**SOUTH DAKOTA WHEAT COMMISSION MEETING**

**THURSDAY; SEPTEMBER 7, 2023; 12:30 P.M.**

**2301 RESEARCH PARK WAY, BROOKINGS SD 57006**

**(First Floor Board Room)**

**AGENDA**

(Revised August 18, 2023)

12:30 PM **I. Call to Order / Determine Quorum** *(discussion/decision)*

1. Approve Agenda
2. Approve Minutes
3. June 22, 2023
4. Pass Routine Correspondence for Review

12:40 PM **II. Public Comment**

12:50 PM **III. Financial Reports** *(discussion/decision)*

1. Review/Approve - Financials

1:00 PM **IV. Production Forecast** *(discussion)*

1. 2023 HRW Harvest Forecast / Abandonment
2. 2023 HRS Harvest Forecast
3. 2024 HRW Planting Forecast

1:30 PM **V. Organization Reports** *(discussion/decision)*

1. SD Wheat Growers Association – Caren Assman, Executive Director
2. SDDANR

1.Ag Stakeholder Meeting; Aug 31, 2023; State Fair

1. SDSU

1.Funding for Pathology Project

2.Release of SD Pheasant

3. Cereal Scientist Update

2:00 PM **VI. Staff Report** *(discussion/decision)*

1. Reid Christopherson – Executive Director, SDWC
2. Commissioner Terms, Expiring October 30, 2022
	1. Bryan Jorgensen
	2. Julian Roseth - Resigned
3. Commissioner Terms, Expiring October 30, 2023
	1. Tregg Cronin
	2. Leon Koeppe
4. Office Move Update
	1. Storage Unit Rental
	2. Office Move – Pierre to Brookings – Sep 25-26, 2023
	3. Official Office Location – Brookings – Oct 1, 2023
	4. Related Actions – Mail, Phone, Refund Actions, etc.
5. Mixograph Donation
6. Soil Health Resolution & Conference Sponsorship
7. State Fair Participation
8. SD Soybean Ag Outlook; Dec 7, 2023; Sioux Falls
	1. Ag Leadership Reception; Dec 6, 2023; Sioux Falls
9. Future Hires
	1. Operations Director (Hire Late Fall 2023 – Start Jan 9, 2024)
	2. Secretary (part-time)(TBD)
10. Retirement: June 7, 2024 **[273]**

2:30 PM **VII. Market Development** *(discussion)*

1. US Wheat Associates – Leon Koeppe

1.Summer Meeting; July 10-14, 2023 – Minneapolis MN

2.Ohio Corn & Wheat Letter

 3.Fall Meeting; October 7-10, 2023 – Cincinnati OH

1. NCI – Reid Christopherson

1.Next 5 Years Conference; Sep 11, 2023 – Moorhead MN

2.Grain Procurement Course Banquet; Sep 14, 2023 – Fargo ND

C.USW&BSI – Bryan Jorgensen

1.Dec 3-5, 2023 – Cincinnati OH (Conflicts with Ag Horizons)

D.) Wheat Foods Council – Reid Christopherson

E.)Wheat Quality Council – Reid Christopherson

1.Feb ??, 2024; Kansas City MO

2:45 PM **VIII. Executive Session** *(discussion)*

1. Move to Executive Session if Needed

1.Pursuant to SDCL 1-25-2 for the purpose of Personnel Issues and Contract

 Negotiations.

