



SOUTH DAKOTA BOARD OF NURSING

Unapproved Draft Minutes¹

4305 S Louise Avenue Suite 201
Sioux Falls, South Dakota 57106

November 15, 2018 9:00 AM CST

Board Members	Board Staff Present
Darlene Bergeleen, RN Present	Gloria Damgaard, RN Executive Director
Carla Borchartd, RN Present	Abbey Bruner Senior Secretary
Rebekah Cradduck, Public Member Present	Glenna Burg, RN Nursing Education Specialist
Doneen Hollingsworth, Public Member Present	Erin Matthies Licensure Operations Manager
Deborah Letcher, RN, Secretary Present	Francie Miller, RN Nursing Program Specialist
Nancy Nelson, RN, President Present	Shelly Munson Board Attorney
Sharon Neuharth, LPN Present	Tessa Stob, RN Nursing Program Specialist
Robin PetersonLund, RN, APRN Present	Linda Young, RN Nursing Program Specialist
Kristin Possehl, RN, Absent	Others Present
Mary Schmidt, LPN, Vice President Present	Catherine Williamson Administrative Law Judge
Lois Tschetter, RN Present	Terri Schildhauer Registered Professional Court Reporter
	Morgan Brekke Board Attorney

Guests

- Stacy Eden, Dakota Wesleyan University
- Lori Bork, National American University
- Carena Jarding, Mitchell Technical Institute
- Wagner Larson Silva, Health Professionals Assistance Program
- Amanda McKnelly, Health Professionals Assistance Program
- Maria Piacentino, Health Professionals Assistance Program
- Nadine Richter, Licensee
- Cory Bruce, Licensee
- Melissa Hinton, Sanford Health
- Bridget O'Brien Johnson, Sanford Health
- Dr. J. Chris Nordgren, Avera

1. Call to Order and Roll Call - President N Nelson called the meeting to order at 1:30 p.m. on November 15, 2018.

2. Board of Nursing Minutes

Board Action: D Hollingsworth moved to approve the September 13, 2018 Board Meeting minutes, seconded by C Borchartd. The minutes were approved in a unanimous voice vote, with changes.

3. Agenda Approval

Board Action: D Hollingsworth moved to approve the agenda, seconded by D Letcher. The agenda was approved in a unanimous voice vote.

4. Financial Reports – E Matthies presented the Financial Report for Fiscal Year (FY) 2019 (July-October). There has been an increase in the number of initial licensure applicants for Advanced Practice Registered Nurses (APRN).

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the financial report as discussed and presented, seconded by S Neuharth. The financial report for FY19 July-October was approved in a unanimous voice vote.

5. Reports

A) Licensure and Operations Report - E Matthies provided licensure and operations report for November 2018.

B) Center for Nursing Workforce – L Young presented the Board with information regarding the Center for Nursing Workforce 2019 Symposium to be held April 30, 2019 at the Hilton Garden Inn in Sioux Falls, SD. The Symposium will bring together local and national experts to examine South Dakota’s nursing workforce needs now and into 2030.

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C) **3rd Quarter NCLEX Report** - G Burg provided the Board with the NCLEX pass rate report for first-time writers; 3rd quarter through September 30, 2018. South Dakota Overall Pass Rate for Licensed Practical Nurse (LPN) Programs: 96.26%. South Dakota Overall Pass Rate for Registered Nurse (RN) Programs: 90.41%.

D) External Meeting Reports

Friends of the National Institute of Nursing Research (FNINR) Nightin Gala – G Damgaard and L Young attended the 25th Anniversary FNINR Celebration in Washington DC as guests of National Council of State Boards of Nursing (NCSBN). FNINR supports research-based nursing practice.

International Nurse Regulator Collaborative Symposium – G Damgaard and L Young attended the symposium held in Chicago, IL. The Symposium provided an opportunity for nurse regulators to explore and discuss regulatory risks in a changing environment.

NCSBN 2018 Scientific Symposium – G Damgaard and L Young attended the symposium in Chicago, IL. The symposium presented diverse national and international studies that advance the science of nursing policy and increase the body of evidence for regulatory decision making.

South Dakota Nurses Association Annual Convention - G Damgaard and L Young attended the convention in Brookings, SD; they also presented a session on APRN regulation.

6. **Open Forum** – N Nelson, President, provided the opportunity for guests to address the Board, no one requested to do so.

