



South Dakota
Department of
Social Services

**South Dakota Board of Addiction
and Prevention Professionals**
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Pierre, SD 57501
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**South Dakota Board of Addiction and Prevention Professionals
Via Teleconference
Thursday, February 4, 2021 – 10:30 AM CST**

Join the Meeting via Zoom

<https://us02web.zoom.us/j/81728606798?pwd=NGRjaFYyYlliUUtsWVhqYVlpRnBwZz09>

Meeting ID: 817 2860 6798

Passcode: 637156

Or call 1-312-626-6799

Proposed Meeting Agenda

- 1) Call to Order
- 2) Welcome and Introductions
- 3) Approval of Agenda
- 4) Open Forum: *5 minutes for the public to address the Board*
- 5) Approval of Minutes: November 12, 2020
- 6) Approval of Financial Statement: December 31, 2020
- 7) Old Business
 - a. Great Plains American Indian Credentialing Board/BAPP Memorandum of Understanding
- 8) New Business
 - a. Office Update
 - a. Renewal Certificates and Receipts
 - b. Testing Frequency for Licensure
 - c. Board Standards Manual and Code of Ethics
 - d. 2021 Legislation
 - e. Complaint Review Process
 - f. Application Review Process
 - g. Statutes and Rules Review Process
 - h. Form Review Process
 - b. Proposed ACT Application and Renewal Forms
 - c. Proposed Revisions to Pre-Approved Continuing Professional Training Sponsors
 - d. Online Database Option
- 9) Announcements
 - a. Next Meeting May 6, 2021
- 10) Adjourn

**South Dakota Board of Addiction and Prevention Professionals
Via Videoconference
November 12, 2020**

President Hartman called the meeting to order at 10:32 am central and determined a quorum.

Board Members Present via Videoconference: Nicole Bowen, Stacy Gorman, Kara Graveman, Amy Hartman, Kristi Jacobsma, Donald McCoy, Jill Viedt and Terri Brown

Board Members Absent: Ellen Feiner

Others Present via Videoconference: Jennifer Stalley, Interim Executive Secretary; Karen Cudmore, administrative staff; Ryan Loker, Board Legal Counsel, Department of Social Services, Marilyn Kinsman, Department of Social Services, Brenda Tidball-Zeltinger, Department of Social Services

Motion to approve the proposed agenda by Graveman. Seconded by Viedt. The Board voted by roll call. Hartman, Viedt, Bowen, Gorman, Graveman, Jacobsma, McCoy voted aye. Brown was absent. **Motion carried.**

Hartman asked for comments from the public. There were no comments offered.

Motion to approve the meeting minutes of August 6, 2020 and September 3, 2020 by Gorman. Seconded by Jacobsma. The Board voted by roll call. Hartman, Viedt, Bowen, Gorman, Graveman, Jacobsma, McCoy voted aye. Brown was absent. **Motion carried.**

Motion to accept the financial report as of October 31, 2020 by McCoy. Seconded by Jacobsma. The Board voted by roll call. Hartman, Viedt, Bowen, Gorman, Jacobsma, McCoy voted aye. Brown and Graveman were absent. **Motion carried.**

Stalley provided update on Great Plains American Indian Credentialing Board/BAPP Memorandum of Understanding. Based on ongoing conversations between the Board and the Great Plains American Indian Credentialing Board, the Board deferred action of the MOU while conversations continue.

Motion to elect Hartman as President, Viedt as Vice President and Bowen as Secretary/Treasurer by Jacobsma. Seconded by Graveman. The Board voted by roll call. Hartman, Viedt, Bowen, Gorman, Graveman, Jacobsma, McCoy voted aye. Brown was absent. **Motion carried.**

Motion to go into executive session for consideration of contested cases and contractual matters at 10:50 am by Bowen. Seconded by Viedt. The Board voted by roll call. Hartman, Viedt, Bowen, Gorman, Graveman, Jacobsma, McCoy voted aye. Brown was absent. **Motion carried.**

Hartman declared the Board out of executive session at 2:41 pm.

