

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION  
ADDITIONAL LOCATION OR BRANCH CAMPUS APPLICATION  
COMMITTEE RECOMMENDATION**

---

**ADDITIONAL LOCATION OR BRANCH CAMPUS APPLICATION**

Western Dakota Technical College  
Hot Springs Location – Hot Springs, SD

**COMMITTEE RECOMMENDATION**

The Committee on Academic Affairs and Institutional Effectiveness met remotely to consider the merits of the application. After review, the Committee makes the following action recommendation to the Board of Technical Education:

- ☒ Approval
- ☐ Disapproval
- ☐ Deferral
- ☐ Other:

## ADDITIONAL LOCATION OR BRANCH CAMPUS SITE DESCRIPTION

Institution	Western Dakota Technical College
Site Name	Hot Springs Location
Site Address	2500 Minnekahta Ave, Hot Springs, SD 57547
Site Category	<input checked="" type="checkbox"/> Additional Location <input type="checkbox"/> Branch Campus
Anticipated Opening Date	8/19/2024
Site Status	<input type="checkbox"/> Temporary <sup>1</sup> <input checked="" type="checkbox"/> Permanent
Anticipated Closure Date <i>(if temporary)</i>	Click here to enter a date.
Level of Program Completion <sup>2</sup>	<input checked="" type="checkbox"/> Degree Completion <input type="checkbox"/> 50-99% Other:

## SUMMARY

Describe the change the institution is seeking approval of.

Western Dakota Technical College (WDTC) requests approval for an additional location located at 2500 Minnekahta Ave, Hot Springs, SD 57547 which is located within the Michael J. Fitzmaurice South Dakota Veterans Home (hereafter referred to as the SD Veterans Home). WDTC would like to offer its LPN diploma program (CIP 51.3901) at this site beginning in the Fall 2024 semester. WDTC has successfully launched two other additional locations in Whitewood and Philip. The LPN Program curriculum at this third additional location in Hot Springs will mirror what is currently offered on the main campus in Rapid City, Whitewood, and Philip. Graduates will be eligible to sit for the NCLEX-PN examination and become Licensed Practical Nurses who can seek employment in a wide range of healthcare organizations such as full-service hospitals, general and specialty clinics, home healthcare facilities, hospice facilities, long-term care facilities, and assisted living centers. According to several job search sites including Indeed.com, LinkedIn.com, and bls.gov (sites accessed August 1, 2023), there are currently over 500 LPN positions open in South Dakota.

<sup>1</sup> While not formally established in Board Policy, a temporary additional location or branch campus is designed for a set number of cohorts.

<sup>2</sup> HLC Question #2.C.

## CRITERION 1: MISSION

---

The program aligns with the system's mission and strategic priorities.

1.1. The program aligns with the system's mission of preparing a technically skilled workforce prepared to serve the state of South Dakota and its regions.

1.2. *The program aligns with the system's strategic priorities.*

### 1.0. Describe how the proposed additional location or branch campus aligns with the system's mission.

WDTC recognizes the importance of investing in rural healthcare education and facilitating recruitment and retention efforts in rural areas, reducing workforce shortages and barriers to continuing education. Hot Springs, SD offers an optimal location to provide a service to students in the surrounding areas while also addressing the healthcare workforce shortage in this region. The hospital, clinic, long-term care facility, and SD Veterans Home located in the Hot Springs community are ideal clinical learning environments, and the local school district and Office of Economic Development have also been supportive of an LPN Program. WDTC believes this additional location aligns with the system's mission by addressing the nursing workforce shortage, reducing educational barriers for students who cannot travel to the main campus in Rapid City, and creating future pathways for graduates to advance further into nursing careers if they so choose.

## CRITERION 2: DEMAND

---

The program leads to meaningful employment, adequate student enrollment, and/or fulfills needs not being met by existing education and training providers.

- 2.1. *The program leads to high-wage occupations that have an average/mean wage greater than the median wage across all occupations.*
- 2.2. *The program leads to high-demand occupations that have project annual openings (a measure of demand for workers) greater than the average across all occupations or is shown as an economic and/or labor market emerging field for the state of South Dakota and its regions.*
- 2.3. The program's student enrollment is adequate to justify program existence.
- 2.4. The program fulfills a demand not being met by existing education and training providers in the region and/or state.

2.0. Describe the institution's plans related to academic program expansion to the additional location or branch campus. Outline short- or long-term plans related to program expansion, as applicable.

