

**South Dakota Board of Chiropractic Examiners Meeting  
Teleconference  
December 4, 2019**

**UNAPPROVED MINUTES**

The board meeting was called to order at 1:30 p.m. central time. Roll call was taken and the following members were present: Dr. Kathleen Deutsch, Dr. Rick Odland, Dr. Jay Ortman, Dr. Bill Blickensderfer along with Marcia Walter, Executive Director. Laymember Bev McCracken was given an excused absence. Dr. Bruce Albrecht was also on the conference call.

M/S Blickensderfer/Odland to approve agenda as presented with no additions or corrections  
*Verbally passed by roll call of members present, no opposition*

Open forum – Dr. Albrecht declined any comment time

M/S Odland/Ortman to approve secretary's report from September 11, 2019 meeting  
*Verbally passed by roll call of members present, no opposition*

Marcia Walter presented the financial update. The state account currently has a balance of \$368,425.59. Renewal notices were mailed November 1, 2019.

M/S Blickensderfer/Ortman to approve financial report as presented  
*Verbally passed by roll call of members present, no opposition*

There haven't been any peer reviews received since last meeting. No further action taken.

Dr. Odland, investigative officer, presented the investigative report.

M/S Ortman/Blickensderfer to approve investigative case #01/18, #02/18, #03/18 and #02/19  
*Verbally passed by roll call of members present, no opposition*

Marcia Walter presented board executive director informational report. Licensee update as of 12/2/19: Active DC's – 449; Inactive – 72; CA's 284; X-ray techs – 70. Renewals for 2020 are being processed. There are a number of licensees that have paid their dues but still needing CE hours before the end of the year. No update to the DLR project done over the summer. Update was shared with the board regarding the Governor's budget address and additional funding proposed for DOH board legal services and how that may affect the board. A request was made for updating some office equipment.

M/S Odland/Blickensderfer to approve purchase of phone/fax machine, answering machine and office chair for the board office  
*Verbally passed by roll call of members present, no opposition*

The board reviewed a request from Dr. Amanda Bruning to reactivate her inactive license. Reactivation is within the two year time frame so no additional testing is required per administrative rule.

M/S Ortman/Odland to approve reactivation of Dr. Bruning inactive license for 2020  
*Verbally passed by roll call of members present, no opposition*

Two preceptor applications were received.

M/S Odland/Blickensderfer to approve preceptorship of Allison Dargatz with Dr. Scott Johnson and Luke Loecker with Dr. Ross McDaniel  
*Verbally passed by roll call of members present, no opposition*

M/S Ortman/Odland approve matriculants 121901, 121902, 121903 pending completion of their files

*Verbally passed by roll call of members present, no opposition – matriculants will also be required to submit the matriculation quiz prior to licensure and attend the March matriculation meeting. Failure to do so may result in license revocation.*

The board reviewed a request for approval of “live” webinars for CE credits without an actual graded testing component in place. Marcia was asked to do some additional research into how these seminars are handled via Pace as well as other boards and report back at the next meeting.

M/S Odland, Blickensderfer to table discussion until future meeting

*Verbally passed by roll call of members present, no opposition*

With several CPR online courses moving to blended courses, it was discussed as to whether or not additional hours should be given for CPR. Marcia will look into various aspects of CPR hours and report back at the next meeting.

M/S Ortman/Odland to table discussion until future meeting

*Verbally passed by roll call of members present, no opposition*

FCLB District 1 & 4 update was sent to the board members prior to the meeting. No additional action taken.

The annual FCLB/NBCE meeting is being held April 22-26, 2020 in Denver, CO. Marcia will need to know by January 15 at the latest who is able to attend in order to designate voting delegates and alternate delegates.

With no further business,

M/S Blickensderfer/Ortman to adjourn meeting at 2:40 p.m.

*Verbally passed by roll call of members present, no opposition*

Respectfully submitted,  
Marcia Walter  
Executive Director

These unapproved draft minutes are respectfully submitted at 10:30 a.m. on December 9, 2019 by Marcia Walter, Executive Director

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1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.