

# State Board of Finance

## Meeting Agenda

Tuesday, October 17, 2023  
2:00 p.m.

Governor's Bear Butte Room  
2<sup>nd</sup> floor Capitol  
Call in information: +1 605 679 7263  
Phone Conference ID: 666 245 913#

- A) Call to order.
- B) Approve minutes from the meeting on September 19, 2023.
- C) Approve monthly meeting agenda.
- D) State Hosting Reimbursement Request – SDCL 3-9-2.1
  - Department of Tourism
    - Hosting an International Journalist held in Pierre on September 5<sup>th</sup>, 2023.
    - Lunch provided to staff, traveling writers & tour operators for the Buffalo Roundup held in Custer on September 29, 2023
- E) Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2
  - Bureau of Finance & Management
    - Pre-Approval Per Diem Reimbursement related to an RFP Selection Committee meeting will be held in Pierre on October 23, 2023.
  - Department of Education
    - Teacher Compensation Review Board meeting held in Pierre on August 21<sup>st</sup>, 2023.
    - Teacher Compensation Review Board meeting held in Pierre on September 15<sup>th</sup>, 2023.
  - Department of Game, Fish, and Parks
    - Diana Landegent requesting reimbursement for Wildlife Conservation Officer training held during August 1, 2023 through August 11, 2023.
    - Chris Dekker requesting reimbursement for Wildlife Conservation Officer training held during August 21-22, 2023.
  - Secretary of State
    - Board of Elections meeting held in Pierre on September 27<sup>th</sup>, 2023.
    - Post-Election Audit Summer Study held in Pierre on July 20<sup>th</sup>, 2023.
    - Post-Election Audit Summer Study held in Pierre on June 21<sup>st</sup>, 2023.
- F) Action Items
  - Department of Education
    - Requesting approval for excessing lodging expense higher than state rate and travel agency fee from STG Travel for Kara Schweitzer on June 26<sup>th</sup> -29<sup>th</sup>. 2023, held in Atlanta, Georgia.
  - Department of Public
    - Requesting approval for excessing lodging expense higher than state rate to reimburse Heather Meyers attended Victim Service's Symposium in Mitchell, SD on September 21, 2023.
    - Requesting approval for excessing lodging expense higher than state rate to reimburse Mark Rathbun traveling examiners team between July 24, 2023 and August 21, 2023 four different occasions was charged the Government rate plus tax.
- G) Debt Write-Off
  - Department of Transportation
    - Requesting 10 debt write offs totaling \$19,584.06.
  - University of South Dakota
    - Requesting 501 debt write offs totaling \$423,340.96.
- H) Public Comment
- I) Adjournment

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*