The space within the SD Veterans Home will comfortably hold an LPN classroom and lab, and LPN students will have opportunities to complete clinical hours right on the same campus. In the future, WDTC would have an opportunity to expand with an additional program such as Medical Assisting, Emergency Medical Technician, Paramedic, or Registered Nursing because the medical equipment needed for the LPN Program is similar to what would be used in these other programs and because there are various healthcare facilities within the Hot Springs community that students from these programs could complete clinical hours at. The challenge would be scheduling class/lab time in a shared physical space at the SD Veterans Home with multiple programs. Conversations regarding the opportunities for program expansion would be more useful in the future once the LPN Program has graduated 1-2 cohorts.

2.3 Describe projected student enrollment for the proposed additional location or branch campus.

A. Complete Appendix 2.B.

B. Who is the targeted student population for the proposed additional location or branch campus? If the population targeted for the proposed location represents a marked change within the mix of students now enrolled in the institution (e.g., dual credit students at an institution with relatively few such students), briefly explain the institution's experience with the targeted population.<sup>3</sup>

The targeted student population for the Hot Springs location would be similar to the targeted student population for the Rapid City, Whitewood, or Philip sites, except the student geographic location would be concentrated in the southern Black Hills. WDTC would target potential students living in and around Fall River County including but not limited to Hot Springs, Custer, Edgemont, Oelrichs, Pringle, Fairburn, Oglala, and Hermosa. Potential students from these small communities would have less of a commute to Hot Springs than to the main campus in Rapid City. Additionally, the SD Veterans Home employs a large variety of support staff such as CNAs or Health Unit Clerks who may wish to advance their skills/education in nursing. Lastly, high school students within the southern Black Hills school districts would also be a target population. High school students could take the prerequisite courses for the LPN Program as dual enrollment students and then be ready to apply to the Hot Springs LPN Program.

2.4 Describe how the proposed additional location or branch campus fulfills a demand not being met by existing education and training providers in the region and/or state.

---

<sup>3</sup> HLC Question #3.

- A. Identify public higher education institutions, including existing additional locations and branch campuses, in the system or state that are within 50 miles<sup>4</sup> to the proposed additional location or branch campus. If none, write "None."

None

- B. If applicable: Describe the ways in which the demand is not currently being met by the aforementioned institution(s) and provide justification as to why the additional location or branch campus should be approved by addressing the following conditions that warrant duplication (BP 303.2). Select all that apply.

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Unmet Demand (C.5.1.1) | <input checked="" type="checkbox"/> Increases Student Access (C.5.1.3) |
| <input type="checkbox"/> Industry Partnership (C.5.1.2)    | <input type="checkbox"/> Other:  |

- I. For the conditions(s) selected above, provide a brief justification.

Unmet Demand: Even with the LPN Program on the WDTC Main Campus in Rapid City and the two additional locations in Whitewood and Philip, the nursing shortage is a considerable concern in western SD. The inability to meet the workforce needs in the nursing industry makes the need for an additional location in the Hot Springs area a necessity.

Increase Student Access: The closest public higher education institutions to Hot Springs include WDTC's Main Campus in Rapid City (57 miles) and Chadron State College in Chadron, NE (57 miles). Having an additional location in the southern Black Hills will help reduce barriers for students who do not have the means to travel to Rapid City for the LPN Program. Having the opportunity to complete their clinical hours within their own community also allows for LPN students to easily find employment after graduation that is close to their home residence.

---

<sup>4</sup> The selection of the 50-mile threshold was informed by student enrollment patterns, as reflected in the American Council on Education's (ACE) 2016 publication [Education Deserts: The Continued Significance of "Place" in the Twenty-First Century](#).

### CRITERION 3: DESIGN

*The program's learning assessment strategy, program of study, and delivery methods are designed to provide students with the necessary competencies, as demonstrated through program learning outcomes.*

- 3.1. *The program is aligned to competencies, as demonstrated through program learning outcomes, that are developed with and continually validated by relevant stakeholders.*
- 3.2. *The program has a learning assessment strategy to validate student mastery of the program learning outcomes.*
- 3.3. *The program has an integrated program of study designed to develop and reinforce the program learning outcomes.*
- 3.4. *The program, when appropriate, includes a work-based learning component that develops and reinforces the program learning outcomes.*
- 3.5. *The program, when appropriate, offers flexible delivery methods to increase student access.*

#### 3.0.1. How will the institution effectively oversee instruction at the additional location or branch campus?<sup>5</sup>

The program will be administered by the Director of Nursing and the LPN Program Off-Site Coordinator. Both the Director of Nursing and Off-Site Coordinator are located on the WDTC Main Campus and will make regular visits to the additional location in Hot Springs. The onsite faculty members will attend all weekly nursing meetings virtually. Classroom observations and course perception surveys will be conducted in the same manner as on the Main Campus.

