

State Board of Finance Minutes

Tuesday, September 19, 2023
2:03 p.m. CST

Governor's Bear Butte Room
2nd floor Capitol
Call in information: +1 605 679 7263
Phone Conference ID: 666 245 913#

Board members present: Alan Vester, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Charlie McGuigan, Office of the Attorney General; Jenna Latham, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Administration; Steven Kohler, Bureau of Finance and Management; Justin Nagel, School & Public Lands. Guests included: Chris Petersen, Department of Game, Fish, and Parks; Kayla Dowling and Jeannell Scott, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Bear Butte Room.

Call to order: Alan Vester called the meeting to order at 2:03 p.m. CST.

Minutes: motion was made by Charlie McGuigan and seconded by Steven Kohler to approve the minutes from the August 15, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Leah Haugan and seconded by Jenna Latham to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Reimbursement Request: A motion was made by Leah Haugan and seconded by Charlie McGuigan to approve following State Hosting Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Tribal Relations
 - 2023 Wookiye Teacher Conference Banquet held in Pierre on June 4-6, 2023

Home Station Per Diem Reimbursement Request: A motion was made by Jenna Latham and seconded by Tom Deadrick to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Labor & Regulation
 - Executive Team meeting held in Pierre on August 2nd, 2023.

A motion was made by Charlie McGuigan and seconded by Anissa Grambihler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
 - Division of Learning and Instruction in-person meeting held in Pierre on August 21st, 2023.
 - Teacher of the year interview for STOY 2024 held in Pierre on July 26th, 2023.
 - ESSER Apprenticeship Training with working lunch held in Pierre on July 31st, 2023.

A motion was made by Tom Deadrick and seconded by Steven Kohler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Diana Landegent requesting reimbursement for Wildlife Conservation Officer training held during July 3, 2023, through July 29, 2023.
 - Christopher Dekker requesting reimbursement for Wildlife Conservation training held July 7th, 2023, through July 29th, 2023.
 - Ryan Pearson requesting reimbursement for Wildlife Conservation training held June 2, 2023, through June 30, 2023. (**Deferred Item August 15th, 2023, Board of Finance meeting**)

A motion was made by Steven Kohler and seconded by Leah Haugan to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Health
 - Semi-Annual New Employee Day held in Pierre on April 27th, 2023.
 - South Dakota Board of Physical Therapy held in Pierre on July 28th, 2023.
 - Internal Agency Budget Hearing held in Pierre on August 16th, 2023.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Jenna Latham and seconded by Leah Haugan to approve the following Home Station Reimbursement Request only for the per diem amount allowed for lunch. A roll call vote was taken, and the motion carried unanimously.

- South Dakota Retirement System
 - Board of Trustees meeting held in Pierre on June 14th, 2023.
 - Board of Trustees meeting held in Pierre on August 31st, 2023.

A motion was made by Leah Haugan and seconded by Charlie McGuigan to approve the following Home Station Reimbursement Request only for the per diem amount allowed for lunch. A roll call vote was taken, and the motion carried unanimously.

- South Dakota Department of Corrections
 - Staff Training provided by Dr. Kevin Gilmartin held in Pierre on August 21st, 2023.

Action Items: A motion was made by Leah Haugan and seconded by Steven Kohler to approve the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Governor's Office of Economic Development
 - Requesting excess in-state rate lodging for Joe Fiala event held in Sturgis during Rally on August 9th, 2023.

A motion was made by Leah Haugan and seconded by Jenna Latham to approve the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Department of Education
 - Requesting approval for direct bill lodging expenses that were higher than state rate lodging for Betsy Chapman event held in Rapid City on July 30th, 2023. (3 hotels to get quotes for a night stay in Rapid City, Baymont cheapest rate)
 - Requesting approval for excessing lodging expense higher than state rate for Michael Stevens on July 16th, 2023, held in Pierre stayed at Holiday Inn Express & Suites in Fort Pierre.

Public Comment: No public comment.

Adjournment: A motion was made by Leah Haugan and seconded by Charlie McGuigan to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:13 p.m. CST.