Motion to enter into a contract with Midwest Solutions, Inc. to provide executive services for the Board by Gorman. Seconded by Bowen. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Gorman, Graveman, Jacobsma, McCoy voted aye. **Motion carried.**

The Board's next meeting is scheduled for February 4, 2021 via teleconference.

Motion to adjourn by Graveman. Seconded by Bowen. The Board voted by roll call. Hartman, Viedt, Bowen, Brown, Gorman, Graveman, Jacobsma, McCoy voted aye. **Motion carried.**

The Board adjourned at 2:49 pm.

Respectfully Submitted,

Nicole Bowen, Secretary

DRAFT

Remaining Authority by Object/Subobject

Expenditures current through 01/02/2021 03:20:52 PM

SOCIAL SERVICES -- Summary

FY 2021 Version -- AS -- Budgeted and Informational

FY Remaining: 49.3 %

| 0894 Board of Addiction & Prevent Prof - Info | Operating | Expenditures | Encumbrances | Commitments | Remaining | PCT AVL |
|---|----------------|---------------|--------------|-------------|----------------|--------------|
| EMPLOYEE SALARIES | | | | | | |
| 5101010 F-t Emp Sal & Wages | 59,480 | 16,960 | 0 | 0 | 42,520 | 71.5 |
| 5101020 P-t/temp Emp Sal & Wages | 23,999 | 0 | 0 | 0 | 23,999 | 100.0 |
| 5101030 Board & Comm Mbrs Fees | 2,641 | 1,320 | 0 | 0 | 1,321 | 50.0 |
| Subtotal | 86,120 | 18,280 | 0 | 0 | 67,840 | 78.8 |
| EMPLOYEE BENEFITS | | | | | | |
| 5102010 Oasi-employer's Share | 6,941 | 1,345 | 0 | 0 | 5,596 | 80.6 |
| 5102020 Retirement-er Share | 4,048 | 590 | 0 | 0 | 3,458 | 85.4 |
| 5102060 Health Insurance-er Share | 29,850 | 2,252 | 0 | 0 | 27,598 | 92.5 |
| 5102080 Worker's Compensation | 350 | 102 | 0 | 0 | 248 | 70.9 |
| 5102090 Unemployment Compensation | 30 | 17 | 0 | 0 | 13 | 43.3 |
| Subtotal | 41,219 | 4,306 | 0 | 0 | 36,913 | 89.6 |
| 51 Personal Services | | | | | | |
| Subtotal | 127,339 | 22,586 | 0 | 0 | 104,753 | 82.3 |
| TRAVEL | | | | | | |
| 5203030 Auto-priv (in-st.) H/rte | 1,500 | 0 | 0 | 0 | 1,500 | 100.0 |
| 5203100 Lodging/in-state | 1,006 | 0 | 0 | 0 | 1,006 | 100.0 |
| 5203120 Incidentals-travel-in St. | 50 | 0 | 0 | 0 | 50 | 100.0 |
| 5203140 Meals/taxable/in-state | 361 | 0 | 0 | 0 | 361 | 100.0 |
| 5203150 Non-taxable Meals/in-st | 300 | 0 | 0 | 0 | 300 | 100.0 |
| 5203260 Air-comm-out-of-state | 1,200 | 0 | 0 | 0 | 1,200 | 100.0 |
| 5203280 Other-public-out-of-state | 125 | 0 | 0 | 0 | 125 | 100.0 |
| 5203300 Lodging/out-state | 1,455 | 0 | 0 | 0 | 1,455 | 100.0 |
| 5203350 Non-taxable Meals/out-st | 475 | 0 | 0 | 0 | 475 | 100.0 |
| Subtotal | 6,472 | 0 | 0 | 0 | 6,472 | 100.0 |
| CONTRACTUAL SERVICES | | | | | | |
| 5204020 Dues & Membership Fees | 2,448 | 0 | 0 | 0 | 2,448 | 100.0 |
| 5204050 Computer Consultant | 625 | 199 | 0 | 0 | 426 | 68.2 |
| 5204080 Legal Consultant | 16,830 | 4,023 | 211 | 0 | 12,596 | 74.8 |
| 5204090 Management Consultant | 0 | 21,571 | 3,429 | 0 | -25,000 | 0.0 |
| 5204160 Workshop Registration Fee | 550 | 0 | 0 | 0 | 550 | 100.0 |
| 5204201 Central Services | 4,726 | 2,190 | 0 | 0 | 2,536 | 53.7 |
| 5204203 Central Services | 20 | 0 | 0 | 0 | 20 | 100.0 |
| 5204204 Central Services | 154 | 49 | 0 | 0 | 105 | 68.2 |

