

# State Board of Finance Minutes

Tuesday, January 16, 2024  
2:00 p.m. CST

Governor's Mount Rushmore Room  
2<sup>nd</sup> floor Capitol  
Call in information: +1 605 679 7263  
Phone Conference ID: 666 245 913#

**Board members present:** Katie Hruska, Office of the Governor; Charles McGuigan, Attorney General; Monae Johnson, Office of the Secretary of State; Rich Sattgast, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Administration; Brock Greenfield, School & Public Lands.

**Guests included:** Jenna Latham, Office of State Auditor; Brent Kempema, Attorney General; Justin Nagel, School & Public Lands; Kayla Dowling and Jeannell Scott, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Mount Rushmore Room.

**Call to order:** Katie Hruska called the meeting to order at 2:00 p.m. CST.

**Minutes:** A motion was made by Charles McGuigan and seconded by Anissa Grambihler to approve the draft minutes from the December 19<sup>th</sup>, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

**Agenda:** A motion was made by Leah Haugan and seconded by Jenna Latham to approve monthly meeting agenda. A roll call vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request:** A motion was made by Brock Greenfield and seconded by Rich Sattgast to deny the following State Hosting Request. A discussion was held, and it was determined that the request did not meet the state hosting requirements for reimbursement. A roll call vote was taken, Office of the Governor – Nay, Secretary of State – Nay, Attorney General's Office – Aye, State Auditor – Aye, State Treasurer – Aye, School and Public Lands – Aye, Bureau of Finance and Management – Aye, and Bureau of Administration – Aye.

- Department of Tourism
  - Reimburse personnel Chelsea Stahl on behalf of Drifters Bar & Grille on November 8th, 2023, Welcome Center Year End Gathering at Drifters Bar & Grille in Fort Pierre, SD. (Deferred Item December 19<sup>th</sup>, 2023, Board of Finance meeting)

A motion was made by Anissa Grambihler and seconded by Leah Haugan to approve the following state hosting reimbursement requests. A roll call vote was taken, and the motion carried unanimously.

- Reimburse personnel Byron Banasiak used food as prop for photo shoot for SD Tourism on 12/13/2023.
- Reimburse personnel Hallie Willey on behalf of Branding Iron Bistro 12/06/2023 lunch provided for the December Tourism Advisory Board meeting hosted in Pierre, SD.

**Home Station Per Diem Reimbursement Request:** A motion was made by Jenna Latham and seconded by Charles McGuigan to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Human Services Center
  - Weekly working meetings for Doctors and Physician Assistants at the Human Services Center in Yankton on December 7<sup>th</sup>, 14<sup>th</sup>, 20<sup>th</sup>, & 28<sup>th</sup>, 2023.
- SD Retirement System
  - SDRS Board of Trustee meeting required board, consultants, and staff to remain during lunch held in Pierre on December 6<sup>th</sup>, 2023.
- Department of Social Services
  - Luncheon meeting with the Sisseton-Wahpeton Oyate (SWO) Counsel continuation discussion from a previous meeting to discuss Indian Managed Care Entity held in Sioux Falls, SD on Tuesday, November 28<sup>th</sup>, 2023.
- Department of Education
  - Employee requesting reimbursement Hope Paulson required working lunch meeting in Sioux Falls, SD on November 3<sup>rd</sup>, 2023.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

**Action Items:** A motion was made by Rich Sattgast and seconded by Brock Greenfield to deny the following Action Item Request. A discussion was held, and it was determined that the request did not meet the state hosting requirements for reimbursement. A roll call vote was taken, Office of the Governor – Nay, Secretary of State – Nay, Attorney General’s Office – Aye, State Auditor – Aye, State Treasurer – Aye, School and Public Lands – Aye, Bureau of Finance and Management – Aye, and Bureau of Administration – Aye.

- Department of Tourism
  - Requesting approval for excess lodging expense higher than state rate for ten rooms at My Place in Fort Pierre, SD for Welcome Center Employees for their end of the year appreciation on Wednesday, November 8<sup>th</sup>, 2023. (Deferred Item December 19<sup>th</sup>, 2023, Board of Finance meeting)

A motion was made by Leah Haugan and seconded by Brock Greenfield to approve the following Action Item. A roll call vote was taken, and motion carried unanimously.

- SD Brand Board
  - Requesting approval for excess lodging expense higher than state rate for one room at Gray House Motel in Gregory, SD for Joel Olivier on August 18<sup>th</sup>, 2023.
  - Requesting approval for excess lodging expense higher than state rate for one room at Oacoma Hotel & Suites Oacoma SD on October 24, 2023 and one room at Mobridge Kountry Inn on October 16<sup>th</sup>, 2023 for Adam Masters.
  - Requesting approval for excess lodging expense higher than state rate for one room at Baymont by Wyndham in Oacoma, SD on October 24, 2023 for Timothy Quinn.

**Debt Write-Off:** No Debt Write-Off.

**Public Comment:** No public comment.

**Adjournment:** A motion was made by Anissa Grambihler and seconded by Brock Greenfield to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:26 p.m. CST.

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Thomas J. Deadrick, Deputy Secretary of State