

State Board of Finance

Minutes

Tuesday, July 19, 2022
2:00 p.m.

Teleconference Meeting
Capitol Building – Governor’s Small Conference Room

Board members present: Laura Ringling, Office of the Governor; Jason Lutz, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Jenna Latham, Office of the State Auditor; Josh Haeder, Office of the State Treasurer; Justin Nagel, Office of School and Public Lands; Leah Haugen, Bureau of Administration; and Steven Kohler, Bureau of Finance and Management. Guests included Kayla Dowling and Lexi Woitte, Office of the Secretary of State; Bob Mercer. The meeting was held via teleconference and in the Governor’s Small conference room.

Call to order: Laura Ringling called the meeting to order at 2:00 p.m.

Administrative Rules Public Hearing: The public hearing regarding the proposed administrative rules changes was held prior to the monthly meeting of the Board. The minutes for this section are documented separately (page 3).

Minutes: A motion was made by Steven Kohler and seconded by Jenna Latham to approve the minutes from the June 21, 2022 meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Jason Lutz and seconded by Steven Kohler to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

State Hosting Requests Reimbursement: A motion was made by Josh Haeder and seconded by Steven Kohler to approve the following State Hosting Request Reimbursements. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
 - Hosted photoshoot on June 15 – 16, 2022.
 - Hosted photoshoot on June 1, 2022.
 - Hosted photoshoot on May 26 – 28, 2022.
 - Hosting expenses for professional travel media on June 14 – June 16, 2022.
 - Familiarization tour of Southeast South Dakota with travel/tour companies from Italy, Netherlands and Germany on May 20, 2022.
 - Hosted travel journalists in South Dakota for a press trip on June 15, 2022.

Home Station Request Reimbursements: A motion was made by Jason Lutz and seconded by Jenna Latham to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
 - South Dakota Advisory Panel for Children with Disabilities meeting held in Pierre on June 15, 2022.
 - School Psychological Examiner Workgroup meeting held in Pierre on June 24, 2022.
- Department of Labor and Regulation
 - Youth Summer Passport Series touring technical colleges and holding mock interviews on June 14, 2022.
 - Youth Summer Passport Series touring businesses in Huron on June 7, 2022.

Action Items: A motion was made by Jason Lutz and seconded by Steven Kohler to defer the following request. The department was contacted and asked to submit their request on a Home Station request form. A roll call vote was taken, and the motion carried unanimously.

- Department of Health
 - Requesting approval in amount of \$350.18 for a training held in Pierre on June 15, 2022.

A motion was made by Jenna Latham and seconded by Steven Kohler to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department of Revenue
 - Requesting excess lodging approval for employees (Kirsten Jasper, John Richter, and Joseph Thronson) in Rapid City on June 21st – 23rd.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Debt Write-Offs: A motion was made by Jason Lutz and seconded by Josh Haeder to approve the following debt write off requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Transportation
 - Requesting seven debt write-offs in the amount of \$5,859.32

Public Comment: No public comment.

Adjournment: A motion was made by Steven Kohler and seconded by Josh Haeder to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:13 p.m.

Steve Barnett, Secretary of State