Remaining Authority by Object/Subobject

Expenditures current through 01/02/2021 03:20:52 PM

SOCIAL SERVICES -- Summary

FY 2021 Version -- AS -- Budgeted and Informational

FY Remaining: 49.3 %

| 0894 Board of Addiction & Prevent Prof - Info | | | | | | | PCT |
|---|----------------|---------------|--------------|-------------|----------------|--|--------------|
| Subobject | Operating | Expenditures | Encumbrances | Commitments | Remaining | | AVL |
| 5204207 Central Services | 1,788 | 333 | 0 | 0 | 1,455 | | 81.4 |
| 5204460 Equipment Rental | 2,800 | 970 | 0 | 0 | 1,830 | | 65.4 |
| 5204490 Rents-private Owned Prop. | 11,478 | 4,817 | 0 | 0 | 6,661 | | 58.0 |
| 5204530 Telecommunications Srvc | 2,100 | 1,102 | 0 | 0 | 998 | | 47.5 |
| 5204550 Garbage & Sewer | 120 | 11 | 0 | 0 | 109 | | 90.8 |
| 5204590 Ins Premiums & Surety Bds | 1,110 | 0 | 0 | 0 | 1,110 | | 100.0 |
| 5204960 Other Contractual Service | 3,200 | 1,500 | 0 | 0 | 1,700 | | 53.1 |
| Subtotal | 47,949 | 36,765 | 3,640 | 0 | 7,544 | | 15.7 |
| SUPPLIES & MATERIALS | | | | | | | |
| 5205020 Office Supplies | 1,250 | 629 | 0 | 0 | 621 | | 49.7 |
| 5205080 Hardware Supplies | 0 | 22 | 0 | 0 | -22 | | 0.0 |
| 5205300 Trophies & Awards | 155 | 0 | 0 | 0 | 155 | | 100.0 |
| 5205310 Printing-state | 0 | 184 | 0 | 0 | -184 | | 0.0 |
| 5205328 Printing-commercial | 1,000 | 0 | 0 | 0 | 1,000 | | 100.0 |
| 5205350 Postage | 1,900 | 763 | 0 | 0 | 1,137 | | 59.8 |
| 5205980 Procurement Card Purchase | 0 | 391 | 0 | 0 | -391 | | 0.0 |
| Subtotal | 4,305 | 1,989 | 0 | 0 | 2,316 | | 53.8 |
| CAPITAL OUTLAY | | | | | | | |
| 5207491 Telephone Equipment | 175 | 0 | 0 | 0 | 175 | | 100.0 |
| Subtotal | 175 | 0 | 0 | 0 | 175 | | 100.0 |
| 52 Operating Subtotal | 58,901 | 38,754 | 3,640 | 0 | 16,507 | | 28.0 |
| Total | 186,240 | 61,340 | 3,640 | 0 | 121,260 | | 65.1 |

