

State Board of Finance

Minutes

Tuesday, February 21, 2023
2:00 p.m.

Teleconference Meeting
Capitol Building – Governor’s Large Conference Room

Board members present: Katie Hruska, Office of the Governor; Tom Deadrick, Office of the Secretary of State; Marianne Gabriel, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Justin Nagel, Office of School and Public Lands; Ann Holzhauser, Office of the Attorney General; Leah Haugan, Bureau of Administration and Steven Kohler, Bureau of Finance and Management. Guests included Jenna Latham, Office of the State Auditor; Kayla Dowling, Office of the Secretary of State; and Chris Peterson, Game, Fish, and Parks. The meeting was held via teleconference and in the Governor’s Large Conference Room.

Call to order: Katie Hruska called the meeting to order at 2:02 p.m.

Minutes: A motion was made by Anissa Grambihler and seconded by Steven Kohler to approve the minutes from the January 17, 2023, meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Anissa Grambihler and seconded by Leah Haugan to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Request Reimbursements: A motion was made by Steven Kohler and seconded by Leah Haugan to approve the following State Hosting Reimbursement Request. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
 - Social Media Content Shoot held in Hill City on December 7, 2022.
 - Social Media Content Shoot held in Hot Springs on January 21, 2023.

A motion was made by Steven Kohler and seconded by Anissa Grambihler to defer the following State Hosting Reimbursement Request. A discussion was held regarding the gratuity being above 18% allowed per SDCL 3-9-2.1. The Board also requested more clarification on whether the meeting was on the correct form. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
 - Tourism Board staff meeting held in Yankton on September 7, 2022.

Home Station Request Reimbursements: A motion was made by Justin Nagel and seconded by Steven Kohler to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Wildlife Training Officer Duties for Josh Vanden Bosch for November 28, 2022, through January 6, 2023.
 - January Commission Meeting held in Pierre on January 12, 2023.
- Bureau of Human Resources
 - One-Stop meeting for developer and construction companies held in Sioux Falls on January 12, 2023.
- Department of Education
 - 21st Century Community Learning Center regional meeting held on September 13, 2022, in Fort Pierre.
 - South Dakota Advisory Panel for Children with Disabilities meeting held in Pierre on September 14, 2022.
 - Divisional meeting held in Pierre on January 11-12, 2023.
- Department of Human Services Center
 - Requesting approval to provide a home station meal once per week to the doctors and physician assistants working at Human Services Center. Also, requesting to make it retroactive to June 1, 2022.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Debt Write Offs: A motion was made by Leah Haugan and seconded by Anissa Grambihler to approve the following Debt Write Off Requests. A roll call vote was taken, and the motion carried unanimously.

- South Dakota State University
 - Requesting two debt write offs totaling \$59,571.20.

Public Comment: No public comment.

Adjournment: A motion was made by Tom Deadrick and seconded by Steven Kohler to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:23 p.m.


Thomas J. Deadrick, Deputy Secretary of State