

## **TELECONFERENCE**

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at: <https://sdpb.sd.gov/streamarchive/bote05232024.mp3>.

### **1. Call to Order and Roll Call (0:08)**

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on May 23, 2024, via teleconference. Board President Dana J. Dykhouse called the meeting to order at approximately 10:00 am (CST) with the following members present: Doug Ekeren, Dennis Law, Joy Nelson, Terry Sabers, Dr. Kay Schallenkamp, Diana VanderWoude\*. The following members were absent: Brad Greenway, Brian Sandvig. \*Note: VanderWoude joined shortly after rollcall.

Also present:

Nick Wendell, Executive Director, BOTE  
Scott DesLauriers, Deputy Director, BOTE  
Jenna Reis, Policy & Data Analyst, BOTE  
Tiffany Sanderson, President, Lake Area Technical College  
Mark Wilson, President, Mitchell Technical College  
Robert Griggs, President, Southeast Technical College  
Dr. Ann Bolman, President, Western Dakota Technical College  
Grace Beck, Policy Advisor and Lobbyist, Redstone Law Firm  
Sam Schelhaas, SD Game, Fish, & Parks  
Kraig Haase, SD Game, Fish, & Parks  
Paul Knecht, SD Dental Association

### **2. Adoption of the Agenda (2:14)**

Motion made by Nelson and seconded by Schallenkamp to adopt the proposed agenda, as presented in [Attachment #1](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp.

Motion carried.

### **3. Approval of Meeting Minutes (3:10)**

#### **A. Action: April 9, 2024**

Motion made by Ekeren and seconded by Sabers to adopt the meeting minutes from the April 9, 2024, regular meeting, as presented in [Attachment #2](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp.

Motion carried.

### **4. Declaration of Conflicts (3:50)**

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

### **5. Public Comment (4:10)**

Dykhouse opened the floor to public comment, though none was present.

**6. Reports (4:27)**

**A. Informational: Executive Director, Nick Wendell**

Wendell presented the executive director update.

**7. Governance and Policy (7:59)**

**A. Action: FY25-26 Proposed Meeting Schedule**

Wendell overviewed the FY25-26 Proposed Meeting Schedule.

Motion made by Sabers and seconded by Law to adopt the FY25-26 meeting calendar, as presented in [Attachment #3](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp, VanderWoude.

Motion carried.

**8. Finance and Management (13:05)**

**A. Action: Annual Certificate of No Default and Debt Service Coverage**

Wendell overviewed the Annual Certificate of No Default and Debt Service Coverage.

Motion made by Ekeren and seconded by VanderWoude to approve the Annual Certificate of No Default and Debt Service Coverage, as presented in [Attachment #4](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp, VanderWoude.

Motion carried.

**9. Institutional Effectiveness (20:09)**

**A. Informational: FY24 Graduate Outcomes Report**

Reis overviewed FY24 Graduate Outcomes Report, as presented in [Attachment #5](#).

**10. Academic Affairs (26:45)**

**A. Non-Substantive Program Applications**

**I. Informational: LATC: L-CERT: Phlebotomy**

Sanderson overviewed LATC's approved long-term certificate in Phlebotomy, as presented in [Attachment #6](#).

**II. Informational: LATC: L-CERT: CNC Operator Upskill**

Sanderson overviewed LATC's approved long-term certificate in CNC Operator Upskill, as presented in [Attachment #7](#).

**III. Informational: LATC: L-CERT: Manufacturing Maintenance Technician Upskill**

Sanderson overviewed LATC's approved long-term certificate in Manufacturing Maintenance Technician Upskill, as presented in [Attachment #8](#).

**IV. Informational: MTC: Diploma: Medical Assistant**

Wilson overviewed MTC's approved in Medical Assisting, as presented in [Attachment #9](#).

**B. Substantive Program Applications**

**I. Action: LATC: L-CERT: Conservation Law Enforcement**

Sanderson overviewed LATC's long-term certificate in Conversation Law Enforcement, with testimony from Sam Schelhaas, SD Game, Fish, & Parks and Kraig Haase, SD Game, Fish, & Parks, as presented in [Attachment #10](#).

Motion made by Law and seconded by Schallenkamp to approve the substantive program application.

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp, VanderWoude.

Motion carried.

**II. Action: LATC: AAS: Dental Hygienist**

Sanderson overviewed LATC's AAS in Dental Hygiene with testimony from Paul Knecht, SD Dental Association, as presented in [Attachment #11](#).

Motion made by Sabers and seconded by Ekeren to approve the substantive program application.

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp, VanderWoude.

Motion carried.

**11. Campus Updates (51:35)**

**A. Informational: Technical College President Reports**

Presidents Sanderson (LATC), Wilson (MTC), Griggs (STC), and Bolman (WDTC) provided technical college president reports, as presented in [Attachment #12](#).

**12. Adjournment (01:17:18)**

Motion made by Nelson and seconded by VanderWoude to adjourn the meeting.

Roll call vote. Voting yes: Dykhouse, Ekeren, Law, Nelson, Sabers, Schallenkamp, VanderWoude.

Motion carried.

The meeting adjourned at approximately 11:18 am CST.