

**South Dakota Board of Chiropractic Examiners Meeting  
Teleconference  
March 13, 2019**

**UNAPPROVED DRAFT MINUTES**

The board meeting was called to order at 2:00 p.m. central time. Roll call was taken and the following members were present: Dr. Kathleen Deutsch, Dr. Rick Odland, Dr. Jay Ortman, Dr. Bill Blickensderfer and Bev McCracken along with Marcia Walter, Executive Director and Bill Fuller, Board Attorney. Dr. Bruce Albrecht was also on the conference call.

M/S Blickensderfer/Odland to approve agenda as presented with no additions or corrections  
*Verbally passed, no opposition*

Open forum – no comments

M/S McCracken/Blickensderfer to approve secretary's report from December 5, 2018 meeting  
*Verbally passed, no opposition*

Marcia Walter presented the financial update. The state account currently has a balance of \$398,067.54. Fiscal year will end June 30, 2019.

M/S Odland/Ortman to approve financial report as presented  
*Verbally passed, no opposition*

Marcia Walter reported that there haven't been any peer reviews received since last meeting. No further action taken.

Dr. Odland, investigative officer, presented the investigative report.

M/S Blickensderfer/McCracken to approve investigative case #01/18, #02/18, #03/18, #01/19 and #02/19  
*Verbally passed, no opposition*

Marcia Walter presented board executive director report. Licensee update as of 3/5/19: Active DC's – 441; Inactive – 72; CA's 245; X-ray techs – 56. Information was shared as far as how many DC's were licensed in each county. Also the top 10 cities with chiropractors are Sioux Falls, Rapid City, Brookings, Spearfish, Aberdeen, Mitchell, Watertown, Yankton, Canistota and Pierre. Discussion was held in respect to purchasing a voice tracer audio recorder to record meetings for download to the board portal. Another board has just purchased so will see how it works for them before following through with purchase. Online renewal processing is being explored as to the best route to go. With the passage of HB1111, the board will be needing to draft administrative rules in the next few months to correlate with that statute.

M/S Odland/Ortman to accept the executive director report as presented  
*Verbally passed, no opposition*

M/S Ortman/Blickensderfer to go into executive session at time 2:26 p.m. pursuant to SDCL 1-25-2 (3) to discuss a proposed business arrangement  
*Verbally passed, no opposition.* It should be noted that Dr. Albrecht was asked to disconnect from the call and Marcia would call him when the board returned to regular session so he could reconnect. Dr. Albrecht agreed to disconnect and indicated he would not be able to return to the call due to another obligation.

M/S Odland/Ortman to come out of Executive session at time 2:50 p.m.

M/S McCracken/Blickensderfer that our board not take a position or make a determination regarding whether any business arrangement or independent contractor relationship complies under the law as this is outside the board's authority to issue a legal opinion

*Verbally passed, no opposition*

The board reviewed a request from the SDCA to accept an event app check in system for CE hours accountability at their conferences.

M/S Blickensderfer/Odland to embrace trying the app on a one year probation period once implemented and request the SDCA report back to the board and re-evaluate at that time

*Verbally passed, no opposition*

The board discussed possible committee member training in respect to new softwares available, guidelines, laws, etc. No action taken.

M/S McCracken/Blickensderfer to designate Dr. Rick Odland and Dr. Kathleen Deutsch as delegate and alternate delegate respectively for upcoming NBCE annual meeting and Dr. Rick Odland and Marcia Walter as delegate and alternate delegate respectively for upcoming FCLB meeting in Mission Bay, CA.

*Verbally passed, no opposition*

M/S Blickensderfer/Odland if anyone is able to participate in Part IV test committee, notify Marcia at the board office before April 5 and names will be submitted at that time

*Verbally passed, no opposition*

M/S Blickensderfer/Odland to designate Dr. Kathleen Deutsch as South Dakota's board participant in the NBCE Part IV testing in May

*Verbally passed, no opposition*

One preceptor application was received.

M/S McCracken/Ortman to approve preceptorship of Cole Snyder with Dr. Nathan Unruh

*Verbally passed, opposition*

M/S Odland/Blickensderfer approve matriculants 31901, 31902, 31903, 31904, 31905, 31906 and 31907 pending completion of their files

*Verbally passed, no opposition – due to inclement weather and having to switch meeting to a teleconference, matriculants will also be required to submit the matriculation quiz prior to licensure and attend the June matriculation meeting. Failure to do so may result in license revocation.*

With no further business,  
M/S Blickensderfer/McCracken to adjourn meeting at 3:40 p.m.  
*Verbally passed, no opposition*

Respectfully submitted,  
Marcia Walter  
Executive Director

These unapproved draft minutes are respectfully submitted at 10:10 a.m. on March 20, 2019 by Marcia Walter, Executive Director

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1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting.

However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.