACD/Power Ops Quote~~

Moved by: Leon

Seconded by: Anderson

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

Motion to approve the meeting agenda as amended.

Moved by: Leon

Seconded by: Toomey

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the December 1, 2022 meeting minutes as presented.

Moved by: Leon

Seconded by: Miller

Discussion: None

Vote: 8 yeas, 0 nays. Motion carried unanimously.

IV. Condition Statement and Collections Report

King provided copies of the most recent Condition Statement and Collections Report as informational documents to the Board. King explained the anomalies in the December and January expenditures due to the CenturyLink/Lumen invoice error in December which delayed receipt of the corrected invoice into

January. Double payments were made in January, and none in December. There were also higher PSAP funding reimbursements as indicated on the Grants line item for the months of December and January.

V. NG9-1-1 Project Update

A. Current Projects

- i. ADT alarm data update
- ii. Backup out of band network phone system update

The software upgrade for the Viper call handling software is in progress and is being done onsite at each PSAP. To date, 15 PSAPs and two backup centers have been upgraded. Last week's upgrades were suspended to work on an update to fix a few bugs discovered with the upgrade.

With regard to the ADT alarm data security risks delivered through the network, the ESInet treats all networks as untrusted and are encrypted and secured. PSAPs can opt in individually if they choose.

The technical subcommittee met and had additional individuals join to provide further technical input. INdigital presented the backup phone solution and out of band network in more detail. As a result of this meeting, it was determined that there were too many unknown costs that would increase the cost of the project beyond what the committee felt would provide benefit for the costs involved.

There may be a potential equipment and network solution through INdigital's Encore system for Buffalo County/BIA Crow Creek and Cheyenne River Sioux Tribe 911 who still have some or all calls being received with no location information. King will continue to work with INdigital on this solution and pricing and present in the future if necessary.

VI. Executive Session per SDCL 1-25-2 (4)

Motion to go into Executive Session to prepare for contract negotiations per SDCL 1-25-2 (4). Including board members, staff (Arin and Maria).

Moved by: Miller Seconded by: Boyd
Discussion: None
Roll Call Vote: 8 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 10:27AM Central Time. The board came out of executive session at 10:51AM Central Time. Rejoined original conference bridge and resumed meeting at 10:53AM Central Time.

Motion to approve the quotes for Metro Communications expansion and enhanced call handling functionality for Pennington County ESCC and Metro Communications. Authorization for King to proceed with legal counsel to draft an amendment to increase monthly billing by \$21,067.49 per month to accommodate expansion of 16 workstations for Metro Communications and provide ACD/Power Ops software and hardware for main and backup centers for Metro Communications and Pennington County ESCC.

Moved by: Toomey Seconded by: Leon
Discussion:
Vote: 8 yeas, 0 nays. Motion carried unanimously.

VII. Other Business

- A. Brown County Communications 911 Revised PSAP Funding Application

The Board previously authorized funding for an equipment upgrade at Brown County Communications, however they would like to request that remaining funds be applied to a project to improve PSAP acoustics.

Motion to authorize change in previously authorized project funding for the purchase and installation of sound panels in the Brown County Communications dispatch center to help with acoustics in the amount of \$7,155.

Moved by: Miller Seconded by: Serr

Discussion: None

Vote: 8 yeas, 0 nays. Motion carried unanimously.

B. Metro Communications Revised PSAP Funding Application

The Board previously authorized funding for staffing additional positions for Metro Communications had applied for, however they would like to request a revision to allow for a portion of those funds to be applied to equipment costs associated with upgrades for their new center.

Motion to authorize a revised funding application for Metro Communications for reallocation of funds in the amount of \$86,778.39 to be used for non-recurring equipment costs for their new center.

Moved by: Boyd Seconded by: Serr

Discussion:

Vote: 8 yeas, 0 nays. Motion carried unanimously.

C. 9-1-1 Training Simulator Update

King advised the Board that all 5 training simulators have been installed and are in use during the Basic 9-1-1 Certification Class currently being held at LET. Mary Niles, the 9-1-1 Training Coordinator sent a thank you note, which was shared with the Board.

D. Administrative Rule review update

King advised that good progress has been made on reviewing the current administrative rules with a few technical areas undergoing further review. Additional review and discussion revolves around the administrative rule review process and potential corresponding change in statute and how those two processes interrelate.

E. Next Scheduled Meeting Date

- i. June 1

VIII. Public Comment

King was advised by Pam Bryan with AT&T that her position was phased out so she would no longer be able to serve on the Board. She is likely planning to retire. Thank you for your years of service on the Board, Pam!

IX. Adjourn

Motion to adjourn the meeting.

Moved by: Serr Seconded by: Miller
Discussion: None
Vote: 8 yeas, 0 nays. Motion carried unanimously.

Meeting adjourned at 11:15AM Central Time.