**BOARD OF ADDICTION AND PREVENTION PROFESSIONALS
REVENUE SUMMARY
FOR MONTH ENDING 12-31-20**

| COMP | ACCOUNT | BDGT YEAR | GRANT YEAR | CENTER | FUND SRC | SUB FUND | FISCAL YEAR | FISCAL MONTH | YTD AMOUNT | MTD AMOUNT |
|------|---------|-----------|------------|---------|----------|----------|-------------|--------------|---------------------|---------------------|
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 3,800.00 | \$ 750.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 10,850.00 | \$ 1,750.00 |
| 6503 | 4293031 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 2,887.50 | \$ 837.50 |
| 6503 | 4293032 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 29,300.00 | \$ 6,000.00 |
| 6503 | 4293033 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 743.75 | \$ - |
| 6503 | 4293034 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 13,425.00 | \$ 2,525.00 |
| 6503 | 4293035 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 3,960.00 | \$ 1,025.00 |
| 6503 | 4293040 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 150.00 | \$ - |
| 6503 | 4293050 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 680.00 | \$ 140.00 |
| 6503 | 4293051 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 400.00 | \$ 100.00 |
| 6503 | 4293054 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 275.00 | \$ 125.00 |
| 6503 | 4293055 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 750.00 | \$ - |
| 6503 | 4293057 | 0 | 0 | 0894000 | 721 | | 2021 | 06 | \$ 5.00 | \$ - |
| 6503 | 4920045 | | | 0894000 | 721 | | 2021 | 06 | \$ 1,040.38 | \$ - |
| | | | | | | | | | \$ 68,266.63 | \$ 13,252.50 |

**BOARD OF ADDICTION AND PREVENTION PROFESSIONALS
REVENUE DETAIL
FOR MONTH ENDING 12-31-20**

| COMP | ACCOUNT | BDGT YEAR | GRANT YEAR | FUND CENTER | FISCAL SRC | FISCAL MONTH | FISCAL DAY | FISCAL YEAR | SOURCE CODE | DESCRIPTION | AMOUNT |
|------|---------|--------------|---------------|----------------|---------------|-----------------|---------------|----------------|----------------|-------------|---------------------|
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ (500.00) |
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 500.00 |
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 500.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 525.00 |
| 6503 | 4293032 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 800.00 |
| 6503 | 4293034 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 1,037.50 |
| 6503 | 4293035 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 637.50 |
| 6503 | 4293050 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 20.00 |
| 6503 | 4293051 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 100.00 |
| 6503 | 4293054 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | C08210107(BAPP | C | \$ 50.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ (875.00) |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 875.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 875.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ (175.00) |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 175.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 175.00 |
| 6503 | 4293031 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 550.00 |
| 6503 | 4293032 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 3,400.00 |
| 6503 | 4293032 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 1,400.00 |
| 6503 | 4293034 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 900.00 |
| 6503 | 4293034 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 587.50 |
| 6503 | 4293035 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 387.50 |
| 6503 | 4293050 | 0 | 0 | 0894000 | 721 | 06 | 16 | 2021 | C08210112(BAPP | C | \$ 60.00 |
| 6503 | 4293050 | 0 | 0 | 0894000 | 721 | 06 | 18 | 2021 | C08210115(BAPP | C | \$ 60.00 |
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ (250.00) |
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 250.00 |
| 6503 | 4293020 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 250.00 |
| 6503 | 4293030 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 175.00 |
| 6503 | 4293031 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 287.50 |
| 6503 | 4293032 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 400.00 |
| 6503 | 4293054 | 0 | 0 | 0894000 | 721 | 06 | 28 | 2021 | C08210119(BAPP | C | \$ 75.00 |
| | | | | | | | | | | | \$ 13,252.50 |

