

State Board of Finance Minutes

Tuesday, August 20, 2019
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Katie Hruska, Office of the Governor; Jason Lutz, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Rich Sattgast, State Auditor; Josh Haeder, State Treasurer; Ryan Brunner, Office of School and Public Lands; Andy Gerlach, Bureau of Administration; and Colin Keeler, Bureau of Finance and Management. Guests included: Kayla Dowling, Office of the Secretary of State; Chris Petersen, South Dakota Game, Fish, and Parks.

Call to order: Katie Hruska called the meeting to order at 2:03 p.m.

Agenda: A motion was made by Jason Lutz and seconded by Rich Sattgast to amend the agenda to include changes to the Home Station requests. A request from the Bureau of Human Resources was corrected as the agenda originally stated the Bureau of Human Services. The meeting location for the Governor's Office of Economic Development was corrected to Sioux Falls from Pierre, and the meeting location for the Department of Labor and Regulation was corrected to Mitchell from Pierre. The Action Item for Game, Fish, and Parks was corrected to an in-state travel request from an out-of-state request. A voice vote was taken. Motion carried.

Minutes: A motion was made by Jason Lutz and seconded by Josh Haeder to approve the minutes from the July meeting. A voice vote was taken. Motion carried.

State Transfer: A motion was made by Rich Sattgast and seconded by Ryan Brunner to approve the following State Transfers. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Shawn Hendricks
- South Dakota Highway Patrol
 - Randi Erickson
 - Michael Peterson

Professional Recruitment: A motion was made by Josh Haeder and seconded by Colin Keeler to approve the following Professional Recruitments. A roll call vote was taken, and the motion carried unanimously.

- Bureau of Information and Telecommunications
 - Sm Rezaur Rahman
- Department of Game, Fish, and Parks
 - Jacob Dyer
- Department of Health
 - Scott Lee
- Dakota State University
 - Daniel Seman
- Northern State University
 - Michael K. Wanous
- South Dakota State University
 - Tramel Barnes
 - Kristin Echtenkamp
 - Timothy Lowe
 - Erica Moore
- South Dakota School of Mines and Technology
 - Olivia Burgess
 - Maria Carreon
 - Jeri Jacobson

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

- Cassie M. Kosiba
- Micah Lande
- Malek Ramezani
- Roman Shchepin
- Hyeong Suk Na
- Heidi Wagner
- University of South Dakota
 - Jarren Duffy
 - Kathleen Fitzgerald
 - Adam Riley
 - Madison Gaffney
 - Stephanie Hawks
 - Christopher Pape

State Hosting Reimbursement Requests – SDCL 3-9-2.1: A motion was made by Ryan Brunner and seconded by Jason Lutz to approve the following State Hosting Reimbursement Request. A roll call vote was taken, and the motion carried unanimously.

- Governor’s Office of Economic Development
 - David Skaggs

Home Station Reimbursement Requests – SDCL 3-9-2.2: A motion was made by Colin Keeler and seconded by Ryan Brunner to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion passed 7-0 with Deputy Secretary of State Lutz abstaining from voting.

- Office of the Secretary of State
 - Board of Elections meeting held in Pierre on August 13, 2019.

A motion was made by Rich Sattgast and seconded by Josh Haeder to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion passed 7-0 with School and Public Lands Commissioner Brunner abstaining from voting.

- Bureau of Human Resources
 - Division meeting held in Fort Pierre on July 29, 2019

A motion was made by Colin Keeler and seconded by Jason Lutz to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion carried unanimously.

- Governor’s Office of Economic Development
 - Working lunch during a Director’s meeting held in Sioux Falls on August 7, 2019.

A motion was made by Jason Lutz and seconded by Rich Sattgast to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Animal Damage Control Policy Meeting held in Pierre on August 7, 2019.

A motion was made by Colin Keeler and seconded by Josh Haeder to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Game, Fish, and Parks leadership meeting held in Pierre on April 15, 2019.

A motion was made by Jason Lutz and seconded by Rich Sattgast to defer the following Home Station Reimbursement requests due to the forms not being authorized by the Department/Office Head.

- Department of Game, Fish, and Parks
 - Hannah Jorgenson participation in an Archeologic class held in Madison on May 8, 2019.
 - WCO training for Anthony Potter during the month of July 2019.

A motion was made by Colin Keeler and seconded by Ryan Brunner to approve the following Home Station Reimbursement request. A roll call vote was taken, and the motion carried unanimously.

- Department of Health
 - Board of Executives meeting held in Pierre on June 24, 2019.

A motion was made by Jason Lutz and seconded by Colin Keeler to approve the following Home Station Reimbursement requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Labor and Regulation
 - Workforce Development Council meeting held in Mitchell on May 22, 2019.
 - Registered Apprenticeship Conference held in Pierre on April 30, 2019.

Action Items: A motion was made by Josh Haeder and seconded by Ryan Brunner to approve an excess in-state lodging request for Brent Downs who traveled to Pierre for controlled burn plan training during January 7-9, 2019. A roll call vote was taken, and the motion carried unanimously.

At the request of State Auditor Rich Sattgast, the Board discussed the draft memo regarding the original purpose of the Home Station Reimbursement request. A discussion was held concerning potential steps the Board could take regarding the process if it deemed it necessary. The Board held a vote to not send the current draft memo to state agencies, which passed unanimously.

Public Comment: There was no public comment.

Adjournment: A motion was made by Josh Haeder and seconded by Jason Lutz to adjourn the meeting. The meeting was adjourned at 2:37 p.m.

Steve Barnett, Secretary of State