

# State Board of Finance Minutes

**Tuesday, August 19, 2025  
2:00 PM (CST)**

**Governor's Mount Rushmore Room  
2nd Floor Capitol  
Call-In Information: +1 605 679 7263  
Phone Conference ID: 966 364 263#**

**Board Members Present:** Katie Hruska, Office of the Governor; Brent Kempema, Attorney General; Monae Johnson, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Anissa Gramblier, Office of the State Treasurer; Brock Greenfield, School and Public Lands; Leah Haugan, Bureau of Human Resources and Administration; Steven Kohler, Bureau of Finance and Management.

**In-Person Guests Included:** Missy Lock, Office of the State Auditor; and Evan Sippel, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Mount Rushmore Room.

**Online Guests Included:** 605-295-2488. The meeting was held via teleconference and in the Governor's Mount Rushmore Room.

**Call to Order:** Katie Hruska called the meeting to order at 2:00 PM (CST).

**Minutes:** A motion was made by Brock Greenfield and seconded by Monae Johnson to approve the draft minutes from the July 15, 2025 meeting. A voice vote was taken, and the motion carried unanimously.

**Agenda:** The agenda for the August 19, 2025 meeting was amended to move the Action Items requested by the New Underwood School District and the Office of the State Auditor to the end of the list of Action Items and to correct the mistaken attribution of an Action Item requested by the Department of Public Safety to the Department of Transportation.

A motion was made by Brock Greenfield and seconded by Anissa Gramblier to approve the monthly meeting agenda as amended. A voice vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request:** A motion was made by Jenna Latham and seconded by Anissa Gramblier to approve the following State Hosting Reimbursement Requests. A voice vote was taken, and the motion carried unanimously.

- Department of Tourism
  - June 17: Hosted a lunch with Philippe Orain, editor of the Michelin Guide, and Olivier Barthez, owner of Duxin, at IPW in Chicago.
- Governor's Office of Economic Development
  - July 9: Hosted a lunch and dinner for three members from Project Shrek and one from the RCP&E Railroad in Huron.

**Home Station Per Diem Reimbursement Request:** The State Board of Finance chose to consider the Home Station Per Diem Reimbursement Requests from the Department of Transportation; Department of Game, Fish, and Parks; and Bureau of Information and Technology together, followed by separate consideration of the Home Station Per Diem Reimbursement Request from the South Dakota School of Mines and Technology.

A motion was made by Leah Haugan and seconded by Steven Kohler to approve the following Home Station Per Diem Reimbursement Requests. A voice vote was taken, and the motion carried unanimously.

- Department of Transportation
  - July 15: Intern days, project tours, recruitment of full-time employees, and exposure to different facets of the Department of Transportation.
  - September 9-10: Lunch and dinner for twenty new engineers and subject-matter experts who will be touring current projects around Sioux Falls.
- Department of Game, Fish, and Parks
  - May 27-June 30: Working with wildlife conservation officer trainee.
  - July 8-15: Wildlife conservation officer training, boat patrol, drowning/boat accidents, and other law enforcement activities.
  - July 9-29: Working with wildlife conservation officer trainee.
- Bureau of Information and Technology
  - August 19-20: Allow two employees to receive per diem for participation in working lunches at Info-Tech Cybersecurity Workshop in Rapid City.

A motion was made by Jenna Latham and seconded by Brock Greenfield to approve a total of \$440.90 for the following Home Station Per Diem Reimbursement Request.

- South Dakota School of Mines and Technology
  - June 24-26: Women's basketball team came to Rapid City to coach and demonstrate at an athletics camp.

**NOTE:** *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

**Action Items:** The State Board of Finance chose to consider each of the following Action Items separately.

- Bureau of Information and Technology
  - May 5-9: Approval for payment of a reimbursement request related to aggregated taxes and fees for work-related travel to Las Vegas.
    - The Action Item was discussed by Jenna Latham.
    - A motion was made by Jenna Latham and seconded by Brock Greenfield to deny the Action Item. A voice vote was taken, and the motion carried unanimously.
  - June 9-13: Approval for payment of a reimbursement request related to aggregated taxes and fees for work-related travel to Las Vegas.
    - The Action Item was discussed by Jenna Latham.
    - A motion was made by Jenna Latham and seconded by Brock Greenfield to deny the Action Item. A voice vote was taken, and the motion carried unanimously.
- South Dakota School of Mines and Technology
  - July 16-19: Excess lodging request due to inconsistent billing by hotel for stay in Vermillion.
    - A motion was made by Jenna Latham and seconded by Brent Kempema to approve the Action Item. A voice vote was taken, and the motion carried unanimously.
- Department of Education
  - April 5: Excess lodging request for stay in Country Inn & Suites in Brookings.
    - A motion was made by Brent Kempema and seconded by Monae Johnson to approve the Action Item. A voice vote was taken, and the motion carried unanimously.
- Department of Public Safety
  - June 2-4: Excess lodging request for stay at AmericInn in Rapid City and hotel failure to honor the state rate.
    - A motion was made by Anissa Grambihler and seconded by Jenna Latham to approve the Action Item. A voice vote was taken, and the motion carried unanimously.
- New Underwood School District
  - July 28: Response to question pertaining to updated mileage reimbursement rates for FY 2026.
    - Steven Kohler described how a new memo is released each year detailing any updates to mileage reimbursement rates, which become effective on October 1st.
    - Katie Hruska and Monae Johnson agreed to prepare and send a response to the New Underwood School District.
- Office of the State Auditor
  - August 6: Discussion of issues seen with in-state lodging.
    - Jenna Latham discussed issues that the Office of the State Auditor had been seeing with in-state lodging with the State Board of Finance. There has been an increase in the number of hotels that are failing to honor the state rate, and state employees are also requesting that the state cover additional fees associated with hotel stays. These problems could cause travel-related expenses to grow significantly in the future.
    - Jenna Latham and Katie Hruska stated that the Office of the State Auditor and the Office of the Governor were working together to find solutions to the aforementioned issues.
    - Brock Greenfield noted that he had discussed some of the issues with a representative of the hotel industry in South Dakota, who generally seemed receptive to the State's concerns.

**Debt Write-Off:** A motion was made by Leah Haugan and seconded by Jenna Latham to approve the following Debt Write-Off Requests. A voice vote was taken, and motion carried unanimously.

- Department of Transportation
  - 11 accounts for write off, with a total value of \$24,302.84.
- Department of Social Services
  - 19 accounts for write off, with a total value of \$4,619.33.

**Public Comment:** None.

**Adjournment:** A motion was made by Leah Haugan and seconded by Monae Johnson to adjourn the meeting. The motion carried without opposition. The meeting was adjourned at 2:17 PM (CST).