All additional location faculty members will be held to the same requirements as Main Campus faculty members to include completing a one-year mentorship program and maintaining the SD Post-Secondary Teaching Credential.

#### 3.0.2. What impact, if any, will the new branch campus or location have on instructional capacity at existing approved branch campuses or location?<sup>6</sup>

A Hot Springs location will not impact the instructional capacity of the LPN Program at the WDTC Main Campus or the Whitewood and Philip locations.

#### 3.0.3. What is the evidence that the institution will effectively deliver, support, and manage necessary academic and student services at the proposed branch campus or location(s)?<sup>7</sup>

WDTC is well prepared to deliver academic and student services at an additional location in Hot Springs. The current successes of the Whitewood and Philip locations have proven that WDTC can offer effective services outside of its Main Campus. The following two tables include retention/graduation data and NCLEX pass rates for the three cohorts that have gone through the Whitewood location. The third table shows the first cohort going through the Philip location who will graduate in December 2023.

**WDTC Practical Nursing Whitewood Graduation Data**

Program Admit Date	# Of students admitted	% Graduated in 2 semesters (100%)	% Graduated in 3 semesters (150%)	% Graduated in 4 semesters (200%)
Spring 2021	12	10 - 83%		+1 - 92%
Fall 2021	8	4 - 50%	+2 - 75%	
Spring 2022	No cohort			
Fall 2022	8	8 - 100%		
Spring 2023	No cohort			
Fall 2023	7			

<sup>5</sup> HLC Question #13.

<sup>6</sup> HLC Question #14.

<sup>7</sup> HLC Question #18.

**WDTC Practical Nursing Whitewood Cohort Pass Rates**

Graduation Date	Total Testers	First Attempt Success	Second Attempt Success	First-Time Pass Rate	First/Second-Time Pass Rate
12/2021	7	6	0	85%	85%
05/2022	4	4		100%	100%
12/2022					
05/2023	6*	6		100%	100%

\*Pass rate data is pending the results of the two remaining testers

**WDTC Practical Nursing Philip Graduation Data**

Program Admit Date	# Of students admitted	% Graduated in 2 semesters (100%)	% Graduated in 3 semesters (150%)	% Graduated in 4 semesters (200%)
Spring 2023	3	Pending (on track to be 3 – 100%)		
Spring 2024				

Student Support Services for off-site locations include:

- Enrollment Services and Student Success Center: Microsoft Teams meetings used for ADA, tutoring, conversations with students, etc.
- Admissions & Student Success Center: Microsoft Teams meetings used for course challenges and placement testing
- Campus Store – books can be purchased online and mailed; students are able to purchase books using financial aid, third-party billing, or self-pay options through the WDTC Campus Store website or in person
- Student Accounts - students have the ability to view semester charges and pay their student account via the student portal, in-person, phone or US Mail.
- Library - proofreading, resume help, and other services offered online; My.WDT (the college's learning management system) updated with the electronic library resources
- IT - currently provides services for all enrolled students including access to classes via the web, email and Microsoft licensing, technical support for classes and computing issues via phone, email, remote support or in person.
- LPN Program - To effectively deliver, support, and manage academic and student services, the program utilizes access to class content via My.WDT with a standardized setup and delivery across nursing courses. WDTC supports our students' needs through meeting via face-to-face, Microsoft Teams, phone, and email. Student learning encompasses a variety of methods including lecture, either face-to-face, through Microsoft Teams, or through Voice Thread. WDTC utilizes state of the art simulators in place of up to 50% live clinical experience and skills are taught utilizing evidence-based resources. The nursing admissions assistant helps all students through the application process to the Practical Nursing Program. Students will receive the same support and customer service both on campus and at remote locations. All application forms are available online and any checklist items that are required for entrance into the program may be submitted by fax, mail, or email. A confirmation letter for applications are initiated by an automatic correspondence through our database. All faxes and emails received will be responded to within 24 hours during typical business hours. Needed resources pertaining to tests, CPR classes, and registration are available electronically. The nursing admissions assistant is also available to answer questions students may have about WDTC, the Nursing Department, the Practical Nursing Program, and other campus resources. Students may set up phone, in person, or Microsoft Teams meetings to ensure they get all their questions answered. The Microsoft Teams program can be utilized to show students how to navigate the school's website, My.WDT, and other online components.
- Scholarship - We use Microsoft Teams to connect with students that have questions about scholarships, need help navigating the scholarship platform, and/or need help with essay writing. Appointments are set up via email, via phone, or through a request on our WDTC website. Scholarship information is posted on social media and our website. It is also emailed to all students each semester. Webinars will be utilized in place of class visits as appropriate.