3:00 PM **IX. Return to Open Session** *(discussion/decision)*

1. Action if needed

3:15 PM **X. Administrative Matters**

1. Upcoming Events (listed below)

 B.) Out-of-State Travel Approval *(discussion/decision)*

1. NCI Travel Authority – Blanket Approval

Approved June 22, 2023 Attend: Commissioners & Staff

1. NCI Next 5 Years Conference; Sep 11, 2023; Moorhead MN

 Approved June 22, 2023 Attend: Christopherson

1. HBA Membership Meeting; Oct 22-25, 2023; Sun River OR

 Approved June 22, 2023 Attend: Christopherson

1. USW Fall Meeting; Nov 7-10, 2023; Cincinnati OH

 Approved June 22, 2023 Attend: Commissioners, Christopherson

 Ops Director, McCracken

1. USW&BSI; Dec 3-5, 2023; Cincinnati OH

 Approved June 22, 2023 Attend: Jorgensen

1. Prairie Grains Conference; Dec 13-14, 2023; Grand Forks ND

 Approved June 22, 2023 Attend: Christopherson, Ops Director

1. IGP Flour Milling for Commissioners; Dec 10-13, 2023; Manhattan KS

 Attend: Christopherson, Glover, Sehgal,

 Kleinjan

1. USW Winter Meeting; Jan 22-26, 2024; Washington DC

 Attend: Commissioners, Christopherson

 Ops Director

1. Wheat Foods Council; Feb 6-9, 2024; San Antonio TX

 Attend: Christopherson, Ops Director

 C.) Commission Meeting Date *(discussion/decision)*

 1. Monday; December 4, 2023 – Pierre

 Joint Dinner in evening & Ag Horizons

3:30 PM **XI. Adjourn**

**Individuals requiring assistive technology or other services in order to participate in the meeting should submit a request to the South Dakota Wheat Commission by phone (605-773-4645) or email (info@sdwheat.org) at least 2 business days prior to the meeting in order to make accommodations available.**

**Upcoming Events**

(Revised August 18, 2023)

**2023**

Thu-Mon Aug 31-Sep 4 South Dakota State Fair - Huron

Mon Sep 4 Labor Day Holiday – Office Closed

Mon Sep 11 NCI Next 5 Years Conference – Moorhead MN

Thu Sep 14 Grain Procurement Course Banquet – Fargo ND

Mon-Tue Sep 25-26 SDWC Office Move to Brookings

Wed Oct 4 SDVAADC

Mon Oct 9 Native American Day – Office Closed

Thu Oct 19 Stockyards Ag Experience Harvest Night – Harrisburg SD

Sun-Wed Oct 22-25 HBA Membership Meeting, Sun River OR

Mon-Fri Nov 6-10 USW Fall Meeting - Cincinnati OH

Fri Nov 10 Veterans Day Holiday – Office Closed

Thu Nov 23 Thanksgiving Day – Office Closed

Sun-Tue Dec 3-5 USW&BSI – Cincinnati OH

Mon Dec 4 SDWC Meeting & Joint Dinner – Pierre

Tue-Wed Dec 5-6 Ag Horizons Conference – Pierre

Wed Dec 6 Ag Leadership Reception – Sioux Falls

Thu Dec 7 SD Soybean Ag Outlook – Sioux Falls

Sun-Mon Dec 10-13 Flour Milling for Commissioners – Manhattan KS

Wed-Thu Dec 13-14 Prairie Grains Conference – Grand Forks ND

Mon Dec 25 Christmas Day – Office Closed

**2024**

Mon Jan 1 New Year’s Day Holiday – Office Closed

Mon Jan 15 Martin Luther King Jr Day Holiday – Office Closed

Sat Jan 20 SD Corn Conference – Sioux Falls

Mon-Fri Jan 22-26 USW Winter Meeting - Washington DC

Tue-Wed Jan 23-24 SD Soil Health Conference – Rapid City

Tue-Thu Feb 6-8 WFC Winter Meeting – San Antonio TX

Mon Feb 19 Presidents Day Holiday – Office Closed

?? Feb ?? Wheat Quality Council – Kansas City MO

Mon May 27 Memorial Day Holiday – Office Closed

 TBD USW Summer Meeting - Oklahoma City OK

Wed-Fri June 5-7 WFC Summer Meeting – Manhattan KS

Sun-Thu Nov 10-14 USW Fall Meeting - Phoenix AZ