State Board of Finance
Minutes

Tuesday, June 21, 2022
2:00 p.m.

Teleconference Meeting
Capitol Building – Governor’s Small Conference Room

Board members present: Laura Ringling, Office of the Governor; Jason Lutz, Office of the Secretary of State; Charles McGuigan, Office of the Attorney General; Marianne Gabriel, Office of the State Auditor; Josh Haeder, Office of the State Treasurer; Justin Nagel, Office of School and Public Lands; Leah Haugen, Bureau of Administration; and Colin Keeler, Bureau of Finance and Management. Guests included Brandi Miesner, Bureau of Finance and Management; Kayla Dowling and Lexi Woitte, Office of the Secretary of State; Dr. Andrea Brickey, South Dakota School of Mines and Technology South Dakota Mines; Chris Peterson, Game, Fish and Parks. The meeting was held via teleconference and in the Governor’s Small conference room.

Call to order: Laura Ringling called the meeting to order at 2:02 p.m.

Minutes: A motion was made by Colin Keeler and seconded by Leah Haugen to approve the minutes from the May 17, 2022 meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Jason Lutz to amend the agenda to switch the Game, Fish and Parks State Hosting request to a Home Station request and remove the Action Item request from the Department of Revenue. The motion was seconded by Colin Keeler. A roll call vote was taken, and the motion carried unanimously.

State Transfers: A motion was made by Jason Lutz and seconded by Colin Keeler to approve the following State Transfers. A roll call vote was taken, and the motion carried unanimously.

- Game, Fish and Parks
  - Kristina Laska
- South Dakota Highway Patrol
  - Aaron Schoenefeld
  - Kellyn Neth

Professional Recruitments: A motion was made by Jason Lutz and seconded by Colin Keeler to approve the following Professional Recruitments. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
  - Joseph Jones
  - Fidel Martinez-Greer
  - Jozef Lamfers
- South Dakota State University
  - Lacy Knutson
  - Andrew Pedersen
  - Charles Provencio
  - Ericka Schneider
  - Oakley Perry
  - Sanjeev Kumar
  - Abigail Ramsbottom
  - William Severud
- South Dakota School of Mines and Technology
  - Kyle Knight
  - Nathanael Williams
  - Joseph Stephens
- Department of Corrections
  - Amber Pirraglia

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.
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- Department of Legislative Audit  
  o Matthew White

- Office of the Governor  
  o Alen Vester

- University of South Dakota  
  o Casey Bruggeman  
  o Brooke Opdahl  
  o Rebecca Stavish  
  o Erin Wohletz

- Department of Agriculture and Natural Resources  
  o Beth Thompson

**State Hosting Requests Reimbursement:** A motion was made by Colin Keeler and seconded by Leah Haugen to approve the following State Hosting Request Reimbursements. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism  
  o Hosted breakfast with journalists Perri Blumberg and Jaime Lumer on May 4, 2022, in New York City, NY.  
    - Secretary Hagen hosted Michelin Guide and Oliver Barthez on June 6, 2022 focused on helping South Dakota attract more French visitors to the state.

A motion was made by Colin Keeler and seconded by Charles Mcquigan to not approve the following State Hosting Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- South Dakota School of Mines and Technology  
  o Business meeting with Kathryn Fitzgerald to discuss serving on OPE Advisory Board on Dec. 21, 2021, in Rapid City.  
  o Business meeting for CAT program with Justin Sanchez on January 25, 2022, in Rapid City.  
  o Business meeting for CAT program with Ross Conner on March 15, 2022, in Rapid City.

**Home Station Request Reimbursements:** A motion was made by Colin Keeler and seconded by Josh Haeder to approve the following Home Station Reimbursement Requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Labor  
  o WIOA Partner Symposium held on May 24th, 2022, in Pierre.

- South Dakota Retirement System  
  o Board of Trustees meeting held in Pierre on June 1, 2022.

- Department of Tourism  
  o Meeting to bring in RFP candidates to give presentations for final selections on April 12 - 13, 2022, in Pierre.

- Department of Education  
  o History Conference held on April 22 – 23, 2022, in Pierre.  
  o Committee of Practitioners to convene and make recommendations to South Dakota’s Every Student Succeeds Act State Plan on June 9, 2022.  
  o Division of Learning and Instruction meeting with South Dakota curriculum directors on June 6, 2022, in Pierre.
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- Game, Fish and Parks

**Action Items:** A motion was made by Jason Lutz and seconded by Colin Keeler to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
  - Requesting approval of excess lodging for Jordan Johnson on May 16 - 18, 2022, in Pierre /Fort Pierre.
  - Requesting approval of excess lodging for Jennifer Fowler on February 3 – 6, 2022 in Huron.

A motion was made by Josh Haeder and seconded by Charles McGuigan to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department of Human Services
  - Requesting approval of excess lodging for Kristin Schulte on May 10 – 12, 2022 in Rapid City.

A motion was made by Josh Haeder and seconded by Colin Keeler to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department Public Safety
  - Requesting approval of per diem for Active-duty National Guard members attending the Dozer Training in Rapid City on May 12 – 13, 2022.

A discussion was held on the following potential Administrative Rule amendments. Brandy Miesner, of the Bureau of Finance and Management, gave a presentation on the fiscal impact of the proposed changes. A motion was made by Jason Lutz and seconded by Colin Keeler to approve proceeding with the rule making process to seek to amend the rules to raise the state mileage reimbursement rates. A roll call vote was taken, and the motion carried unanimously.

- ARSD 5:01:02:01. Allowance for use of privately owned motor vehicle.
- ARSD 5:01:02:01.01. Allowance for use of privately owned motor vehicle by individual with special needs.

**Debt Write-Offs:** A motion was made by Jason Lutz and seconded by Leah Haugen to approve the following debt write off requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Public Safety
  - Requesting one debt write off in the amount of $1,791.91.

- Department of Agriculture and Natural Resources
  - Requesting one debt write off in the amount of $334.00

**Public Comment:** Jason Lutz discussed the upcoming changes to the household moving allowance process. Requests will now go directly to the State Auditor’s office. No further public comment was received.

**Adjournment:** A motion was made by Colin Keeler and seconded by Jason Lutz to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:48 p.m.

[Signature]

Steve Barnett, Secretary of State