#### CRITERION 4: ALIGNMENT

---

The program is vertically aligned to an education and training pathway.

- 4.1. The program is vertically aligned to an education and training pathway, reflecting efficient articulation of:
  - 4.1.1. *Non-degree credential/industry certification*
  - 4.1.2. *Certificate to diploma*
  - 4.1.3. *Diploma to associate of applied science*
  - 4.1.4. *Associate of applied science to baccalaureate*

4.1. Based on the institution's academic program expansion plans, as outlined in Prompt 2.0 of this application, briefly describe the alignment of the forthcoming program(s) at the additional location or branch campus along an education and training pathway.

Completion of the LPN diploma program provides additional educational pathways which will enable students to advance from a diploma program into an AAS Degree in Nursing by completing WDTC's LPN-RN bridge program, which is offered at WDTC's Main Campus in Rapid City. Graduates would also qualify to utilize the state-wide RN-BSN articulation agreement after completing the AAS LPN-RN bridge program.



## CRITERION 5: CAPACITY

---

The institution demonstrates the internal and external resources necessary to develop, implement, and sustain the program.

- 5.1. The institution demonstrates the financial resources necessary to develop, implement, and sustain the program.
- 5.2. The institution demonstrates appropriately certified and qualified faculty are in place with expertise in content, pedagogy, and related industry to develop and validate the program learning outcomes.
- 5.3. The institution's physical facilities (e.g., classrooms, laboratories) reflect current industry and/or occupational standards necessary to develop and validate the program learning outcomes.
- 5.4. The institution's equipment and technology resources reflect current industry and/or occupational standards necessary to develop and validate the program learning outcomes.
- 5.5. The institution demonstrates the ability of the program to meet institutional and programmatic accreditation standards, as applicable.

5.1. Describe the institution's financial capacity to develop, implement, and sustain the additional location or branch campus.

A. Complete Appendix 5.

B. Describe the anticipated local fee structure. Description of fee structure should be specific to the additional location or branch campus.

WDTC does not currently have a fee structure specific to an additional location. Students enrolled at the Hot Spring location would pay the same fees as students attending on the Rapid City, Whitewood or Philip locations. Fees would include LPN program-specific fees such as career testing and vaccinations, textbooks, essential tools, uniforms, and a laptop.

5.2. Describe how the institution will ensure the appropriately certified and qualified faculty are in place with the expertise in content, pedagogy, and the related industry.

A. How does the institution plan to staff the additional location(s) or branch campus, including judging faculty qualifications and full-time vs. part-time faculty? How does this differ from the institution's processes for staffing at the main campus?<sup>8</sup>

WDTC is committed to hiring expert faculty members to deliver academic excellence within all programs and follows the requirements of the Higher Learning Commission and the state of South Dakota as outlined in the SD Postsecondary Technical College Instructor Credential Policy. Meeting these requirements are applicable to all full-time, adjunct, and off-site faculty members. Additionally, for the Practical Nursing Program, faculty members must also meet the credential requirements set forth by the South Dakota Board of Nursing. Upon hire, official transcripts are documented, current nursing credentials are verified, and reference and background checks are completed.

Faculty positions are posted on the college website. Applications are submitted online through our secure NEOGOV system and are reviewed and scored by a hiring committee consisting of the Director of Nursing, LPN Coordinator, VP for Teaching and Learning, and HR Director. Based on scores, the top 3-4 applicants are interviewed by the same committee who then makes a recommendation to the top 1-2 applicants to the President. Lastly, the President conducts an interview and makes a decision to offer the position to the applicant.