**BOARD OF ADDICTION AND PREVENTION PROFESSIONALS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 12-31-20**

| COMP | ACCOUNT | BDGT YEAR | GRANT YEAR | ACCOUNT DESCRIPTION | FUND CENTER | SUB FUND | FISCAL YEAR | FISCAL MONTH | YTD AMOUNT | MTD AMOUNT |
|------|---------|-----------|------------|---------------------------|-------------|----------|-------------|--------------|---------------------|---------------------|
| 6503 | 5205350 | 0 | 0 | POSTAGE | 0894000 | 721 | 2021 | 06 | \$ 763.31 | \$ 116.61 |
| 6503 | 5205980 | 0 | 0 | PROC CARD PURCH-APPROVED | 0894000 | 721 | 2021 | 06 | \$ 391.14 | \$ - |
| 6503 | 5101010 | 0 | 0 | F-T EMP SAL & WAGES | 0894000 | 721 | 2021 | 06 | \$ 16,960.07 | \$ - |
| 6503 | 5101030 | 0 | 0 | BOARD & COMM MBRS FEES | 0894000 | 721 | 2021 | 06 | \$ 1,320.00 | \$ 840.00 |
| 6503 | 5102010 | 0 | 0 | OASI-EMPLOYER'S SHARE | 0894000 | 721 | 2021 | 06 | \$ 1,345.40 | \$ 64.26 |
| 6503 | 5102020 | 0 | 0 | RETIREMENT-ER SHARE | 0894000 | 721 | 2021 | 06 | \$ 590.48 | \$ - |
| 6503 | 5102060 | 0 | 0 | HEALTH/LIFE INS.-ER SHARE | 0894000 | 721 | 2021 | 06 | \$ 2,251.90 | \$ - |
| 6503 | 5102080 | 0 | 0 | WORKER'S COMPENSATION | 0894000 | 721 | 2021 | 06 | \$ 101.76 | \$ - |
| 6503 | 5102090 | 0 | 0 | UNEMPLOYMENT COMPENSATION | 0894000 | 721 | 2021 | 06 | \$ 16.95 | \$ - |
| 6503 | 5204050 | 0 | 0 | COMPUTER CONSULTANT | 0894000 | 721 | 2021 | 06 | \$ 198.99 | \$ - |
| 6503 | 5204080 | 0 | 0 | LEGAL CONSULTANT | 0894000 | 721 | 2021 | 06 | \$ 4,023.30 | \$ - |
| 6503 | 5204090 | 0 | 0 | MANAGEMENT CONSULTANT | 0894000 | 721 | 2021 | 06 | \$ 21,570.87 | \$ 7,893.00 |
| 6503 | 5204201 | 0 | 0 | BFM CENTRAL SERVICES | 0894000 | 721 | 2021 | 06 | \$ 2,190.45 | \$ 1,056.81 |
| 6503 | 5204204 | 0 | 0 | RECORDS MGMT SERVICES | 0894000 | 721 | 2021 | 06 | \$ 48.80 | \$ - |
| 6503 | 5204207 | 0 | 0 | HUMAN RESOURCES SERVICES | 0894000 | 721 | 2021 | 06 | \$ 332.53 | \$ - |
| 6503 | 5204460 | 0 | 0 | EQUIPMENT RENTAL | 0894000 | 721 | 2021 | 06 | \$ 969.82 | \$ 195.53 |
| 6503 | 5204490 | 0 | 0 | RENTS-PRIVATE OWNED PROP. | 0894000 | 721 | 2021 | 06 | \$ 4,816.65 | \$ - |
| 6503 | 5204530 | 0 | 0 | TELECOMMUNICATIONS SRVCS | 0894000 | 721 | 2021 | 06 | \$ 1,101.91 | \$ 239.26 |
| 6503 | 5204550 | 0 | 0 | GARBAGE & SEWER | 0894000 | 721 | 2021 | 06 | \$ 10.78 | \$ - |
| 6503 | 5204960 | 0 | 0 | OTHER CONTRACTUAL SERVICE | 0894000 | 721 | 2021 | 06 | \$ 1,500.00 | \$ - |
| 6503 | 5205020 | 0 | 0 | OFFICE SUPPLIES | 0894000 | 721 | 2021 | 06 | \$ 629.10 | \$ 346.21 |
| 6503 | 5205080 | 0 | 0 | HARDWARE SUPPLIES | 0894000 | 721 | 2021 | 06 | \$ 21.57 | \$ - |
| 6503 | 5205310 | 0 | 0 | PRINTING-STATE | 0894000 | 721 | 2021 | 06 | \$ 183.77 | \$ - |
| | | | | | | | | | \$ 61,339.55 | \$ 10,751.68 |

