



Professional Administrators Practices and Standards Commission
December 21, 2023, 9:00 a.m. CT
VIRTUAL

Location: MacKay Building, First Floor, Conference Room 1
800 Governors Drive, Pierre South Dakota

Present: Jennifer Knecht
via ZOOM Daniel Martin
Darla Mayer
Linda Kirchhevel, Vice Chair 2023
Peter Books, Chairman 2023

Absent: Erin Brenden
Chantal Ligtenberg

Via Zoom Paul Bachand, Kendra Mulder, Commission Counsel
@MacKay Ferne Haddock, Executive Secretary

Others Members of the public
Present:

Call to Order and Roll Call

Chairman Books called the meeting to order at approximately 9:01 a.m. CT.

Roll Call

A quorum of the commission was present.

Adoption of Agenda

Motion by Martin second by Kirchhevel to adopt the December 21, 2023, agenda. Voice vote.
All present voted in favor. Voting aye: Knecht, Martin, Mayer, Kirchhevel, and Books. Motion
carried.

Approval of Minutes

39 Motion by Martin second by Books to approve the December 4, 2023, minutes. Voice vote. All
40 present voted in favor. Voting aye: Knecht, Martin, Mayer, Kirchhevel, and Books. Motion
41 carried.

42

43 **Public Comment (SDCL 1-25-1)**

44

45 No public comment.

46

47 **New Business**

48

49 **PAPSC 2023-11**

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51 **Executive Session (SDCL 1-25-2)**

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53 Motion by Knecht second by Mayer to go into executive session to discuss legal issues with
54 Commission Counsel. Voice vote. All present voted in favor. Voting aye: Knecht, Martin, Mayer,
55 Kirchhevel, and Books. Motion carried.

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57 Commission went into executive session at approximately 9:03 a.m. CT.

58

59 Commission came out of executive session at approximately 9:49 a.m. CT.

60

61 **PAPSC 2023-11**

62

63 Motion by Kirchhevel second by Knecht that the complaint filed in PAPSC 2023-11 be moved to
64 a hearing. Roll call vote: present voted in favor. Motion carried. Voting aye: Knecht, Martin,
65 Mayer, Kirchhevel, and Books. Motion carried.

66

67 **Adjournment**

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69 Motion Martin second by Mayer to adjourn. Voice vote. All present voted in favor. Voting aye:
70 Knecht, Martin, Mayer, Kirchhevel, and Books. Motion carried.

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72 Meeting adjourned at approximately 9:52 a.m. CT.

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75 _____
Ferne Haddock-Executive Secretary

_____ date