New faculty members receive one week of orientation by the VP for Teaching and Learning, Director of Nursing and the Director of Instructional Design & Professional Development. This orientation also includes trainings by Human Resources, IT, Registrar's Office, and the Student Success Center. New faculty members then enter a one-year mentorship program facilitated by the VP for Teaching and Learning, the Director of Instructional Design & Professional Development, and Team Leaders. As part of the mentorship, new faculty members also complete two teaching methodology courses: ED 211 Methods of Lesson Planning and Instruction (2 credits) and ED

---

<sup>8</sup> HLC Question #17

215 Methods of Instructional Design (2 credits). As part of these two courses, new faculty members are introduced to student-centered learning methods, lesson planning, assessment tools, adult learning theories, classroom management strategies, and ADA guidelines to assist with student accommodations. Upon completion of the mentorship and methodology courses, new faculty members receive their 5-year SD Post-Secondary Teaching Credential.

Continued support is provided for faculty members by the VP for Teaching and Learning, the Director of Instructional Design & Professional Development, Assessment Coordinators, Team Leaders, and the Director of Nursing. WDTC schedules 15 faculty development days within the academic calendar for various trainings. Faculty members are also able to submit requests for professional development within their respective professions.

5.3. Describe how the additional location or branch campus's physical facilities meet current industry and/or occupational standards for the forthcoming academic program(s). Outline short- or long-term investments in physical facilities that will be needed.<sup>9</sup>

The SD Veterans Home currently has a vacant, well-maintained classroom space located at 2500 Minnekahta Ave, Hot Springs, SD 57547 which was once used as part of a conference room space. The dimensions of the room are 52'x 19'. The room also has two areas that can be utilized for equipment storage that are each 6' x 4'. The space will easily accommodate a nursing skills lab, lecture room, and faculty office space. There are restrooms located down the hall from the classroom space.

WDTC will partner with the SD Veterans Home and the Fall River Health Services as clinical learning facilities for students once they reach the clinical portion of the program. These facilities offer an optimal learning environment for students by providing a variety of services via an acute care hospital, emergency department, ambulatory clinic, long-term care, rehabilitation, and assisted living services.

WDTC and the SD Veterans Home have reached an agreement on an annual rental price for the space described above. WDTC will invest in the lab equipment and medical supplies needed to develop the nursing skills lab space, and WDTC will also ensure students have reliable internet coverage within the learning space. The SD Veterans Home will maintain the physical facility as part of its overall campus.

5.4. Describe how the equipment and/or technology resources at the additional local or branch campus meet current industry and/or occupational standards for the forthcoming academic program(s). Outline short- or long-term investment in equipment and technology resources that will be needed.<sup>10</sup>

The equipment planned for the Hot Springs location duplicates the equipment being used by LPN students in Rapid City, Whitewood, and Philip. Lab equipment requirements are detailed by the SD Board of Nursing and the Accreditation Commission in Nursing Education (ACEN) organization based on their approved LPN curriculum and required competencies. Examples of required equipment include hospital beds, vital sign monitors, patient mannequins, and patient simulators. The facility is fully equipped with Internet and students will be required to utilize a laptop to access coursework within WDTC's LMS just like students in Rapid City, Whitewood, and Philip. WDTC will also provide whiteboards and a projector for classroom lectures and videos.

The initial investment in medical equipment is estimated at \$70,000 and the long-term investment will include upgrades in equipment or technologies on an as-needed basis in future years.

5.5. Describe the ability of the institution and forthcoming programs to meet institutional and programmatic accreditation standards at the additional location or branch campus, as applicable.

A. Specify Higher Learning Commission (HLC) requirements for the additional location or branch campus.

☐ Notification Only<sup>11</sup>

<sup>9</sup> Comparable to HLC Questions #8-9.

<sup>10</sup> Comparable to HLC Questions #8-9.

<sup>11</sup> Applicable if the institution is approved within [HLC's Notification Program for Additional Locations](#).

- ☒ Approval Required  
☐ None  
☐ Other:

B. Describe the ability of the proposed site to meet institutional or programmatic accreditation standards. If the anticipated site and/or program does not or cannot meet those standards, describe the area(s) in which it is deficient and indicate steps needed to qualify the site for accreditation. Provide the dates by which the site would be expected to be fully accredited.

Upon BoTE approval of a Hot Springs location, WDTC will seek approval from the SD Board of Nursing (Fall 2023), the Higher Learning Commission (Spring 2024), and the Accreditation Commission in Nursing Education (ACEN) (Spring 2024). WDTC's LPN Program is fully approved by the SD Board of Nursing and fully accredited by ACEN; therefore, approval of an additional location takes less time. WDTC has previously launched additional locations in Whitewood and Philip with successful results and will utilize proven processes to launch a third location in Hot Springs.