BOARD OF ADDICTION AND PREVENTION PROFESSIONALS
 EXPENDITURE DETAIL REPORT
 FOR MONTH ENDING 12-31-20

| COMP | ACCOUNT | BDGT YEAR | GRANT YEAR | FUND CENTER | SUB SRC | FISCAL MONTH | FISCAL DAY | FISCAL YEAR | SOURCE CODE | VENDOR NUMBER/ INVOICE NUMBER | CHECK NUMBER | VENDOR NAME | AMOUNT |
|------|---------|-----------|------------|-------------|---------|--------------|------------|-------------|-------------|----------------------------------|------------------|-------------|---------------------|
| 6503 | 5101030 | 0 | 0 | 0894000 | 721 | 06 | 01 | 2021 | CGEX201126 | C | | | \$ 840.00 |
| 6503 | 5102010 | 0 | 0 | 0894000 | 721 | 06 | 01 | 2021 | CGEX201126 | C | | | \$ 64.26 |
| 6503 | 5204090 | 0 | 0 | 0894000 | 721 | 06 | 07 | 2021 | 523735 | 1219990221SC081014-NOV | 0M 00100689540 | MIDWESTSOL | \$ 7,893.00 |
| 6503 | 5205350 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | MS111035 | CENTRAL MAIL SERVICES | C | 0894 | \$ 116.61 |
| 6503 | 5204201 | 0 | 0 | 0894000 | 721 | 06 | 10 | 2021 | FM109051 | CENTRAL SERVICE BILLINGS | | 0894 | \$ 1,056.81 |
| 6503 | 5204530 | 0 | 0 | 0894000 | 721 | 06 | 15 | 2021 | 529720 | 1202378210721780211623 | 040M 00100691276 | MIDCONTINE | \$ 239.26 |
| 6503 | 5205020 | 0 | 0 | 0894000 | 721 | 06 | 23 | 2021 | 546097 | 1212441430250/30411 | 0M 00100693549 | JCPRINTING | \$ 74.21 |
| 6503 | 5205020 | 0 | 0 | 0894000 | 721 | 06 | 23 | 2021 | 546099 | 12040671350419 | 0M 00100693396 | QUALITYQUI | \$ 272.00 |
| 6503 | 5204460 | 0 | 0 | 0894000 | 721 | 06 | 29 | 2021 | 547198 | 120074633312152192 | 0M 00002372121 | PITNEYBOWE | \$ 163.53 |
| 6503 | 5204460 | 0 | 0 | 0894000 | 721 | 06 | 29 | 2021 | 547199 | 120074633312345099 | 0M 00002372121 | PITNEYBOWE | \$ 32.00 |
| | | | | | | | | | | | | | \$ 10,751.68 |

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (hereinafter "MOA") is entered into by and between the South Dakota Board of Addiction and Prevention Professionals (hereinafter "SD BAPP") and the Great Plains American Indian Credentialing Board (hereinafter "GPAICB").

I. PARTIES.

The parties to this MOA are the aforementioned SD BAPP and the aforementioned GPAICB.

II. PURPOSE.

The parties to this MOA recognize and mutually agree that they are both Professional Licensing Boards actively involved in the credentialing, licensing, and discipline of certain Alcohol and Drug Abuse Addiction and Prevention Counselors. The parties additionally recognize and mutually agree that there is a substantial overlap in the duties performed by the parties in their shared capacities as Professional Licensing Boards. Resultingly, the parties recognize and mutually agree that it is in the best interest of both parties to enter into this MOA for the purpose of memorializing the intent of the parties to cooperate with each other in furtherance of the shared objectives, goals, and duties of both parties.

III. DETAILS OF THE AGREEMENT.

- A) The parties shall cooperate with each other and participate in the reasonable exchange of information with one another, including information related to the current licensure status and standing of licensees currently credentialed by either party.
- B) Inasmuch as it is practicable for both parties to do so, the aforementioned licensure status and standing information shall be made available in real time, via an online database or website that is also available for viewing by the public.
- C) Per relevant South Dakota and Tribal Laws, the aforementioned licensure status and standing information shall not include information regarding pending licensee discipline matters.
- D) The parties shall maintain mutually respectful professional relationships with each other, including but not limited to relationships between board members, staff, and employees.
- E) Upon the execution of this agreement, the SD BAPP will engage with GPAICB in discussions surrounding matters involving cultural sensitivity training for its board members, in a manner to be determined and agreed upon between both the SD BAPP and GPAICB.
- F) The terms of this MOA may be modified, extended, or cancelled upon written request of either party.
- G) The parties recognize, agree, and stipulate that this MOA does not create a contractual relationship between the parties, does not represent the intent to create a contractual relationship between the parties, and is entered into specifically for the purpose identified above.

BY:

 GPAICB
 Name:
 Title:

 SD BAPP
 Name:
 Title: