

State Board of Finance Minutes

Tuesday, September 17, 2024
2:00 p.m. CST

Governor's Bear Butte Room
2nd floor Capitol
Call in information: +1 605 679 7263
Phone Conference ID: 966 364 263#

Board members present: Katie Hruska, Office of the Governor; Brent Kempema, Attorney General; Tom Deadrick, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Human Resources & Administration; Steven Kohler, Bureau of Finance & Management; Brock Greenfield, School & Public Lands.

Guests included: Kellie Beck, Department of Transportation; Jeannell Scott, Office of the Secretary of State and 605-413-6223 Attendee. The meeting was held via teleconference and in the Governor's Bear Butte Room.

Call to order: Katie Hruska called the meeting to order at 2:00 p.m. CST.

Minutes: A motion was made by Brent Kempema and seconded by Anissa Grambihler to approve the draft minutes from the August 20th, 2024, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Brock Greenfield and seconded by Tom Deadrick to approve monthly meeting agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Reimbursement Request: None

Home Station Per Diem Reimbursement Request: A motion was made by Steven Kohler and seconded by Brent Kempema to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Corrections
 - DOC Executive Team meeting at Red Rosa on July 11th, 2024 8:00am to 5:00pm working lunch in Pierre, SD.
- Department of Education
 - Principals Leadership Conference August 7th, 2024, 8:00am to 4:00pm.
- Department of Revenue (*Deferred Action need to provide actual invoice with costs of purchase from August 20th, 2024 meeting*)
 - Statewide Meeting May 6th, 2024 1:00pm to May 8th, 2024 5:00pm held at Ramkota Pierre, SD.
- South Dakota Retirement System
 - Board of Trustee meeting required board, consultants, and staff to remain during lunch held in Pierre on April 10, 2024 9:00 am to 3:00 pm.
 - Board of Trustee meeting required board, consultants, and staff to remain during lunch held in Pierre on June 5, 2024 8:00 am to 3:00 pm.

A motion was made by Brock Greenfield and seconded by Jenna Latham to defer action the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- South Dakota School of Mines & Technology (*Deferred Action need to provide actual invoice/receipt with costs from August 20th, 2024 meeting*)
 - National Summer Transportation Institute Camp June 9th to June 14th, 2024 held in Rapid City, SD staff members Dr Saurav Kumar Dubey, Olivia Daynes, & Mercedes Thompson.

Action Items: A motion was made by Jenna Latham and seconded by Steven Kohler to approve the following Action Items Reimbursement Request. A roll call vote was taken, and motion carried unanimously.

- Department of Corrections
 - Requesting approval for excess lodging for Secretary Kellie Wasko Omni Hotels & Resorts in Nashville, TN August 14th, 2024.
- Department of Transportation
 - Requesting approval for excess lodging for Jack Dokken attended conference in Washington , DC on July 29th, and July 30th , 2024.

A motion was made by Steven Kohler and seconded by Jenna Latham to approve the following Action Items Reimbursement Request. A roll call vote was taken, and motion carried unanimously.

- Department of Public Safety
 - Requesting approval to pay the 3 charges on credit card statement do not have actual receipts staff were not able to reproduce a copy these charges were all part of the EMCA operations.
 - Requesting approval to reimburse Springs Coffee Kiosk for the breakfast provided to firefighters.
 - Requesting approval to reimburse Millstone Family Restaurant #1 & #2 for meals provided to firefighters.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Debt Write-Off: None

Public Comment: No public comment.

Adjournment: A motion was made by Tom Deadrick and seconded by Brock Greenfield to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:11 p.m. CST.


Thomas J. Deadrick, Deputy Secretary of State