## ADDITIONAL INFORMATION

---

1. Briefly describe the planning process for the new branch campus or location, including the involvement of the various constituencies in that process, the management of the branch campus or location, and how the management of the branch campus or location fit into the organizational structure of the main campus.<sup>12</sup>

Planning - WDTC followed our normal planning processes that include the involvement of WDTC's Skilled Workforce Advocacy Council, WDTC Board of Trustees, and WDTC faculty reviewing new programming or additional location needs based on industry demand. In our region, all healthcare workers are in high demand. Because the Hot Springs area is rural and the need for nursing is high, the partnership with the SD Veterans Home, the Hot Springs School District, and the Fall River Health Services makes economic sense and employer sense for that region. WDTC serves the entire western part of our state, and this new location will provide educational opportunities to smaller, rural communities including Hot Springs, Edgemont, Custer, Hill City, Hermosa, and several other areas.

Management – WDTC's Director of Nursing and LPN Program Off-Site Coordinator will work with the City of Hot Springs, Hot Springs School District, and SD Veterans Home to ensure that the new location has a person available to answer questions during normal business hours. WDTC staff and faculty will provide enrollment and student support services as well as instruction and clinical coordination. These staff and faculty members will report to appropriate supervisors including the Nursing Director and Vice President for Teaching and Learning on the main campus.

2. If approved to open the additional location or branch campus, what future growth does the institution anticipate (e.g., in the next six months, three years) for the additional location or branch campus, and how does the institution plan to manage this growth?<sup>13</sup>

If approved, WDTC plans to enroll up to 16 LPN students in each fall cohort at the Hot Springs location. WDTC would consider adding a spring cohort if the demand from employers in the southern hills increases. Through our annual budget processes, we will plan for future growth, and we will work collaboratively with the SD Veterans Home, Fall River Health Services, the Hot Springs School District, and other community partners to keep site costs low to further diversify our financial resources.

3. Describe the contingency plans in case anticipated enrollments, income, or resources do not materialize.<sup>14</sup>

In the event anticipated enrollments, income, or resources do not materialize, WDTC would take a strategic approach to assess the primary assets being employees, equipment, and facilities. Faculty hired for the Hot Springs location could be reassigned to other LPN courses or other health science courses. Equipment purchased for the Hot Springs location can be utilized within the Rapid City, Whitewood, or Philip programs and/or be utilized in other current WDTC programs such as Surgical Technology, Medical Assisting, Registered Nursing, Paramedic, or Medical Lab Technician. WDTC does not anticipate substantive financial investments into the physical space that we will be renting from the SD Veterans Home. The current MOU with the SD Veterans Home is to lease the classroom space on an annual basis; therefore, the lease could be terminated if needed. WDTC is committed to regularly monitoring enrollment, income, and resource trends to identify any potential shortfalls or deviations from expected levels. All WDTC programs closely monitor expenses and identify where cost-saving measures may be implemented.

---

<sup>12</sup> HLC Question #7.

<sup>13</sup> HLC Question #5.

<sup>14</sup> HLC Question #12.B.

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION**

**Appendix 2.B: Student Demand Projections**

**Western Dakota Technical College**

**Hot Springs, SD - Practical Nursing Diploma**

	YEAR 1	YEAR 2	YEAR 3
<b>Student Full-Time Equivalent (FTE)</b>	7	8	10
Headcount: Full-Time	7	8	10
Headcount: Part-Time	0	0	0
<b>Headcount: Total</b>	7	8	10
<b>Total Program or Site Capacity</b>	16	16	16

**SOUTH DAKOTA BOARD OF TECHNICAL EDUCATION**

**Appendix 5: Financial Projections**

**Western Dakota Technical College**

**Hot Springs, SD - Practical Nursing Diploma**

	YEAR 1	YEAR 2	YEAR 3
Student FTE	7	8	10

**I. PROJECTED EXPENDITURES**

<b>A. ONE-TIME</b>			
New/Renovated Facilities	\$ -	\$ -	\$ -
Equipment	\$ 70,000.00	\$ -	\$ -
Other	\$ -	\$ -	\$ -
<b>Sub-Total: One-time</b>	<b>\$ 70,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>B. RECURRING</b>			
<b>B.1. PERSONNEL</b>			
FTE (Faculty and Staff)	1	1	1
Salary & Benefits	\$ 85,000.00	\$ 87,000.00	\$ 89,500.00
<b>B.2. OPERATING</b>			
Rental / Lease	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Contractual Services	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Equipment	\$ -	\$ 3,000.00	\$ 3,000.00
Supplies	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Travel	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Other	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<b>Sub-Total: Operating</b>	<b>\$ 15,400.00</b>	<b>\$ 18,400.00</b>	<b>\$ 18,400.00</b>
<b>Total: Recurring</b>	<b>\$ 100,400.00</b>	<b>\$ 105,400.00</b>	<b>\$ 107,900.00</b>

