

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

November 21, 2019 – 9:30 a.m. CT.

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Location: MacKay Building, Second Floor, Room 216
800 Governors Drive, Pierre South Dakota

Public telephonic access: 1-866-410-8397/conference code: 8381998525#

Present James “Nick” Gottlob – Chairman
Via phone: Debra Johnson
Darla Mayer
Robert Sittig – Vice Chairman
Eric Stroeder
Julie Westra

Listening Place: Ferne Haddock - Executive Secretary
Via phone: Paul Bachand - Commission Counsel

Call to Order and Roll call

Chairman Gottlob called the meeting to order at approximately 9:30 a.m. CT.

Roll Call

A quorum was present.

Adoption of Agenda

Motion by Sittig, second by Johnson, to adopt the November 21, 2019, agenda.

Roll call vote, all present voted aye: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder, and Westra. Motion carried.

Approval of Minutes

Motion by Westra, second by Stroeder, to approve the September 24, 2019, minutes.

Roll call vote, all present voted aye: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder, and Westra. Motion carried.

Public Comment: (SDCL 1-25-1)

There was no public comment.

44 Motion by Ligtenberg, second by Sittig, to go into executive session under SDCL 1-25-2 to
45 discuss legal issues with the Commission Counsel.

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47 Roll call vote, all present voted aye: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder, and
48 Westra. Motion carried.

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50 Commission went into executive session at approximately 9:38 a.m. CT.

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52 Chairman Gottlob brought the commission out of executive session at approximately 9:51 a.m.
53 CT.

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55 **New Business**

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57 **PAPSC 2019-12**

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59 Motion by Johnson, second by Mayer, that the complaint filed in PAPSC 2019-12 be dismissed.

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61 Roll call vote, all present voted aye: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder, and
62 Westra. Motion carried.

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64 **Adjournment**

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66 Motion by Stroeder, second by Ligtenberg, to adjourn.

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68 Roll call vote, all present voted aye: Gottlob, Johnson, Ligtenberg, Mayer, Sittig, Stroeder, and
69 Westra. Motion carried.

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71 Meeting adjourned at approximately 9:56 a.m. CT.

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Ferne Haddock-Executive Secretary

Date