

# State Board of Finance

## Minutes

Tuesday, May 16, 2023  
2:03 p.m. CST

Teleconference Meeting  
Capitol Building – Governor's Bear Butte Room

**Board members present:** Laura Ringling, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Marianne Gabriel, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Ann Holzhauser, Office of the Attorney General; Leah Haugan, Bureau of Administration and Steven Kohler, Bureau of Finance and Management. No Present Board members for School & Public Lands and Office of State Treasurer. Guests included: Jenna Latham, Office of the State Auditor; Kayla Dowling & Jeannell Scott, Office of the Secretary of State; and Chris Petersen, Game, Fish, and Parks Bob Mercer, Keloland News, John Hult, South Dakota Search Light. The meeting was held via teleconference and in the Governor's Bear Butte Room.

**Call to order:** Laura Ringling called the meeting to order at 2:03 p.m. CST

**Minutes:** A motion was made by Leah Haugan and seconded by Steven Kohler to approve the minutes from the April 18, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

**Agenda:** A motion was made by Tom Deadrick and seconded by Steven Kohler to amend agenda to include GFP Home Station Request Reimbursements. Tom Deadrick and seconded by Leah Haugman to approve the agenda to include GFP Home Station Request Reimbursements. A roll call vote was taken, and the motion carried unanimously.

**State Hosting Reimbursement Request – SDCL3-9-2.1:** A motion was made by Steven Kohler and seconded Leah Haugan to approve following State Hosting Reimbursement Request except deferred action on Lakota Youth Development ask what is included with \$50.00 per person?

- Department of Tourism
  - Social media content creation on February 28, 2023, in Brandon.
  - Takuya Foods Co on April 14, 2023, in Mission.
  - Lakota Youth Development on March 28, 2023, in Herrick – Defer Action motion Marianne Gabriel and seconded Tom Deadrick to June 20<sup>th</sup>, 2023, meeting.

**Home Station Request Reimbursements:** A motion was made by Leah Haugan and seconded by Tom Deadrick to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Wildlife Training Officer Duties for Chris Dekker on March 27-30, 2023, in Rapid City
  - Wildlife Training Officer Duties for Diana Landegent on March 24-31, 2023, in Chamberlain.
  - Wildlife Training Officer Duties for Joe Galbraith on March 2-March 30, 2023, in Ipswich.
  - Wildlife Training Officer Duties for Josh Thompson on March 1-30, 2023, in Spearfish.
  - South Dakota Park's Division Training held on March 6-9, 2023, in Pierre.
  - Region 4 Regional Meeting held on April 19, 2023, in Webster.
  - Deer Depredation Debrief held on May 8, 2023, in Pierre.
  - Leadership Training held on April 17, 2023, in Pierre.
  - Wildlife Training Officer Duties for Diana Landegent on April 1-29, 2023, in Chamberlain

A motion was made by Tom Deadrick and seconded by Leah Haugan to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of the Military
  - Emily Beck attended Black Hills Defense & Industry Symposium on April 12-13, 2023, in Rapid City.

A motion was made by Steven Kohler and seconded by Tom Deadrick to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously

- Department of Education
  - The Title I Plans to Practice Workshop on April 12, 2023, in Pierre.
  - The Board of Education Standards meeting on April 17, 2023, in Pierre.
  - The History staff attend the History Conference April 21-22, 2023, in Pierre.
  - WIOA fiscal training in Watertown on March 2, 2023.
  - Distance Learning Planning session held in Pierre on April 12, 2023.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Steven Kohler and seconded by Leah Haugan to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Board of Regents
  - Black Hills State University attend Regional Math Association Conference April 21-22, 2023, in Spearfish.

**Action Items:** A motion was made by Steven Kohler and seconded by Marianne Gabriel to approve the following Action Item request. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
  - Hotel Reimbursement for Non-State Employee Jennifer Knecht on February 28<sup>th</sup>, 2023, in Sioux Falls attended Professional Development Leadership Workshop held March 1<sup>st</sup>, 2023.
- Legislative Research Council – Defer Action motion Marianne Gabriel and seconded Steven Kohler need more information for below excess out of state hotel rate. Agencies to due diligence get best hotel rate direct bill state agency.
  - Requesting excess out of state rate for Jacob Carlson for his stay in Denver on April 1, 2023.
- Discussion regarding House Bill 1153. Effective Employment date July 1<sup>st</sup> new form for payment. No action taken.

**Debt Write Offs:** A motion was made by Leah Haugan and seconded by Steven Kohler to approve the following Debt Write Off Requests. A roll call vote was taken, and the motion carried unanimously.

- South Dakota School of Mines and Technology
  - Requesting four debt write offs totaling \$31,028.35.

A motion was made by Steven Kohler and seconded by Leah Haugan to approve the following Debt Write Off Requests. A roll call vote was taken, and the motion carried unanimously.

- Northern State University
  - Requesting sixty-eight debt write offs totaling \$91,402.56

**Public Comment:** No public comment.

**Adjournment:** A motion was made by Steven Kohler and seconded by Leah Haugan to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:38 p.m. CST

  
Thomas J. Deadrick, Deputy Secretary of State