<b>TOTAL EXPENDITURES (A + B)</b>	<b>\$ 170,400.00</b>	<b>\$ 105,400.00</b>	<b>\$ 107,900.00</b>
-----------------------------------	----------------------	----------------------	----------------------

**II. PROJECTED REVENUE**

Tuition	\$ 26,040.00	\$ 29,760.00	\$ 37,200.00
State Fees	\$ 8,820.00	\$ 10,080.00	\$ 12,600.00
Local Fees	\$ 30,100.00	\$ 34,400.00	\$ 43,000.00
Location-Based Fees	\$ -	\$ -	\$ -
State Sources	\$ 70,000.00	\$ 40,439.00	\$ 46,216.00
Federal Sources	\$ -	\$ -	\$ -
Private Grants or Gifts	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -

<b>TOTAL REVENUE</b>	<b>\$ 134,960.00</b>	<b>\$ 114,679.00</b>	<b>\$ 139,016.00</b>
----------------------	----------------------	----------------------	----------------------

<b>REVENUE - EXPENDITURES</b>	<b>\$ (35,440.00)</b>	<b>\$ 9,279.00</b>	<b>\$ 31,116.00</b>
-------------------------------	-----------------------	--------------------	---------------------

*\*Projections are held constant based on current fiscal year. Inflation or rate changes are not factored.*

**Notes:** Other = Accreditation Dues/Fees and Training, Personnel = 1 FTE (Faculty) and 1 Adjunct Faculty  
Contractual Services = Monthly Cell Phone / Internet



## South Dakota Department of Veterans Affairs

---

Michael J. Fitzmaurice South Dakota Veterans Home

June 20, 2023

South Dakota Board of Technical Education  
925 East Sioux Avenue  
Pierre, SD 57501

Chairman Dykhouse and SD Board of Technical Education:

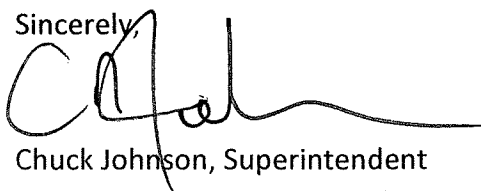
I am writing on behalf of the Michael J. Fitzmaurice State Veterans Home in support of the Western Dakota Technical College's plan to create an off-site location for its Practical Nursing Program in Hot Springs, South Dakota.

The MJFSVH looks forward to building a strong partnership with WDTC as we work together to create educational opportunities for individuals living in Hot Springs and the surrounding area who might find it difficult to travel to Rapid City. Providing a campus in Hot Springs will allow students to earn their degree closer to home, allowing them to fulfill their family and work obligations.

The MJFSVH has been providing long term care to South Dakota veterans and one of the major employers in Hot Springs and western South Dakota since the first cornerstone was placed in 1889. The COVID pandemic has created a shortage of nursing professionals. The MJFSVH feels by approving this proposal we can assist WDTC in bringing qualified nurses back into the workforce.

We look forward to collaborating with WDTC and thank you for any consideration that you give to the proposal

Sincerely,



Chuck Johnson, Superintendent

605.745.5127 | [stateveteranshome.sd.gov](http://stateveteranshome.sd.gov)  
2500 Minnekahta Avenue  
Hot Springs, SD 57747

# HOT SPRINGS SCHOOL DISTRICT 23-2

Dennis Fischer, Superintendent 605-745-4159  
Kain Klinkhammer, Secondary Principal 605-745-4092  
Acacia Trevillyan, Asst Principal 605-745-4183  
Abby Karn, Elementary Principal 605-745-4071



Wendy Bilbruck, Business Manager 605-745-3619  
Kristin Knutson, Special Svcs Director 605-745-5028  
Mike Deming, Activities Dir/Career Counselor 605-745-4146  
1747 Lincoln Avenue, Hot Springs SD 57747

June 27, 2023

To: SD Board of Technical Education  
RE: Support For Nursing Program in Hot Springs

Please accept this letter of support for Western Dakota Technical College's plan to expand their nursing program into the Hot Springs area. As a member of the Southern Hills Economic Development Council, I meet with officers of the local hospitals as well as the two State and Federal facilities here in Hot Springs. The number one item that always tops their list of needs and concerns is staffing – especially nursing staff.

