

#### **SOUTH DAKOTA 9-1-1 COORDINATION BOARD**

### **MEETING MINUTES (DRAFT) FOR OCTOBER 17, 2019**

### **VIA TELECONFERENCE**

Board members present: Brown, DeNeui, Harding, Kippley, Littau, McPeek, Miller, Mundahl, Rufledt, Serr

Board Members Absent: Bryan

**Staff Present:** Maria King (NG911 Project Manager)

Others present: Arin Diedrich (DPS), Jenna Howell (DPS), Dawn Hill (DPS), Bob Mercer (KELO), Paul Bachand

#### I. Call to Order and Roll Call

The meeting was called to order at 10:31AM Central Time by McPeek. Roll call was taken and a quorum was present.

## II. Adoption of Agenda

Motion to approve the meeting agenda.

Moved by: Mundahl Seconded by: DeNeui

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

## III. Approval of Meeting Minutes

Motion to approve the September 13, 2019 meeting minutes.

Moved by: Kippley Seconded by: Serr

Discussion: None

Vote: 10 yeas, 0 nays. Motion carried unanimously.

# IV. NG911 Project Update

## A. Executive Session per SDCL 1-25-2 (3)

Motion to go into Executive Session to consult with legal counsel about possible litigation and contractual matters per SDCL 1-25-2 (3). Including board members, staff (Maria & Jenna, Arin), and Paul Bachand.

Moved by: Rufledt Seconded by: Miller

Discussion: None

Roll Call Vote: 10 yeas, 0 nays. Motion carried unanimously.

The board went into executive session at 10:38AM Central Time. The board came out of executive session at 11:14AM Central Time. Rejoined original conference bridge and resumed meeting at 11:16AM. Brown and Serr were not able to rejoin the bridge following executive session.

# B. NG911 Project Update

King updated the board on the electrical and cabling upgrades at the PSAPs. There are approximately 12 PSAPs remaining, with completion schedule delayed, but only by a week currently. No concern with delay; positive feedback on work completed.

Migration schedule shared with the PSAPs this week, with first kick off call for Brown County last week. Communication plan to be shared with the PSAPs to relay pertinent project information and when to expect it based upon the migration timeline.

# V. Other Business

A. Next regularly scheduled meeting is the annual in person meeting scheduled for October 31 at SDACC, 211 E Prospect Ave. King has a room block with reservations for Rufledt and McPeek; other board members to advise if they need a room for October 30<sup>th</sup>.

### VI. Public Comment

There was no public comment.

# VII. Adjourn

Motion to adjourn the meeting.

Moved by: Littau Seconded by: Miller

Discussion: None

Vote: 8 yeas, 0 nays. Motion Carried unanimously. Meeting adjourned at 11:22AM Central Time.