

## **South Dakota Soybean Research & Promotion Council Board Minutes**

**Wednesday, June 26, 2019 8:00 a.m. – 5:00 p.m.**

SD Soybean Office (upstairs) ACE Board Room

Sioux Falls, SD

**Present:** Craig Converse, Chairman; Todd Hanten, Vice Chairman; Mike McCranie, Secretary; Dawn Scheier, Tim Ostrem, and Matt Bainbridge

**Staff Present:** Jerry Schmitz, Executive Director; Becky Cypher, Executive Assistant; Adam Kask, Market Development & Research Director; Paul Van Sloten, Accounting Manager; Bonnie Dybedahl, Program Manager; and Emily Henes, Communications & Program Specialist

**Guests Present:** Bob Metz, David Struck, and Jeff Thompson, SDSA

### **Pledge of Allegiance**

Chairman Converse led the board in the Pledge of Allegiance.

### **Call to Order – Craig Converse**

Chairman Converse called the meeting to order at 8:01 a.m.

### **Approval of Agenda**

**Mike McCranie moved to approve the agenda. Seconded by Matt Bainbridge. Motion passed unanimously.**

### **Distribute Annual Conflict of Interest Forms**

Chairman Converse asked board members to declare any new conflicts of interest since the last board meeting. None were reported. Board members were also given annual Conflict of Interest Forms to complete.

### **Secretary's Report – Mike McCranie**

**Tim Ostrem moved to approve the meeting minutes from the April 8<sup>th</sup>, 2019 board meeting. Seconded by Dawn Scheier. Motion passed unanimously.**

**Todd Hanten moved to approve the meeting minutes from the April 9<sup>th</sup>, 2019 board meeting. Seconded by Matt Bainbridge. Motion passed unanimously.**

**Dawn Scheier moved to approve the meeting minutes from the May 18<sup>th</sup>, 2019 board meeting. Seconded by Matt Bainbridge. Motion passed unanimously.**

### **Treasurer's Report – Dawn Scheier**

#### **Review Financials**

Accounting Manager Paul Van Sloten displayed the balance sheet and said the general ledger detail is in the e-folder for the board members to review.

**Dawn Scheier moved to enter executive session to discuss personnel issues at 8:25 a.m. Seconded by Mike McCranie. Motion passed unanimously.**

Chairman Converse declared the board out of executive session at 9:16 a.m.

Matt said he recently turned in an expense report from Commodity Classic which is outside of the 60-day window.

**Dawn Scheier moved to approve Matt Bainbridge's delinquent expense report. Seconded by Mike McCranie. Motion passed unanimously.**

#### **SDSRPC Director Election Certification**

Election certificates were notarized and handed out to Dawn Scheier, Craig Converse and Mike McCranie.

#### **Logo Discussion**

Staff displayed the new logo examples.

**Todd Hanten moved to adopt the new SD Soybean Checkoff logo. Seconded by Mike McCranie. Motion passed unanimously.**

**Dawn Scheier moved to pay \$250 to a graphic designer for the design of the new logo. Seconded by Mike McCranie. Motion passed unanimously.**

#### **FY20 Funding Requests (Received since last meeting)**

Adam explained the production and income chart he created and handed out. The board reviewed the priorities based on strategic planning.

#### Centrifuge for FY19

Adam explained that Dr. Byamukama reached out to him regarding the SCN project at SDSU. Their centrifuge broke down recently, therefore they are unable to do any SCN testing. Due to the lower than normal samples sent in, there are funds available for FY19. SDSU would like to purchase a new centrifuge with FY19 funds. Adam explained he's checked with USB compliance and this would be complaint.

**Todd Hanten moved to reallocate funds for FY19 in the amount of \$19,386 for the SDSU centrifuge. Seconded by Matt Bainbridge. Five in favor, one opposed. Motion passed.**

The board reevaluated the research investment channel since the April board meeting.

**Matt Bainbridge moved to fund \$30,000 for SCN testing with SDSU. Seconded by Todd Hanten. Motion passed unanimously.**

#### Operations

Staff went through the line item breakdown with the board.

**Dawn Scheier moved to approve the FY20 budget for \$3,288,413. Seconded by Mike McCranie. Motion passed unanimously.**

### **Ag-Xploration Gallery Display**

Jerry reminded the board of the Ag-Xploration Gallery Display project that was discussed at the April board meeting. It would be an educational display that would rotate with other ag groups every two to three years. Jerry said the Association committed to paying half if the Council would pay for half.

**Tim Ostrem moved to fund \$2,000 in FY19 for the Ag-Xploration Gallery Display. Seconded by Dawn Scheier. Five in favor, one opposed. Motion passed.**

### **FY20 SDSRPC Election of Officers**

#### Chairman

Vice Chairman Todd Hanten opened the floor for nominations for chairman. **Mike McCranie nominated Craig Converse as chairman. Seconded by Dawn Scheier. Seeing no further nominations, Vice Chairman Hanten called for a vote and Craig Converse elected as chairman for FY20.**

#### Vice Chairman

Chairman Converse opened the floor for nominations for vice chairman. **Mike McCranie nominated Todd Hanten as vice chairman. Seconded by Dawn Scheier. Seeing no further nominations, Chairman Converse called for a vote and Todd Hanten was elected vice chairman for FY20.**

#### Secretary

Chairman Converse opened the floor for nominations for secretary. **Todd Hanten nominated Mike McCranie as secretary. Seconded by Tim Ostrem. Seeing no further nominations, Chairman Converse called for a vote and Mike McCranie was elected as secretary for FY20.**

#### Treasurer

Chairman Converse opened the floor for nominations for treasurer. **Mike McCranie nominated Dawn Scheier as treasurer. Seconded by Tim Ostrem. Seeing no further nominations, Chairman Converse called for a vote and Dawn Scheier was elected as treasurer for FY20.**

### **Public Input**

Chairman Converse called for public input, none received.

**Mike McCranie moved to adjourn the meeting at 4:03 p.m. Seconded by Matt Bainbridge. Motion passed unanimously.**