



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD
(DRAFT) MEETING MINUTES FOR DECEMBER 19, 2019**

AMERICINN HOTEL, FORT PIERRE, SD

Board members present: Brown, Harding Kippley, McPeek, Mundahl, Ruffledt, Serr

Board Members Absent: Bryan, DeNeui, Littau, Miller

Staff Present: Maria King (NG911 Project Manager)

Others present: Arin Diedrich (DPS), Jenna Howell (DPS), Dan Lusk (DPS), Paul Bachand, Jessica Borchers (CenturyLink), Dennis Fisher (CenturyLink), Stephen Doyle (CenturyLink), Linda Johnson (CenturyLink), Bob Mercer (KELO)

I. Call to Order and Roll Call

The meeting was called to order at 10:01AM Central Time by Kippley. Roll call was taken and a quorum was present.

II. Adoption of Agenda

Motion to approve the meeting agenda with the addition of one agenda item under Item VI as follows:

D. Pennington Backup Mediant Gateway Quote

Moved by: Brown Seconded by: McPeek

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

III. Approval of Meeting Minutes

Motion to approve the November 27, 2019 meeting minutes.

Moved by: McPeek Seconded by: Serr

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

IV. CenturyLink Project Update

Stephen Doyle, Manager Sales & Solutions Engineering provided information about CenturyLink's NG9-1-1 solution and how they have engineered a number of enhancements that exceed contractual requirements. A recap was provided of the deployments completed to date with a chart of the scheduled activations in the coming months.

V. Subcommittee Membership

King informed the Board that there was an oversight with previous committee chairs not being named to the following subcommittees: Operations, Funding, and Special Legislative. Nominations were made for Mundahl for the Operations Subcommittee, DeNeui for the Funding Subcommittee, and Harding for the Special Legislative Subcommittee.

Motion to approve the nominations as listed above for Subcommittee Membership Chairpersons.

Moved by: McPeek Seconded by: Harding

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

VI. NG911 Project Update

A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria & Jenna, Arin, Dan), and Paul Bachand.

Moved by: Harding Seconded by: Serr

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 10:33AM Central Time. The board came out of executive session at 11:20AM Central Time. Rejoined original conference bridge and resumed meeting at 11:30AM.

B. NG911 Project Update

King informed the Board that PSAP cutovers have been going smoothly and information gained from each cut is being applied to future planning and migrations to continue to make improvements. There are no migrations scheduled the last two weeks in December due to the holidays. Migrations to the CenturyLink NG911 network and statewide call handling system will continue the first week in January.

C. CenturyLink Contract Amendment

A contract amendment was reviewed by the Board to reflect the revised timeline for NG9-1-1 implementations and corresponding payment milestone schedule.

Motion to approve the CenturyLink NG9-1-1 Contract Amendment #2

Moved by: Ruffledt Seconded by: McPeek

Discussion: Ruffledt stated that things are going very smoothly with the PSAP migrations and asked that Board members support the amendment and proposed revisions therein.

Vote: 7 yeas, 0 nays. Motion carried unanimously.

D. Pennington Backup Mediant Gateway Quote

King presented a quote for the Pennington Backup PSAP for a piece of equipment needed to provide the handoff of traffic to PRI circuits. After some discussion, it was determined that the Board needed more information as to if this equipment would be needed for any other PSAPs due to the precedent they may set by approving this expense for Pennington Backup. King advised that she would obtain the necessary information and provide it to the Board.

VII. Condition Statement and Collections Report

King provided copies of the most recent Condition Statement and Collections Report as informational documents to the Board. There was no discussion, questions or comments.

VIII. Other Business

A. Next Meeting: March 5, 2020

Proposed dates for quarterly meetings in 2020 are as follows:

Thursday, March 5

Thursday, June 4

Thursday, October 1 (Annual in person meeting with election of officers)

Thursday, December 3

IX. Public Comment

There was no public comment.

X. Adjourn

Motion to adjourn the meeting.

Moved by: Brown Seconded by: Mundahl

Discussion: None

Vote: 7 yeas, 0 nays. Motion carried unanimously. Meeting adjourned at 11:47AM Central Time.