

State Board of Finance Minutes

Tuesday, February 20, 2024
2:00 p.m. CST

Governor's Mount Rushmore Room
2nd floor Capitol
Call in information: +1 605 679 7263
Phone Conference ID: 666 245 913#

Board members present: Katie Hruska, Office of the Governor; Charles McGuigan, Attorney General; Tom Deadrick, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Administration; Steven Kohler, Bureau of Finance & Management.

Guests included: Chris Petersen, Game, Fish & Parks; Kayla Dowling and Jeannell Scott, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Mount Rushmore Room.

Call to order: Katie Hruska called the meeting to order at 2:00 p.m. CST.

Minutes: A motion was made by Anissa Grambihler and seconded by Charles McGuigan to approve the draft minutes from the January 16th, 2024, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Jenna Latham and seconded by Steven Kohler to approve monthly meeting agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Reimbursement Request: No State Hosting Reimbursement Requests.

Home Station Per Diem Reimbursement Request: A motion was made by Tom Deadrick and seconded by Leah Haugan to defer the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Human Services Center
 - Weekly working meetings for Doctors and Physician Assistants at the Human Services Center in Yankton on January 4th, 11th, 17th, 24th, & 31st and February 1st, 2024. (Deferred until March 19th, 2024)

A motion was made by Leah Haugan and seconded by Charles McGuigan to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish & Parks
 - Deer Stakeholder meeting working lunch in Pierre on January 8th, 2024.
- Department of Game, Fish & Parks
 - 2023 Buffalo Round-up and Arts Festival Custer State Park Lunches Thursday, September 28th – 30th, 2023 in Custer, SD.
- Department of Education
 - Employees requesting reimbursement see list marked in highlight required working lunch meeting in Pierre, SD on January 22nd, 2024.

Action Items: A motion was made by Jenna Latham and seconded by Leah Haugan to approve the following Action Item Request.

- Department of Education
 - Requesting approval for excess lodging expense higher than state rate for one room at Fairfield Inn in Sioux Falls, SD for Christina Booth on June 7th, 2023.
- Department of Public Safety
 - Requesting approval for excess lodging expense higher than out-of-state rate for one room at Hyatt Regency Savannah, GA for Motor Carrier Trooper Trey Bedford attended the Cooperative Hazardous Materials Enforcement Development Program conference in Savannah, GA January 21st – 26th, 2024.

Debt Write-Off: No Debt Write-Off.

Public Comment: No public comment.

Adjournment: A motion was made by Anissa Grambihler and seconded by Charles McGuigan to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:12 p.m. CST.

Thomas J. Deadrick, Deputy Secretary of State

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

