



South Dakota
Department of
Social Services

**South Dakota Board of
Social Work Examiners**
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

**South Dakota Board of Social Work Examiners
October 14, 2022-12:00PM CDT/11:00AM MDT**

The public is invited to attend the meeting via Microsoft Teams at the following link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGRINGJiZjYtYWewYi00NTlwLThlOTUtnTA2YmU3OTkxYTQ4%40thead.v2/0?context=%7b%22id%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgý, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Kim Brakke, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Board member introductions
 4. Corrections or additions to the agenda
 5. Approval of the agenda
 6. Public Comment at 12:05 p.m.- *5 minutes for the public to address the Board*
 7. Approval of the minutes from August 19, 2022
 8. FY Financial Update

9. ABA Updates
10. ABA Legislation
11. ASWB Delegate Assembly – November 18-19, 2022 – Scottsdale, AZ
12. Schedule next meetings(s)
13. Any other business coming in between date of mailing and date of meeting
14. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - #276;
 - #277;
 - #278;
 - #279;
 - #280.
 - b. CSW-PIP Contract approvals
15. CSW-PIP Applicant Approval Report
16. Adjourn

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 08/31/22

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2023	02	\$ 60.00	\$ 60.00
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2023	02	\$ 4.59	\$ 4.59
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2023	02	\$ 14,937.29	\$ 14,937.29
6503	5204130	0	0	OTHER CONSULTING	0893000	719		2023	02	\$ 580.00	\$ -
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2023	02	\$ 966.83	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2023	02	\$ 65.00	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2023	02	\$ 153.26	\$ -
6503	5204510	0	0	RENTS-OTHER	0893000	719		2023	02	\$ 600.00	\$ 600.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2023	02	\$ 16.64	\$ 16.64
6503	5204740	0	0	BANK FEES AND CHARGES	0893000	719		2023	02	\$ 0.30	\$ -
										\$ 17,383.91	\$ 15,618.52

BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 08/31/22

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2023	02	\$ 9,110.00	\$ 5,990.00
6503	4920045			0893000	719		2023	02	\$ 2,437.59	\$ 2,437.59
6503	4950000	0	0	0893000	719		2023	02	\$ 500.55	\$ 500.55
									\$ 12,048.14	\$ 8,928.14

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OFFICIAL BOARD MINUTES

Teleconference

August 19, 2022-12:00PM CDT / 11:00 AM MDT

Members Present:

Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Susan Kornder, Member
Kim Brakke, Lay Member

Members Absent:

Sharon Stratman, Member
Bonnie Bjork, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Amber Bruns, Lisa Stanley ABA Advisory Committee Members; Greg Tishkoff, DSS Legal Counsel; Dave Mendel, NASW; Tracy Mercer, Special Projects Coordinator, DSS.

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 12:02 p.m. CDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Brakke, yes.. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Forgy made a motion to approve the agenda. Chesley seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting June 3, 2022: Gray made a motion to approve the minutes from June 3, 2022. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year end figures as of June 30, 2022: revenue of \$155,980.66, expenses of \$110,326.61 and cash balance of \$315,840.91.

ABA Updates: None.

ABA Potential Legislation: Tishkoff stated that the proposed extension has been submitted to the Department and the plan is to present the extended date revisions at the next legislative session.

Board Member Appointments: Chesley and Gray's appointments are set to expire this fall. The Board was encouraged to send any recommendations for potential board members to the Board office.

Schedule Next Meeting: The next meeting is scheduled for October 14, 2022 via Microsoft Teams at 11:00 a.m. MDT/12:00 p.m. CDT.

Discussion on Future Meeting via Videoconference: The Board agreed to use Microsoft Teams as a videoconferencing option for future meetings.

Any other business coming in between date of mailing and date of meeting: The ASWB Delegate Assembly meeting is scheduled for November 18-19, 2022 in Scottsdale, AZ. Chesley motioned to approve sending one board member and one board staff member to the conference. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Executive Session Pursuant to SDCL 1-25-2: Forgy made a motion to enter executive session at 12:24 p.m. CDT. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Stanley, and Mendel exited the meeting. The Board exited executive session at 12:37 p.m. CDT .

Complaints/Investigations: Chesley made a motion to close complaint #272 based on the successful completion of the stipulation requirements. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Gray, abstain; Kornder, yes; Brakke, yes.

Kornder made a motion to close complaint #274 based on the successful completion of the stipulation requirements. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, abstain; Gray, yes; Kornder, yes; Brakke, yes.

CSW-PIP Supervision Contracts: Forgy made a motion to approve the following contracts. Chesley seconded the motion.
MOTION PASSED by unanimous voice vote.

Becker, S.: Supervision with Ohlrogge beginning July 11, 2022;

Enfield, M.: Supervision with Larson beginning June 9, 2022;

Giomo-James, E.: Supervision with Smykle beginning May 20, 2022;

Haveman, K.: Supervision with Palugay beginning June 23, 2022;

Helgersen, A.: Supervision with Rickel beginning June 22, 2022;

Hughes, C.: Supervision with Raveling beginning June 6, 2022;

Konold, C.: Supervision with Eining beginning August 1, 2022;

Ratchford, E.: Supervision with Engdahl beginning September 1, 2022;

Rogness, L.: Supervision with Meester beginning July 29, 2022;

Stoebner, K.: Supervision with Capp beginning August 1, 2022;

Tobin, C.: Supervision with Patzlaff beginning July 29, 2022;

Wallace, J.: Supervision with Bass beginning May 18, 2022;

Lippert, T.: Supervision with Johnson beginning May 16, 2022;

Riendeau, K.: Supervision with Wilcox beginning August 3, 2022;

Moran, J.: Supervision with Dykstra beginning August 4, 2022.

Gray made a motion to adjourn at 11:38 a.m. MDT. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.