

South Dakota Soybean Research & Promotion Council Board Minutes

Tuesday, August 13, 2019 1:45 p.m. – 4:00 p.m.

Brookings, SD

Present: Craig Converse, Chairman; Todd Hanten, Vice Chairman; Mike McCranie, Secretary; Dawn Scheier, Treasurer; Tim Ostrem, Matt Bainbridge, David Struck, Bob Metz, and Heather Beaner

Staff Present: Jerry Schmitz, Executive Director; Becky Cypher, Executive Assistant; Adam Kask, Market Development & Research Director; Emily Henes, Communications & Program Specialist; Paul Van Sloten, Accounting Manager; and Bonnie Dybedahl, Program Manager

Guests Present: David Iverson, United Soybean Board; Rick Vallery, SD Department of Ag; and Lorrin Naasz, SD Department of Ag

Call to Order – Craig Converse

Chairman Converse called the meeting to order at 2:41 p.m.

Pledge of Allegiance

Chairman Converse led the board in the Pledge of Allegiance.

Approval of Agenda– Craig Converse

Matt Bainbridge moved to approve the agenda. Seconded by Mike McCranie. Motion passed unanimously.

Conflict of Interest Disclosures – Craig Converse

Chairman Converse asked board members to declare any new conflicts of interest since the last board meeting. None were reported.

Secretary’s Report – Mike McCranie

Bob Metz moved to approve the minutes from the June 26, 2019 board meeting. Seconded by David Struck. Motion passed unanimously.

Treasurer’s Report – Dawn Scheier

Review Financials - FY19 Budget Review

Dawn said financials were located electronically in the e-folder. The board reviewed the financials as presented.

FY20 Budget Review

The board discussed the SDSU Precision Ag building.

Todd Hanten moved to fund the Precision Ag building in the amount of \$250,000 with the intent of 3 equal payments of \$83,333.33 beginning with the FY20 budget

year. Bob Metz seconded. Mike McCranie moved to postpone the motion to the November Council Board meeting. Dawn Scheier seconded, motion passed.

Personnel Discussion

Jerry expressed his need for a front desk assistance to answer phones and welcome walk-in traffic, process mail. The board discussed several options.

Bob Metz moved to contract for assistance with front desk duties. Seconded by David Struck. Motion passed unanimously.

Public Input

Chairman Converse called for public input, none received.

Dawn Scheier moved to enter into executive session to discuss personnel issues at 4:38 p.m. Seconded by Mike McCranie. Motion passed unanimously.

Chairman Converse declared the board out of executive session at 4:51 p.m.

Matt Bainbridge moved to adjourn the meeting at 4:52 p.m. Seconded by Tim Ostrem. Motion passed unanimously.