

South Dakota State Library Board

MINUTES

Regular Meeting
July 9, 2020 at 1:30 pm CT
Video Conference Call
MacKay Building, Library Commons
Pierre, South Dakota 57501

REGULAR MEETING

Members Present Tom Nelson, Jane Norling, Jay Perry, Monte Loos, Natalie Anderson, Judy Trzynka, and Carol Twedt

Others Present Kathleen Slocum, Brenda Hemmelman, Laura Kelly, Nina Mentzel, Dustin Larmore, Steven Buras, Sarah Easter, Josh Easter, Wynne Sayer, Daria Bossman, and Quynn Verhelst; State Library. Teri Ewalt, Webster Public Library; Julie Peterson, Sturgis Public Library; Ester Johannesen, Wall Community Library; Kara Vehar, Wegner Health Sciences Library.

**Call to Order/
Roll call** Nelson called the regular meeting to order at 1:33 pm CT. Verhelst read the roll call. There was a quorum.

**Declaration of
Conflicts of
Interest** None

**Adoption of
Agenda** Bossman added letter f. Contract update with Carson Block under section VI. Report from the State Librarian.

A MOTION was made by Loos and seconded by Anderson to adopt the agenda as amended.

Anderson – Aye	Loos – Aye	Norling – Aye
Perry – Aye	Trzynka – Aye	Twedt – Aye
Nelson – Aye		

MOTION CARRIED

Welcome President Nelson welcomed everyone to the zoom meeting and went over some zoom instructions.

**Approval of
Minutes** A MOTION was made by Perry and seconded by Norling to approve the minutes of the May 7, 2020 meeting.

Anderson – Aye	Loos – Aye	Norling – Aye
Perry – Aye	Trzynka – Aye	Twedt – Aye
Nelson – Aye		

MOTION CARRIED

**Report of the
State Librarian** Daria Bossman reported on: (7:27)

- State Library opened to the public as of July 1, 2020

- All staff is back in the building on July 6th.
- CARES ACT grant - \$79,937
 - Technology grants
 - Round 1 – 19 recipients; \$36,000
 - Round 2 – deadline is August 3, 2020; \$27,437 remaining
 - ReadSquared - \$16,500
 - tremendous statewide response
- *NASA@MyLibrary* final report submitted
 - Duplicated kits to loan out to libraries
 - Native American kit
 - Blind and Visually Impaired kit
 - All kits have been very popular
- *MileUp* Webpages
 - 40 libraries participating
- ReadSquared – Statewide access to an online summer reading program
 - Purchased with CARES act grant
- Carson Block contract update – technology expert
 - In-person technology training and meeting with legislators and Secretary Jones canceled
 - Mini online sessions August 18-20, 2020
 - Tentative in-person meeting March 25-26, 2021

Whether it's participating in our e-book consortium, WhoFi, webpage development, CSLP summer reading, technology grants, online summer apps, etc. some of our medium to smaller rural libraries are always at the front of the line signing up to participate. We see their names repeatedly on our participant lists. These librarians are making good use of the State Library's free resources for them to "build capacity" and expand their local outreach. We do not offer LSTA direct funding, but we do offer thousands of dollars of "in-kind" support to local libraries who want to take advantage of these opportunities.

OLD BUSINESS

Rules Hearing for Administrative Rules (article 24:30:02:06) (20:05)

Bossmann reported the revisions were not approved. Brenda Hemmelman mentioned the revisions generated more discussion than anticipated with the overall result being not approved. The State Library would like to research surrounding state's policies/rules and possibly bring something forward in a year.

It's very rare that we don't get a book returned to us. If we can find a replacement, the patron is charged for the book and a \$7 processing fee. The rules that generated the discussion were the fees for the materials we are not able to replace.

NEW BUSINESS

Board members terms expiration (25:07)

Both Nelson and Twedt terms expire October 30, 2020. Twedt will not seek another term and has sent a letter to the Governor's office and Secretary Jones. Nelson thanked Twedt for her presence and input on the board.

Nelson sent a letter to the Governor's office and Dr. Jones indicating he would like to serve another term.

There was a question about the demographic of the new board member. Perry stated the State Statute [SDCL 14-1-55] reads “the members may not be of all the same political party. The members shall represent, as nearly as practical, all geographic areas of the state.”

Any suggestions can be forwarded on to Nelson or Bossman.

Staff Reports

Laura Kelly, Children and Youth Services Coordinator (30:52)

Laura reported we have completed the NASA@MyLibrary grant obligations. The last of the funding was used to reproduce four kits with Native American resources. These kits will be permanently loaned to four libraries that have underserved populations. She and Kathleen Slocum (CE Coordinator) will be conducting trainings via zoom to ensure they are being used. We are promoting virtual programming with these kits and asking librarians to record themselves and the lessons and distributing the activities for the patrons to complete at home.

We have added 51 subscriptions to ReadSquared, 4 libraries already had the program and two had other subscriptions. ReadSquared is available all year round and can be used for hosting book clubs, winter reading programs, ‘1000 books before kindergarten,’ and has many other functions including awarding prizes and recommending book titles. Laura read several quotes from librarians.

Laura is also now serving on the national CSLP (Collaborative Summer Library Program) theme and slogan committee. She is 1 of 4 state representatives. It will help create policies and procedures for collecting and vetting submissions as well as the process of narrowing down the national slogan and themes each year.

SDSL’s goal: 100,000 participants statewide; public libraries are encouraged to use the hashtag #SDSummerReading2020. Libraries are serving their communities with curbside service, virtual story time, grab and go bags, interactive social media posts, phone calls to patrons, newspaper articles, and community partnerships for meals and book delivery. The summer reading survey has been updated to include alternative programming and questions to capture the big picture.

Steven Buras, Assistant State Librarian (40:29)

Steven informed the board of an update to the Braille and Talking Book library, ‘Download on Demand.’ Currently, patrons receive cartridges to use on their talking book machines that hold one digital book. With this transition, we will be able to download as many as 20 books per cartridge using the scribe machine. This device will allow us to download the books on demand directly to the cartridge for our patrons. Our collection will shrink physically but expand in a virtual manner. We won’t have to send out as many cartridges and make a more efficient workflow, freeing up some time for staff to attend to other duties.

The implementation timeline: equipment installed, and staff trained by end of July. Staff have selected 50 patrons to start and will gradually add more with the goal to be fully transitioned and migrated by the end of October.

Q & A from Board

None.

Next Meeting October 8, 2020 at 1:30 CT via zoom

Public Comment None

Adjournment A MOTION was made by Loos and seconded by Norling to adjourn the meeting at 2:23 pm CT.

DRAFT