Hot Springs is unique in the fact that it has an extremely high concentration of medical facilities per capita. With Fall River Health Services, Monument Health, the State Veterans Home, and the VA, Hot Springs has a higher than normal number of positions in all medical areas. Nursing is the most difficult to fill.

At Hot Springs Schools we are attempting to guide more young people towards this career field and this past year added a full-time Family/Consumer Science program to our curriculum. Exposing our high school students to these career fields is the first step in getting them interested in these positions.

Rural health care is an important part of our community, and it is proven that young people are more apt to stay in or near their hometown if given the opportunity. Offering a career field that pays a solid living wage and allowing them to stay home to receive that degree will further our efforts to serve our students beyond graduation.

If you have any questions about the impact this project will have on Hot Springs Schools or our support for the project and Western Dakota Technical College, please feel free to reach out.

Sincerely,

Dennis Fischer, Superintendent  
Hot Springs School District 23-2  
1747 Lincoln Avenue  
Hot Springs SD 57747





# FALL RIVER

*Health Services*

1201 HWY 71 SOUTH, HOT SPRINGS, SD 57747  
605-745-8910 [www.frhssd.org](http://www.frhssd.org)

June 27, 2023

Mr. Dana Dykehouse  
South Dakota Board of Technical Education  
800 Governors Drive  
Pierre, SD 57501

Dear Chairman Dykehouse and distinguished members of the Board,

On behalf of Fall River Health Services (FRHS) we wholeheartedly support adding a satellite campus for Western Dakota Technical College's (WDT) Nursing program in Hot Springs, SD. As a comprehensive community based healthcare organization FRHS operates a critical access hospital with an emergency department, rural health clinic, and a skilled nursing care center. Providing nursing education within this rural South Dakota community is essential to sustaining the healthcare workforce for our community.

FRHS is committed to quality, patient focused healthcare for our community. FRHS proudly endorsed the WDT nursing program through the Build Dakota Scholarship the last three years. Establishing a satellite campus in our community will improve access to students, reducing time and financial constraints, allowing students the opportunity to pursue higher education. Current and former WDT nursing students comprise our workforce today. If a satellite program is added, it will increase our clinical training partnership with WDT.

We acknowledge the role and responsibility we may have for such a potential partnership and look forward to working with you in bringing enhanced nursing education to southwestern South Dakota.

Sincerely,

Jeremy Schultes  
Administrator/CEO



May June 24, 2023

PO Box 154 Nth River St.

Hot Springs SD 57747

605-745-03551

[edshedco@gmail.com](mailto:edshedco@gmail.com)

South Dakota Board of Technical Education

925 East Sioux Avenue

Pierre SD 57501

Greeting Members of the Board,

I'm happy to write this letter in support of Western Dakota Technical College's proposed practical nursing program in Hot Springs SD. I've lived in the community for 37 years and have had the position of Director of Economic Development for the past eight. In that capacity it is my function to assist new and expanding businesses, to recruit a highly trained workforce and to retain talent in the community. Health Care Services is the number one career sector in Hot Springs. We have six health care providers: Fall River Health Services, the Michael J. Fitzmaurice State Veterans Home, the Monument Clinic, the Pine Hills Retirement Facility, the Black Hills Veterans Administration and the Hot Springs Ambulance Facility. Two of these agencies have nursing home facilities as well.

As is the case nationwide, we are experiencing a dire shortage of nursing professionals while simultaneously growing our resident population exponentially. We have a pool of potential nursing candidates in our young people. Many of these "potentials" cannot travel for post-secondary education.

The WDTC Nursing program is an excellent way to address our current and future needs in the health services arena and the existing health care providers are excited for the opportunity to host the program.

I look forward to collaborating with Western Dakota Technical College on this program and thank you for your consideration of this proposal.

Regards,

A handwritten signature in black ink, appearing to read "Andrea Powers". The signature is fluid and cursive, with a large, stylized initial "A".

Andrea Powers

Executive Director, SHEDCO