

# State Board of Finance Minutes

Tuesday, October 15, 2024  
2:00 p.m. CST

Governor's Mount Rushmore Room  
2<sup>nd</sup> floor Capitol  
Call in information: +1 605 679 7263  
Phone Conference ID: 966 364 263#

**Board members present:** Katie Hruska, Office of the Governor; Brent Kempema, Attorney General; Tom Deadrick, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Jason Williams, Office of the State Treasurer; Leah Haugan, Bureau of Human Resources & Administration; Steven Kohler, Bureau of Finance & Management; Brock Greenfield, School & Public Lands.

**Guests included:** Jenny Johnson, Department of Human Services; Tami Darnall, Department of Human Services; Justin Nagel, School & Public Lands; Jeannell Scott, Office of the Secretary of State; 605-222-4739 and 605-295-2488 Attendee. The meeting was held via teleconference and in the Governor's Mount Rushmore Room.

**Call to order:** Katie Hruska called the meeting to order at 2:02 p.m. CST.

**Minutes:** A motion was made by Brock Greenfield and seconded by Jenna Latham to approve the draft minutes from the September 17<sup>th</sup>, 2024, meeting. A vote was taken, and the motion carried unanimously.

**Agenda:** A motion was made by Brock Greenfield and seconded by Steven Kohler to approve monthly meeting agenda. A vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request:** A motion was made by Brock Greenfield and seconded by Steven Kohler to approve the following State Hosting Reimbursement Requests. A vote was taken, and motion carried unanimously.

- Department of Tourism
  - Requesting Reimbursement for lunches Custer State Park at buffalo corrals following Roundup on September 27, 2024.
  - Buffalo Roundup media hosting on September 25<sup>th</sup> – 28<sup>th</sup>, 2024
  - Hosted Journalists for breakfast, lunch at Deadwood Social Club and beverage on September 25, 2024.
  - Hosting meals with International Travel Journalist on September 28<sup>th</sup> & 29<sup>th</sup>, 2024.
  - Bought food to photograph and video for South Dakota Tourism on September 13<sup>th</sup>, 2024.
  - Bought food to photograph for South Dakota Tourism on September 6<sup>th</sup>, 2024.

**Home Station Per Diem Reimbursement Request:** A motion was made by Tom Deadrick and seconded by Leah Haugan to approve the following Home Station Reimbursement Requests. A vote was taken, and the motion carried unanimously.

- Department of Education
  - Data Drill Down/Stakeholders meeting on September 11<sup>th</sup>, 2024 9:30am to 4:30pm working lunch in Pierre, SD.
- Department of Game, Fish & Parks
  - Diana Landegent requesting reimbursement Wildlife Conservation Officer training a trainee on August 27<sup>th</sup>-28<sup>th</sup>, 2024, 9:00am to 5:30pm required to be on state time.
- Department of Human Services
  - Kade Anderson requesting reimbursement for motel reservation on September 13<sup>th</sup>, 2024 at Sleep Inn & Suites Rapid City, SD.
- Black Hills State University
  - BHSU request permission to reimburse employees who attended Statewide Strategic planning meeting for multi-institution National Science Foundation grant, five employees participated September 15<sup>th</sup> – 17<sup>th</sup>, 2024 4:00pm to 2:00pm.
- Department of Health
  - Strategic Planning meetings working lunches July 30 – 31, 2024 in Pierre, SD 8:30am to 4:30 pm.

**Action Items:** A motion was made by Leah Haugan and seconded by Steven Kohler to approve the following Action Item Reimbursement Request. A vote was taken, and motion carried unanimously.

- Department of Corrections
  - Requesting approval for excess lodging for in state lodging three separate lodging bills.

A motion was made by Brock Greenfield and seconded by Steven Kohler to approve the following Action Item Reimbursement Request. A vote was taken, and motion carried unanimously.

- Legislative Research Council
  - Ascertain and adjust salaries for legislators for the upcoming 2025 legislative session.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Jenna Latham and seconded by Leah Haugan to approve the following Action Item Reimbursement Request. A vote was taken, and motion carried unanimously.

- Department of Education
  - Requesting approval for excess lodging for in state lodging on September 10<sup>th</sup>, 2024 in Pierre, SD.
  - Requesting approval for excess lodging for in state lodging on June 24<sup>th</sup> & 25<sup>th</sup>, 2024 in Milbank, SD at GrandStay Hotel & Suites for two state employees.
  - Requesting approval for excess lodging to reimburse Kathy Riedy out of state hotel expense for nights of September 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup>, 2024.

Jenna Latham discussion of beverage and snack costs per person, and prior approval previous years, and policy change for future conferences after much discussion. A motion was made by Jenna Latham and seconded by Brock Greenfield to deny following request. A roll call vote taken, Leah Haugan abstained, and motion failed. A motion was made by Steven Kohler and seconded by Brent Kempema to approve the following request. A roll call vote taken, Leah Haugan abstained, and the motion carried by Office of Governor, Secretary of State, Attorney General, and Bureau of Finance and Management.

- Bureau of Human Resources and Administration
  - BHRA is requesting approval of the invoice from Ramkota Hotel and Conference Center in Pierre, SD on September 5<sup>th</sup>, 2024.

**Debt Write-Off:** A motion was made by Leah Haugan and seconded by Brock Greenfield to approve the following Debt Write-Off Request. A vote was taken, and motion carried unanimously.

- Department of Social Services
  - Requesting debt write offs for 23 accounts totaling \$15,826.96.
  - Requesting debt write offs for 9 accounts totaling \$11,745.46.

**Public Comment:** No public comment.

**Adjournment:** A motion was made to adjourn the meeting. A vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:25 p.m. CST.