

State Board of Finance Minutes

Tuesday, March 21, 2023
2:01 p.m.

Teleconference Meeting
Capitol Building – Governor’s Large Conference Room

Board members present: Katie Hruska, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Jenna Latham, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Justin Nagel, Office of School and Public Lands; Ann Holzhauser, Office of the Attorney General; Leah Haugan, Bureau of Administration and Steven Kohler, Bureau of Finance and Management. Guests included Heather Forney, Board of Regents; Heather, Julie & Shelly Brandt, USD Finance office staff members; Kayla Dowling & Jeannell Scott, Office of the Secretary of State; and Chris Peterson, Game, Fish, and Parks. The meeting was held via teleconference and in the Governor’s Large Conference Room.

Call to order: Katie Hruska called the meeting to order at 2:01 p.m.

Minutes: A motion was made by Anissa Grambihler, Office of the State Treasurer, and seconded by Leah Haugan to approve the minutes from the February 21, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Tom Deadrick and seconded by Steven Kohler to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Request Reimbursements: A motion was made by Leah Haugan and seconded by Steve Kohler to approve the following State Hosting Reimbursement Request. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism (1 Request Form) Amend – Tourism
 - Hosted travel writers from Canada on October 19, 2022, in Sioux Falls.
 - Hosted travel writers from Italy on November 9, 2022, in Pierre.
- Discussion use of updated State Hosting Reimbursement Request form.

Home Station Request Reimbursements: A motion was made by Leah Haugan and seconded by Jenna Latham to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Wildlife Training Officer Duties for Eric Voigt for January 9, 2023, through February 16, 2023.
 - Wildlife Training Officer Duties for Shane Pederson for January 9-23, 2023.
- Department of Education
 - Teacher of the Year and Milken Legislative Day luncheon held in Pierre on February 6, 2023.
 - Workgroup of SD Educators and Administrators meeting held in Pierre on February 14-15, 2023.
- Animal Industry Board
 - Animal Health Division meeting held in Pierre on March 7, 2023
- Department of Corrections
 - Design meeting for the new Female Correctional Facility held in Pierre on March 2, 2023.
- South Dakota Retirement System
 - SDRS Trustees Board meeting held in Pierre on December 1, 2022

Action Items: A motion was made by Steven Kohler and seconded by Jenna Latham to approve the following Action Item request. A roll call vote was taken, and the motion carried unanimously.

- Department of Corrections
 - Requesting approval for excess in-state lodging rate for Brittini Skipper, Bridget Coppersmith, and John Stewart’s stay in Sioux Falls on December 10th, 2023.

Debt Write Offs: A motion was made by Steven Kohler and seconded by Anissa Grambihler to approve the following Debt Write Off Requests. A roll call vote was taken, and the motion carried unanimously.

- University of South Dakota
 - Requesting one debt write off totaling 123,543.79.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

- Department of Transportation
 - Requesting fourteen debt write offs totaling \$32,293.95.

Public Comment: No public comment.

Adjournment: A motion was made by Steven Kohler and seconded by Tom Deadrick to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:21 p.m.


Thomas J. Deadrick, Deputy Secretary of State