

State Board of Finance

Minutes

Tuesday, August 15, 2023
2:04 p.m. CST

Governor's Bear Butte Room
2nd floor Capitol
Call in information: +1 605 679 7263
Phone Conference ID: 666 245 913#

Board members present: Alan Vester, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Charlie McGuigan, Office of the Attorney General; Marianne Gabriel, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Administration; Steven Kohler, Bureau of Finance and Management; Justin Nagel, School & Public Lands. Guests included: Jenna Latham, Office of the State Auditor; Chris Petersen, Department of Game, Fish, and Parks; and Kayla Dowling, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Bear Butte Room.

Call to order: Tom Deadrick called the meeting to order at 2:00 p.m. CST.

Minutes: A motion was made by Anissa Grambihler and seconded by Charlie McGuigan to approve the minutes from the July 18, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Anissa Grambihler and seconded by Leah Haugan to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Reimbursement Request: A motion was made by Steven Kohler and seconded by Alan Vester to approve following State Hosting Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
 - Deferred item from previous month, Lakota Youth Development on March 28, 2023, in Herrick. More information has been submitted for the Board to review.
 - SD Arts Council Advisory board meeting held on July 16, 2023, in Brookings.

Home Station Per Diem Reimbursement Request: A motion was made by Charlie McGuigan and seconded by Anissa Grambihler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Governor's Office of Economic Development
 - Laure Swanson is requesting reimbursement for participating the networking event Aberdeen Chamber Business After Hours on July 13, 2023.
- Department of Education
 - Teacher compensation review board meeting held on July 17, 2023, in Pierre.
 - South Dakota Preschool study presentation held on July 12, 2023, in Pierre.
 - Science Standards review held on July 12-13, 2023, in Fort Pierre.
- Department of Game, Fish, and Parks
 - Travis March requesting reimbursement for Wildlife Conservation Officer training held during June 20, 2023 through June 28, 2023.
- South Dakota School of Mines and Technology
 - Three employees are seeking reimbursement for expenses incurred at the National Summer Transportation Institute summer high school camp held during June 25, 2023 through June 30, 2023.

A motion was made by Marianne Gabriel and seconded by Leah Haugan to defer the following Home Station Reimbursement Request because the amount being requested was not included on the form. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Ryan Pearson requesting reimbursement for Wildlife Conservation training held May 15, 2023 through June 30, 2023.

A motion was made by Leah Haugan and seconded by Marianne Gabriel to approve the following Home Station Reimbursement Request only for the per diem amount allowed for lunch. A roll call vote was taken, and the motion carried unanimously.

- Department of Health
 - Packing and shipping of infectious substances class held in Pierre on June 28, 2023.

Action Items: A motion was made by Leah Haugan and seconded by Anissa Grambihler to approve the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Department of Agriculture and Natural Resources
 - Requesting excess in-state rate lodging for Samantha Blood who stayed in North Sioux City on April 25, 2023.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Anissa Grambihler and seconded by Steven Kohler to approve the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Department of Game, Fish, and Parks
 - Requesting approval for four invoices from the Holiday Inn Express in Watertown, SD from September of 2019.

A motion was made by Leah Haugan and seconded by Steven Kohler to approve the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Department of Game, Fish, and Parks
 - Requesting approval for direct bill lodging expenses that were higher than state rate. They were for Anna Sells' stay in Sturgis during May 15, 2023 and July 4, 2023.

A motion was made by Leah Haugan and seconded by Anissa Grambihler to defer the follow Action Item(s). A roll call vote was taken, and motion carried unanimously.

- Department of Game, Fish, and Parks
 - Requesting for prior approval for Tom Kirschenmann and Rocco Murano's stay in Bozeman, MT during August 28, 2023 through September 1, 2023.

Public Comment: No public comment.

Adjournment: A motion was made by Charlie McGuigan and seconded by Anissa Grambihler to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:19 p.m. CST.


Thomas J. Deadrick, Deputy Secretary of State