7. **Environmental Scan** - Documents provided for informational purposes.

8. **Unfinished Business** – None at this time

9. New Business

A) **2019 Board Meeting Schedule** – February 7-8, 2019; April 16-17, 2019; July 11-12, 2019; September 19-20, 2019; November 14-15, 2019

B) **Election of Officers** – N Nelson, President; M Schmidt, Vice President; D Letcher, Secretary

Board Action: S Neuharth moved to re-elect the Board’s current officers for a one-year term, seconded by D Hollingsworth. Motion approved in a unanimous voice vote.

C) **Clinical Enrichment Program Reports** – G Burg presented clinical enrichment program reports and requests for re-approval to the Board from: Avera McKennan Hospital, Huron Regional Medical Center, Rapid City Indian Health Service Hospital, Regional Health, Sanford Health, St. Michael’s Hospital Avera, and Avera Sacred Heart Hospital.

Board Action: M Schmidt moved that the South Dakota Board of Nursing accept the report on the Clinical Enrichment Programs and grant re-approval for 2018-2019. Seconded by S Neuharth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

D) **LPN Scholarships** – G Burg presented the LPN scholarship funding report and distribution proposal to the Board.

Board Action: D Letcher moved that the South Dakota Board of Nursing approve the LPN scholarship distribution as proposed, seconded by D Bergeleen.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

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- E) **Sisseton Wahpeton College Site Visit Report** – G Burg presented the Sisseton Wahpeton College LPN program site visit report to the Board for review.

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the Sisseton Wahpeton College site visit report and grant full approval status for their nursing program, seconded by D Hollingsworth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

- F) **Mitchell Technical Institute Site Visit Report** – G Burg presented the Mitchell Technical Institute LPN program site visit report to the Board for review. Carena Jarding, Mitchell Technical Institute was present to answer any Board questions.

Board Action: C Borchardt moved that the South Dakota Board of Nursing accept the site visit report and grant continued interim status to the Licensed Practical Nursing Program at Mitchell Technical Institute, seconded by S Neuharth.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Absent
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Absent	Total 8	Motion Carried

- G) **National American University Program Status Change Request and Update** – G Burg presented the National American University request for full approval to the Board. Lori Bork, National American University was present to answer any Board questions.

Board Action: C Borchardt moved that the South Dakota Board of Nursing grant full approval status to National American University contingent upon achieving a pass rate of 75% in the 2018 measuring period, seconded by L Tschetter.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

- H) **Communication from Dakota Wesleyan University Provost Joe Roidt** – G Damgaard provided the letter from Provost Joe Roidt to the Board, and presented background on appropriate credentials for the administrative chairs of BSN nursing programs. Stacy Eden, Dakota Wesleyan was present for Board questions and discussion.

- I) **Personnel** - The Board moved to enter executive session, pursuant to SDCL §1-25-1(3) for the purpose of personnel.

- J) **Sedation Position Statement** – L Young presented a new position statement on the administration of moderate sedation by registered nurses to replace the Board’s existing 2003 position statement.

Board Action: L Tschetter moved that the South Dakota Board of Nursing adopt the guidelines “Role of the Registered Nurse in the Management of Patients Receiving Moderate Sedation” and retire the resolution on Administration of Propofol by the Registered Nurse.

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 10	Motion Carried

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10. Compliance

A) Compliance Committee Recommendations

F Miller submitted the recommendations from the compliance committee as identified in the following table. (the acronym "HPAP": as used below represents "Health Professionals Assistance Program").

**Compliance Committee Consent Agenda
November 15, 2018**

Licensed	Unlicensed Assistive Personnel
Dismiss:	May register when all registration requirements are met:
1. A.A.	1. H.L.
2. A.C.	2. M.S.
3. K.H.	
4. B.M.	Grant Renewal of Registration:
5. M.T.	1. A.J.
6. P.V.	2. S.T.
7. A.J.	
8. L.P.	Accept Voluntary Surrender:
	1. Taylor Johnson – M000789
Settlement Offer – Mandate HPAP:	
1. C.W.	
2. A.P.	
3. K.S.	
Grant Reinstatement:	
1. Debra Jabbour – R023164	
Probation:	
1. Jon Sovell – R031957 & CR000725	
Accept Voluntary Surrender:	
1. Robert Simpson – R049796	
Deny Request for Reinstatement:	
1. James Hand - R024764	

Board Action: D Letcher moved that the South Dakota Board of Nursing accept the recommendations of the Compliance Review Committee as presented and outlined in the Compliance Review Committee Recommendations document.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Absent
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 8	Motion Carried

B) Additional Compliance for Board Review – No additional cases for review

C) Formal Hearings

Call to Order – Administrative Law Judge (ALJ) C Williamson called the hearing to order at 9:00 a.m. on November 15, 2018.

