**SOUTH DAKOTA WHEAT COMMISSION MEETING**

**Thursday; June 20, 2024; 1:00 PM**

**2301 Research Park Way, Brookings, SD**

**https://us06web.zoom.us/j/86518897321?pwd=1UOxvR5OaNrLfefhwxrcIpjUvrXdmE.1&from=addon**

**AGENDA**

(Revised June 20, 2023)

1:00 PM **I. Call to Order / Determine Quorum** *(discussion/decision)*

1. Approve Agenda
2. Approve Minutes
3. March 12, 2024; April 2, 2024; April 22, 2024
4. Pass Routine Correspondence for Review

1:10 PM **II. Public Comment**

1:20 PM **III. Production Forecast** *(discussion)*

1. 2024 HRW Harvest Forecast - 870K acres planted, 52 bu/acre (NASS)
2. 2024 HRS Harvest Forecast – 850K acres planted

1:30 PM **IV. Organization Reports** *(discussion)*

1. SD Wheat Growers Association – Caren Assman, Executive Director
2. 2024 Ag Horizons – December 3-4
3. Wheat Crop Rotation – Caren Assman, Dr. Wang
4. SDDANR -Cheyenne Tant?
5. Governor’s Ag Summit; June 12-13, 2024; Huron
6. SDSU
7. Extension Agronomist vacancy – Pierre
8. Food Scientist vacancy

2:00 PM **V. Staff Report** *(discussion)*

1. Jon Kleinjan – SDWC Executive Director
2. Commissioner Terms, Expiring October 30, 2024
	1. Terence Hand
3. New Bank Account – FB&T
4. Audit – Eide Bailly, week of July 29th
5. Website
6. ‘EatWheat’ proposal
7. ‘Guiding principles’ proposal
8. Dalton Henry, US Wheat & Associates
9. Tim O’Connor – Wheat Foods Council

2:30 PM **VI. Market Development Events** *(discussion)*

1. US Wheat Associates – Kleinjan, Christopherson

World Staff Conference, May 22-25, 2024 Malta

1. US Wheat Associates – Kleinjan

Summer Meeting; July 8-12, 2024 – Oklahoma City, OK

1. NCI – Kleinjan, Christopherson, Koeppe

April 19, 2024 – Fargo ND

1. USW&BSI – Bryan Jorgensen

Dec 8-10, 2024 – Austin, TX

1. Wheat Foods Council – Kleinjan, Christopherson

June -4-6, 2024 – Manhattan, KS

1. Wheat Quality Council – Kleinjan

Feb ??, 2025; Kansas City MO

2:45 PM V**II. Financial Reports** *(discussion/decision)*

1. Review/Approve - Financials (Projected End of Year FY24)
2. Dakota CPA Engagement Letter
3. Requests for funding/sponsorship
	1. US Wheat
	2. NERF field day meal sponsorship
	3. NAWG wheat yield contest

3:00 PM **VIII. FY25 Budget Adoption** *(discussion/decision)*

1. US Wheat Dues

3:15 PM I**X. Board Assignments** *(discussion/decision)*

 A.) Election of FY25 Officers

 1. Chair – Commissioner Jorgensen

 2. Vice Chair – Commissioner Hand

 3. Secretary – Commissioner Koeppe

 4. Treasurer – Commissioner Cronin

 5. At Large – Vacant

 B.) Liaison Assignments

 1, US Wheat – Commissioner Hand, Commissioner Cronin

1. NCI – Commissioner Koeppe
2. USW&BSI – Commissioner Jorgensen
3. WFC / HBA / WQC / SDVAADC - Kleinjan

3:30 PM **X. Administrative Matters**

1. Upcoming Events (listed below)
2. Out-of-State Travel Approval *(discussion/decision)*
3. USW Summer Meeting: July 8-12, 2024 – Oklahoma City, OK

Approved March 12, 2024 Attend: Kleinjan

1. Wheat Quality Council HRS tour: July 22-25 – North Dakota

 Attend: Kleinjan

1. NCI Travel Authority – Blanket Approval

 Attend: Commissioners & Staff

1. HBA Annual Meeting; Oct 20-22, 2024; Delray Beach, FL

 Attend: Kleinjan?

1. USW Fall Meeting; Nov 10-14, 2024; Tempe, AZ

 Attend: Commissioners, Kleinjan

1. USW&BSI; Dec 8-10, 2023; December 8-10, 2024 – Austin, TX

 Attend: Jorgensen, Kleinjan?

1. Prairie Grains Conference; Dec 11-12, 2024; Grand Forks ND

 Attend: Kleinjan

 C.) Commission Meeting Date *(discussion/decision)*

 1. September 5, 2024 – SDSU ?

3:45 PM **XII. Executive Session** *(discussion)*

1. Move to Executive Session - Pursuant to SDCL 1-25-2 (if necessary)

4:00 PM **XIII. Adjourn**

**Individuals requiring assistive technology or other services in order to participate in the meeting should submit a request to the South Dakota Wheat Commission by phone (605-773-4645) or email (info@sdwheat.org) at least 2 business days prior to the meeting in order to make accommodations available.**

**Upcoming Events**

(Revised June 13, 2024)

**2024**

Wed-Thu June 26-27 HRS wheat workers meeting – Fargo, ND

Tue July 4 Independence Day Holiday – Office Closed

Mon-Fri July 8-12 USW Summer Meeting – Oklahoma City, OK

Mon-Thu July 22-25 WQC spring wheat tour – North Dakota

Thu July 25 NCI Ancient Grains Conference – Fargo, ND

Tue-Thu Aug 20-22 Dakotafest - Mitchell

Wed-Mon Aug 28-Sep 2 South Dakota State Fair - Huron

Mon Sep 2 Labor Day Holiday – Office Closed

Mon Oct 14 Native American Day – Office Closed

Sun-Wed Oct 20-23 HBA Membership Meeting, Delray Beach, FL

Mon-Fri Nov 10-14 USW Fall Meeting – Tempe, AZ

Mon Nov 11 Veterans Day Holiday – Office Closed

Thu-Tue Nov 21-26 Kleinjan - Vacation

Thu Nov 28 Thanksgiving Day – Office Closed

Mon Dec 2 SDWC Meeting & Joint Dinner – Pierre

Tue-Wed Dec 3-4 Ag Horizons Conference – Pierre

Wed-Thu Dec 13-14 Prairie Grains Conference – Grand Forks ND

Mon Dec 25 Christmas Day – Office Closed