

# State Board of Finance Minutes

Tuesday, April 16, 2024  
2:00 p.m. CST

Governor's Bear Butte Room  
2<sup>nd</sup> floor Capitol  
Call in information: +1 605 679 7263  
Phone Conference ID: 666 245 913#

**Board members present:** Katie Hruska, Office of the Governor; Charles McGuigan, Attorney General; Tom Deadrick, Office of the Secretary of State; Amy Stotts, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Human Resources & Administration; Steven Kohler, Bureau of Finance & Management; Brock Greenfield, School & Public Lands.

**Guests included:** Chris Petersen, Game, Fish & Parks and Jeannell Scott, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Bear Butte Room.

**Call to order:** Katie Hruska called the meeting to order at 2:00 p.m. CST.

**Minutes:** A motion was made by Anissa Grambihler and seconded by Brock Greenfield to approve the draft minutes from the March 19<sup>th</sup>, 2024, meeting. A roll call vote was taken, and the motion carried unanimously.

**Agenda:** An explanation was made by Tom Deadrick for a motion to amend agenda to accept Home Station Per Diem Reimbursement Request from Department of Education received on Thursday, April 11<sup>th</sup>, 2024, deadline was Tuesday, April 9<sup>th</sup>, 2024, at 5:00 p.m. CST.

- Department of Education
  - Quarterly meeting SD Advisory Panel for Children with Disabilities on April 3, 2024, 9:00am to 4:00pm.

Remove Home Station Per Diem Reimbursement Request Department of Tourism from agenda no action needed. Steven Kohler and seconded by Tom Deadrick to approve monthly meeting agenda. A roll call vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request:** No items.

**Home Station Per Diem Reimbursement Request:** A motion was made by Leah Haugan and seconded by Anissa Grambihler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
  - In-person Division meeting held at the USD Sioux Falls campus working lunch catered in Old Orchard Café and Catering LLC on March 14<sup>th</sup>, 2024 8:00am to 3:00pm.
  - Quarterly meeting SD Advisory Panel for Children with Disabilities on April 3, 2024, 9:00am to 4:00pm.
- Department of Game, Fish & Parks
  - Tim McCurdy requesting reimbursement for In Service training held during March 18, 2024 to March 21, 2024 in Aberdeen, SD.
- Department of Corrections
  - Executive Team Budget Summary Meeting and Annual Training held in Pierre, SD on April 2, 2024, 8:00am to 5:00pm.
- Department of Human Services Center
  - Working meeting for doctors and physician assistants at the Human Services Center held in Yankton, SD on March 20, 2024 in Yankton, SD.

**Action Items:** A motion was made by Steven Kohler and seconded by Anissa Grambihler to approve the following Action Items Reimbursement Request. A roll call vote was taken, and motion carried unanimously.

- Department of Corrections
  - Requesting approval for lodging expense out of state for two rooms at Holiday Inn St Paul Downtown, St Paul, MN on March 29, 2024 officers not able to stay due to enroute directed to turn around to Omaha, NE.
- Department of Transportation
  - Requesting approval for excess lodging two nights for Cassidy Schnabel at The Lodge in Deadwood, SD on April 1<sup>st</sup> & 2<sup>nd</sup>, 2024 attended Outback Railroad Association 10<sup>th</sup> Annual Safety Conference.

**Debt Write-Off:** A motion was made by Anissa Grambihler to approve all except for the Emergency Loans need more explanation and seconded by Tom Deadrick to approve the following Debt Write-Off Request. A roll call vote was taken, and motion carried unanimously.

- South Dakota State University
  - Requesting seventy-six debt write offs totaling \$211,389.11

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

**Public Comment:** No public comment.

**Adjournment:** A motion was made by Steven Kohler and seconded by Anissa Grambihler to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:12 p.m. CST.

---

Thomas J. Deadrick, Deputy Secretary of State