

# State Board of Finance

## Minutes

Tuesday, July 18, 2023  
2:04 p.m. CST

Governor's Bear Butte Room  
2<sup>nd</sup> floor Capitol  
Call in information: +1 605 679 7263  
Phone Conference ID: 666 245 913#

**Board members present:** Katie Hruska, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Charlie McGuigan, Office of the Attorney General; Marianne Gabriel, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Leah Haugan, Bureau of Administration; Jason Lutz, Bureau of Finance and Management; Justin Nagel, School & Public Lands. Guests included: Amber Hulse, Chandler Burleson and Allen Vester, Office of the Governor; Jenna Latham, Office of the State Auditor; and Kayla Dowling, Office of the Secretary of State. The meeting was held via teleconference and in the Governor's Bear Butte Room.

**Call to order:** Katie Hruska called the meeting to order at 2:00 p.m. CST.

**Minutes:** A motion was made by Anissa Grambihler and seconded by Leah Haugan to approve the minutes from the June 20, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

**Agenda:** A motion was made by Jason Lutz and seconded by Tom Deadrick to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request:** A motion was made by Jason Lutz and seconded Leah Haugan to defer action on following State Hosting Reimbursement Request on Lakota Youth Development. No response received from Department of Tourism

- Department of Tourism
  - Deferred item from previous month, Lakota Youth Development on March 28, 2023, in Herrick.
  - Hosted Test Tours in Chamberlain on April 13-14, 2023.

A motion was made by Jason Lutz and seconded by Charlie McGuigan to approve following State Hosting Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
  - Hosted South Dakota Native Tourism Alliance in Chamberlain on June 12-13, 2023.

**Home Station Per Diem Reimbursement Request:** A motion was made by Leah Haugan and seconded by Marianne Gabriel to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Ryan Pearson requesting reimbursement for Wildlife Conservation Officer training duties during May 16-29, 2023.
  - Emmett Keyser requesting reimbursement for lunch meal Leadership Training Class held in Sioux Falls on June 7th, 2023.
- Department of Education
  - Good to Great Workshop Teachers training held in Pierre on June 8, 2023.
  - Virtual school workgroup held in Pierre on June 8, 2023.
- Department of Labor & Regulations
  - Reemployment Assistance 2023 Conference held in Aberdeen on June 14, 2023.
- Department of Transportation
  - Intern & Seasonal Appreciation Day held in Pierre on July 12, 2023.

**Action Items:** A motion was made by Jason Lutz and seconded by Leah Haugen approved. A roll call vote was taken, and motion carried unanimously.

- Department of Corrections
  - Secretary Kelli Wasko is requesting an additional Household Moving Allowance approval for the remainder of her family's move to Pierre.

A motion was made by Leah Haugan and seconded by Jason Lutz approved. A roll call vote was taken, and motion carried unanimously.

- Department of Education
  - Requesting excess in-state lodging for individuals that attended the Good to Great Workgroup in Pierre on June 7-8, 2023.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Leah Haugan and seconded by Jason Lutz approved. A roll call vote was taken, and motion carried unanimously.

- Department of Public Safety
  - Requesting excess in-state rate lodging for Ben Maisel who stayed in Sioux Falls on June 13-17, 2023.
  - Requesting excess in-state rate lodging for Donald Henry who stayed in Sioux Falls on June 14-17, 2023.
  - Hosted Annually Wildland Fire all staff meeting & training held in Hill City on May 23, 2023.

**Debt Write Offs:** A motion was made by Anissa Grambihler and seconded by Leah Haugan approved. A roll call vote was taken, and motion carried unanimously.

- Department of Transportation requesting twelve debt write offs totaling \$4,584.49.

**Public Comment:** No public comment.

**Adjournment:** A motion was made by Anissa Grambihler and seconded by Leah Haugan to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:08 p.m. CST.

  
Thomas J. Deadrick, Deputy Secretary of State