State Board of Finance
Minutes

Tuesday, May 18, 2021
2:00 p.m.

Teleconference Meeting

Board members present: Katie Hruska, Office of the Governor; Jason Lutz, Office of the Secretary of State; Rich Sattgast, Office of the State Auditor; Anissa Grambihler, Office of the State Treasurer; Colin Keeler, Bureau of Finance and Management; Ann Holzhauser, Office of the Attorney General; Leah Svendsen, Bureau of Administration; Guests included Kayla Dowling and Dana Soto from the Office of the Secretary of State; Marianne Gabriel from the State Auditor's Office; and Chris Petersen from Game, Fish & Parks. The meeting was held via teleconference.

Call to order: Katie Hruska called the meeting to order at 2:00 p.m.

Minutes: A motion was made by Rich Sattgast and seconded by Leah Svendsen to approve the minutes from the April 20, 2021 meeting. A roll call vote was taken, and the motion carried unanimously.

Agenda: A motion was made by Jason Lutz to amend the agenda to include discussion on new Home Station Request Reimbursement Request forms, State Hosting Reimbursement Request forms, and possible future legislation. The motion was seconded by Leah Svendsen. A roll call vote was taken, and the motion carried unanimously.

Professional Recruitments: A motion was made by Rich Sattgast and seconded by Jason Lutz to approve the following Professional Recruitments. A roll call vote was taken, and the motion carried unanimously.

- Department of Corrections
  - Kathleen Archer
- Office of the Governor
  - John Coleman
- South Dakota State University
  - Donna Merkt
  - David Overby
  - Yucheng Liu
  - Tim Hostettler
  - Tasha Hauff
- Dakota State University
  - Tate Carlson
- University of South Dakota
  - Tyler Moore
  - Juan Carlos Mendoza
- South Dakota School of Mines & Technology
  - Trevor Waldien
  - Joseph A. Dlugos

State Transfers: A motion was made by Jason Lutz and seconded by Anissa Grambihler to approve the following State Transfers. A roll call vote was taken, and the motion carried unanimously.

- Game, Fish and Parks
  - Justin Harman

State Hosting Reimbursements: A motion was made by Rich Sattgast and seconded by Colin Keeler to approve the following Home Station Request Reimbursements. A roll call vote was taken, and the motion carried unanimously.

- Governor's Office of Economic Development
  - Hosted a business lunch of April 13, 2021.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Home Station Request Reimbursements: A motion was made by Jason Lutz and seconded by Colin Keeler to approve the following Home Station Request Reimbursements. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
  - SD APCD Meeting April 7, 2021
- Department of Tourism
  - Tourism Board Meeting on April 9, 2021.
  - Meeting held to prepare and record webinar on April 9, 2021.

Debt Write Offs: A motion was made by Rich Sattgast and seconded by Jason Lutz to approve the following Debt Write Offs. A roll call vote was taken, and the motion carried unanimously.

- Department of Transportation is requested fifteen debt write offs totaling $16,223.70.

Discussion was held regarding the updated forms used for Home Station Reimbursement and State Hosting Reimbursement requests. The Board indicated its' desire to make the wording of the forms clearer. There was also discussion on potential future legislation

Discussion was held regarding the location of future Board meetings. The Zoom teleconference option will continue going forward, with the option of also meeting in person in the Governor's Large Conference Room.

Public Comment: No public comment.

Adjournment: A motion was made Rich Sattgast and seconded by Jason Lutz to adjourn the meeting. A roll call vote was taken, and the motion passed unanimously. The meeting was adjourned at 2:21 p.m.

Steve Barnett, Secretary of State