

State Board of Finance Minutes

Tuesday, November 18, 2025
2:00 PM (CST)

Governor's Bear Butte Room
2nd Floor Capitol
Call-In Information: +1 605 679 7263
Phone Conference ID: 251 763 742#

Board Members Present: Jon Kotilnek, Office of the Governor; Sarah Thorne, Office of the Attorney General; Monae Johnson, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Mitch Krebs, Office of the State Treasurer; Brock Greenfield, Office of the School & Public Lands; Leah Haugan, Bureau of Human Resources and Administration; and William Deschepper, Bureau of Finance and Management.

In-Person Guests Included: Jeannell Scott, Office of the Secretary of State was held via teleconference and in the Governor's Bear Butte Room.

Online Guests Included: Chris Petersen, Department of Game, Fish, & Parks and Kellie Beck, Department of Transportation. The meeting was held via teleconference and in the Governor's Bear Butte Room.

Call to Order: Jon Kotilnek called the meeting to order at 2:02 PM (CST).

Minutes: A motion was made by Monae Johnson and seconded by Leah Haugan to approve the draft minutes from the October 21, 2025 meeting. A voice vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Brock Greenfield and seconded Leah Haugan to approve the monthly meeting agenda. A voice vote was taken, and the motion carried unanimously.

State Hosting Reimbursement Request:

A motion was made by Monae Johnson and seconded by Mitch Krebs to approve the following State Hosting Reimbursement Requests. A voice vote was taken, and the motion carried unanimously.

- Department of Tourism
 - September 26: Only lunch option for journalists and a few staff at the Buffalo Roundup. Reimbursing Custer Resorts for expenses.
 - September 22: Picked up journalist Orenella D'Allesio from the airport and hosted her for a meal.

Home Station Per Diem Reimbursement Request: The State Board of Finance chose to divide consideration of the following Home Station Per Diem Reimbursement Requests.

A motion was made by Jenna Latham and seconded by Monae Johnson to approve the following Home Station Per Diem Reimbursement Request. A voice vote was taken, and the motion carried unanimously.

- Department of Education
 - September 23: Stakeholders reviewing special education data to assist state with improvement strategies.

A motion was made by Leah Haugan and seconded by Monae Johnson to approve the following Home Station Per Diem Reimbursement Request. A voice vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - September 5-30: Worked with WCO trainee on state time.
 - September 1-October 8: Working as a training officer with wildlife officer trainee on state time.

A motion was made by Brock Greenfield and seconded by Mitch Krebs to approve the following Home Station Per Diem Reimbursement Request. A voice vote was taken, and the motion carried unanimously.

- Department of Transportation
 - November 12: Road Design All-Staff Meeting.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Jenna Latham and seconded by William Deschepper to approve the following Home Station Per Diem Reimbursement Request. A voice vote was taken, and the motion carried unanimously. Jon Kotilnek, Office of the Governor abstained from voice voting.

- Office of the Governor
 - October 22: Governor's Resilience and Infrastructure Task Force.

A motion was made by Leah Haugan and seconded by Brock Greenfield to approve the following Home Station Per Diem Reimbursement Request. A voice vote was taken, and the motion carried unanimously.

- South Dakota Retirement System
 - September 9: SDRS Board of Trustees Meeting. Required Board, consultants, and staff to remain during lunch.

Action Items:

A motion was made by Jenna Latham and seconded by Brock Greenfield to defer consideration of the following Action Items. A voice vote was taken, and the motion carried unanimously.

- Department of Corrections
 - Request to pay two invoices from Cedar Shore Resort that exceed the approved in-state per diem rates.

Debt Write-Off Request: A motion was made by Mitch Krebs and seconded by Leah Haugan to approve the following Debt Write-Off Request. A voice vote was taken, and the motion carried unanimously.

- Department of Transportation
 - 4 accounts for write off, with a total value of \$11,407.27.

Public Comment: None.

Adjournment: A motion was made by Brock Greenfield and seconded by Jenna Latham to adjourn the meeting. The motion carried without opposition. The meeting was adjourned at 2:20 PM (CST).

Monae L. Johnson, Secretary of State