

State Board of Finance Minutes

Tuesday, April 18, 2023
2:01 p.m.

Teleconference Meeting
Capitol Building – Governor’s Bear Butte Room

Board members present: Katie Hruska, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Marianne Gabriel, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Justin Nagel, Office of School and Public Lands; Ann Holzhauser, Office of the Attorney General; Leah Haugan, Bureau of Administration and Jason Lutz, Bureau of Finance and Management. Guests included: Jenna Latham, Office of the State Auditor; Kayla Dowling & Jeannell Scott, Office of the Secretary of State; and Chris Peterson, Game, Fish, and Parks. The meeting was held via teleconference and in the Governor’s Bear Butte Room.

Call to order: Katie Hruska called the meeting to order at 2:00 p.m.

Minutes: A motion was made by Leah Haugan and seconded by Anissa Grambihler to amend the minutes from the March 21, 2023, meeting. It was requested to include the discussion among the Board about agencies using the updated request forms for State Hosting and Home Station requests. The Secretary of State’s Office will distribute the updated form to state agencies and will inform the agencies that requests made using the old form will be rejected. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Jason Lutz and seconded by Marianne Gabriel to amend the agenda to include an over in-state rate lodging from Department of Public Safety. A roll call vote was taken, and the motion carried unanimously.

Home Station Request Reimbursements: A motion was made by Leah Haugan and seconded by Anissa Grambihler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Wildlife Training Officer Duties for Shane Pedersen for February 6, 2023 through February 21, 2023.
 - Wildlife Training Officer Duties for Eric Voigt for February 6, 2023 through February 15, 2023.
 - South Dakota Park Managers Conference held on March 28 – 29, 2023 in Fort Pierre.
- Governor’s Office of Economic Development
 - Katherine Kirby attended a women’s luncheon in Harrisburg on February 28, 2023 and March 30, 2023
- Department of Public Safety
 - The Office of Emergency Management held a full-scale statewide exercise on April 12, 2023 in Pierre.

Action Items: A motion was made by Jason Lutz and seconded by Leah Haugan to approve the following Action Item request. A roll call vote was taken, and the motion carried unanimously.

- Department of Public Safety
 - Requesting prior approval for excess in-state lodging rate for the Highway Patrol who co-hosted the Women’s Leadership Institute training program in Sioux Falls during April 17-21, 2023.

Debt Write Offs: A motion was made by Leah Haugan and seconded by Jason Lutz to approve the following Debt Write Off Requests. A roll call vote was taken, and the motion carried unanimously.

- South Dakota School of Mines and Technology
 - Requesting four debt write offs totaling \$31,028.35.
- Northern State University
 - Requesting sixty-eight debt write offs totaling \$91,402.56

Public Comment: No public comment.

Adjournment: A motion was made by Tom Deadrick and seconded by Marianne Gabriel to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:20 p.m.


Thomas J. Deadrick, Deputy Secretary of State

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.