

## **South Dakota Soybean Research & Promotion Council Board Minutes**

**Friday, November 22, 2019 9:00 a.m. – 5:00 p.m.**

Hilton Garden Inn South – 5300 S. Grand Circle, Sioux Falls, SD 57108

**Present:** Craig Converse, Chairman; Todd Hanten, Vice Chairman; Mike McCranie, Secretary; Dawn Scheier, Treasurer; Tim Ostrem, Matt Bainbridge, David Struck, and Heather Beaner

**Absent:** Bob Metz

**Staff Present:** Jerry Schmitz, Executive Director; Becky Cypher, Executive Assistant; Adam Kask, Market Development & Research Director; Paul Van Sloten, Accounting Manager; and Bonnie Dybedahl, Program Manager

**Guests Present:** Jeff Thompson, SDSA; Derrick Scott, SDSA; Mariah Kessler

### **Pledge of Allegiance**

Chairman Converse led the board in the Pledge of Allegiance.

### **Call to Order – Craig Converse**

Chairman Converse called the meeting to order at 8:59 a.m.

### **Approval of Agenda**

Dawn said she'd like to add expense report approvals to the agenda. Todd would like to add SDSU Precision Ag to the agenda as well.

**Mike McCranie moved to approve the agenda with the additions. Seconded by David Struck. Motion passed unanimously.**

### **Conflict of Interest Disclosures**

Chairman Converse asked board members to declare any new conflicts of interest since the last board meeting. None were reported.

### **Secretary's Report – Mike McCranie**

Review the minutes from the August 13, 2019 Board Meeting

**Dawn Scheier moved to approve the meeting minutes from August 13<sup>th</sup>, 2019. Seconded by Todd Hanten. Motion passed unanimously.**

### **Treasurer's Report – Dawn Scheier**

#### **FY19 Financial Audit Review – Joy Feige, Eide Bailly**

Joy Feige with Eide Bailly presented the FY19 annual financial audit.

### **Review Financials**

The treasurer's report was given.

### **Personnel Discussion**

Jerry said he's had several conversations with the Personnel Committee regarding the two open positions.

**Matt Bainbridge moved to approve the Personnel Committee's recommendation for hiring and salary for the Communications Specialist position. Seconded by Heather Beaner. Motion passed unanimously.**

### **Soybean Leadership Academy Funding Request**

ASA submitted a proposal for sponsorship of the Soybean Leadership Academy. The meeting will take place in Orlando, FL January 8 – 10, 2020.

**Dawn Scheier moved to fund ASA's proposal for Soybean Leadership Academy at the silver level in the amount of \$6,000. Seconded by Heather Beaner. Motion passed unanimously.**

### **Biodiesel Funding Request**

Adam said he was contacted by Stern Oil Company regarding the Sanford International Golf Tournament. They discussed sponsorship opportunities.

**Matt Bainbridge moved to spend \$1,500 on the biodiesel sponsorship opportunity for the Sanford International Golf Tournament. Seconded by Dawn Scheier. Motion passed unanimously.**

### **USSEC Funding Request**

Dawn said USSEC received MAP funding, and one of the projects that we funded is included in that amount. The In-Country Philippines Representative for \$100,000 will no longer need to be funded by SDSRPC, so Dawn wants to know what projects we'd like to fund in lieu of that.

Dawn displayed the PowerPoint from USSEC with the additional proposal options.

**Mike McCranie moved to reallocate USSEC's funds in the amount of \$100,000 from the In-Country Philippines Representative, and fund \$47,520 for SEA Strategic Industry Engagement project and the remaining \$52,480 be applied to the Ag Cooperators Conference. Seconded by David Struck. Motion passed unanimously.**

Dawn Scheier recused herself from voting since she is on the USSEC board.

### **Executive Session**

**Mike McCranie moved to enter into executive session to discuss personnel issues at 2:28 p.m. Seconded by Todd Hanten. Motion passed unanimously.**

Chairman Converse declared the board out of executive session at 3:07 p.m.

**Public Input**

Chairman Converse called for public input at 4:50 p.m., none received.

**Todd Hanten moved to adjourn the board meeting at 5:40 p.m. Seconded by Mike McCranie. Motion passed unanimously.**