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1. Carly Raper, M006356, Formal Hearing- with ALJ C Williamson presiding. Registrant served with notice. Registrant did not appear. S Munson represented the Board. T Stob provided testimony.

Board Action: S Neuharth moved that the South Dakota Board of Nursing revoke the unlicensed medication aide status of registration number M006356, seconded by D Letcher.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Absent
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 8	Motion Carried

2. Nadine Richter, R038425, Formal Hearing- with ALJ C Williamson presiding. Licensee served with notice. Licensee did appear. S Munson represented the Board. Two (2) witnesses provided testimony.

Board Action: D Letcher moved that the South Dakota Board of Nursing mandate HPAP for R038425, seconded by R Craddock.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Absent
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 7	Motion Carried

3. Corey Bruce, R036214, Formal Hearing- with ALJ C Williamson presiding. Licensee served with notice. Licensee did appear. S Munson represented the Board. Four (4) witnesses provided testimony.

Board Action: D Letcher moved that the South Dakota Board of Nursing mandate licensee R036214 to HPAP including worksite monitoring, seconded by S Neuharth.

D Bergeleen	Recuse	D Letcher	Yes	K Possehl	Absent
C Borchardt	Recuse	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Yes	R PetersonLund	Yes	Total 8	Motion Carried

Formal Hearing adjourned at 12:15 pm November 15, 2018.

D) Discussion of Guidelines for Unlicensed Disciplinary Cases – T Stob presented a document for the Board to review that would establish parameters for Board staff to dismiss the case sooner, eliminating an unnecessary wait for applicant to become registered and be utilized in the workforce. No Board action taken.

E) Board of Pharmacy Proposed Rules – G Damgaard noted that the South Dakota Board of Pharmacy held a public hearing to adopt rules on October 23, 2018 at 1 pm.

11. Board Member Development

- A) **Carla Borchardt Research Presentation** – deferred
- B) **Robin PetersonLund Research Presentation-** deferred

12. Upcoming Events

- NCSBN Board of Directors, Chicago, IL, December 3-4, 2018 (previously approved)

Board Action: L Tschetter moved that the South Dakota Board of Nursing approve the following travel requests, seconded by M Schmidt:

- NLCA Strategic Planning Meeting, Nashville, TN, November 28-29, 2018
- National Nursing Workforce Forum Meeting, Fort Worth, TX, December 5-6, 2018
- NCSBN Executive Director and Attorney Conference, Nashville, TN, January 29, 2019

D Bergeleen	Yes	D Letcher	Yes	K Possehl	Absent
C Borchardt	Yes	N Nelson	Yes	M Schmidt	Yes
R Craddock	Yes	S Neuharth	Yes	L Tschetter	Yes
D Hollingsworth	Absent	R PetersonLund	Yes	Total 9	Motion Carried

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13. Staff and Board Member Activities

NCSBN Board of Directors, September 17-19, 2018
G.Burg, K.Possehl Mitchell Technical Institute Site Visit, September 26, 2018
G.Damgaard, L.Young SDNA Convention, Brookings, SD, October 7-8, 2018
G.Burg, K. Possehl Sisseton Wahpeton College Site Visit, October 10, 2018
G.Damgaard NCSBN Board of Directors Retreat, Beverly Hills, CA, October 15-16, 2018
G.Damgaard, L.Young NCSBN INRC Symposium, Chicago, IL, Oct. 22-23, 2018
G.Damgaard, L.Young NCSBN Scientific Symposium, Chicago, IL, October 24, 2018
L.Young NCSBN Model Acts & Rules Committee, Chicago, IL, October 29-30, 2018
G.Damgaard, L.Young NCSBN Friends of NINR Nightingala, Washington D.C., October 31, 2018
SDBON Compliance Committee Meeting, November 1, 2018

Board Meeting adjourned at 5:22 pm November 15, 2018.

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